

Albrighton Parish Council



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Summons

To all members of Albrighton Parish Council – Councillors: Beechey, Benson, Gold, Harrison, Illes, Lumby, Medlyn, Meyrick, Noakes, Pledger, Robinson, Straney, Webster, Wild, and Wilmot.

Dear Councillor,

You are hereby summoned to the **Full Council Meeting** of Albrighton Parish Council, to be held on **Thursday 7th March 2024**, at **7.00pm** at The Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU.

A handwritten signature in black ink, appearing to read 'Joanne Oliver'.

Clerk to the Council: Joanne Oliver

Date: 29th February 2024

AGENDA

1. Chairman's Welcome

The Chairman of the Council to welcome everyone to the meeting and to welcome new Councillors.

2. Apologies for Absence

To receive, consider and accept, as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

Councillors who cannot attend the meeting are requested to tender their apologies to the Parish Clerk prior to the meeting.

3. Code of Conduct

Disclosable Pecuniary and other Interests.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

Dispensations.

To consider and approve any requests for dispensations.

Meeting to be reconvened.

4. Public Participation

The Chair to adjourn the meeting for 15 minutes, as per Standing Order 3.d., 3.e., 3.f., and 3.h.

If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Parish Clerk by 12noon on Wednesday 6th March 2024 where you request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chairman.

Meeting to be reconvened.

5. Minutes of Previous Meetings

The minutes for the previous meeting to be received, reviewed and agreed.

- Full Council Meeting held on 1st February 2024 – **Appendix A**

6. Shropshire Councillor

Opportunity for the Councillor of Shropshire Unitary Authority to report to the Parish Council and for the Parish Councillors to raise questions with their Unitary Councillor.

General update to be delivered, any areas of concern.

7. Millfield's- Boningale Homes

The Committee are to discuss which councillors wish to join a Working group to complete the financial assessment for the potential adoption of Public Open Space.

8. Events Committee

The Committee to set a date following the agreement in February Full Council Meeting.

9. Update from the Clerk.

- Banking update / Total spends to date.
- February banking reconciliation completed.
- Confirm the date of the May Full Council Meeting as the Red House has confirmed the building is fully booked out on the 2nd of May.
- Scouts have requested an evening visit to the library with the Scout Group

10. Update from the Chair of the Finance Committee.

The committee to receive an update from the Chair of the Finance Committee around items discussed at February Finance meeting.

- Proposal to accept the cost of an Alarm system of £1793.65. (silver mace)
- Proposal to accept the cost of ICO 3-year renewal contract at £238.00.
- Proposal to accept an ad-hoc cleaner (not directly employed) for holiday cover.
- Monies from General Reserves have now been moved to current account to cover expenditure agreed for 2023/2024.
- CCTV update

11. Update from the Finance and Grants Committee

The Council are to receive an update from the Chairman of the Committee. - ***Any update reports to follow***

The Council is to receive an update on the grant from the Cricket club.

12. Updated Policies

The Council are to receive, review and agree the following policies:

- Social Media Policy
- Freedom of Information Policy
- Model Publication Scheme

13. Update from the Planning Committee

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Planning Committee.

14. Update from the General-Purpose Committee

The Council is to receive a verbal update and agree any recommendations from the Chair of the Committee.

15. Update from Working Groups

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Working Groups

- War Memorial - Cllr Richard Webster
- Coronation Garden – Planting of fruit trees Cllr Sylvia Pledger
- Parking – Cllr David Meyrick
- Highways visit – David Meyrick

16. Parish Paths Partnership

The Council are to receive a short report from Councillor Illes regarding Parish Paths Partnership

17. Support for St Mary's Nursery Group - CIL funding from Shropshire Council

The Council are to receive an email from St Mary's Nursery Group regarding the request for support in the CIL Grant Application

18. Fayre Day 2024.

The Committee to confirm whether they wish a stall to be had this year on the day of the Summer Fayre.

19. Annual Parish Meeting 2024

The committee to agree the Annual Parish meeting to be held on the 25th of April 2024 and suggested guest speakers.

20. Correspondence

Disclosable Pecuniary and other Interests.

The Council to receive items of correspondence:

A cheque had been received from Carolyn Bartlet for £300 for the purchase of fruit trees. A thank you card has been sent.

21. Items for Next Agenda

The Council are asked to provide the Clerk with any items they wish to be considered for future Council meetings.

22. Date of Next Meeting

Full Council Meeting - Thursday 7th March 2024 - 7.00pm

Meetings held at the Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU

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