

# Albrighton Parish Council



**Albrighton Parish Council**

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## Summons

To all members of Albrighton Parish Council – Councillors: Beechey, Benson, Gold, Harrison, Illes, Lumby, Medlyn, Meyrick, Noakes, Pledger, Robinson, Straney, Webster, Wild, and Wilmot.

Dear Councillor,

You are hereby summoned to the **Full Council Meeting** of Albrighton Parish Council, to be held on **Thursday 4<sup>th</sup> April 2024**, at **7.00pm** at The Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU.

A handwritten signature in black ink, appearing to read 'Joanne Oliver'.

**Clerk to the Council: Joanne Oliver**

**Date: 26<sup>th</sup> March 2024**

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## AGENDA

### 1. Chairman's Welcome

The Chairman of the Council to welcome everyone to the meeting and to welcome new Councillors.

### 2. Apologies for Absence

To receive, consider and accept, as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

Councillors who cannot attend the meeting are requested to tender their apologies to the Parish Clerk prior to the meeting.

### 3. Code of Conduct

Disclosable Pecuniary and other Interests.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

Dispensations.

To consider and approve any requests for dispensations.

**Meeting to be reconvened.**

### 4. Public Participation

The Chair to adjourn the meeting for 15 minutes, as per Standing Order 3.d., 3.e., 3.f., and 3.h.

If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Parish Clerk by 12noon on Wednesday 3<sup>rd</sup> April 2024 where your request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chairman.

### **Meeting to be reconvened.**

#### **5. Minutes of Previous Meetings**

The minutes for the previous meeting to be received, reviewed and agreed.

- Full Council Meeting held on 7<sup>th</sup> March 2024 – **Appendix A**

#### **6. Shropshire Councillor**

Opportunity for the Councillor of Shropshire Unitary Authority to report to the Parish Council and for the Parish Councillors to raise questions with their Unitary Councillor.

General update to be delivered, any areas of concern.

#### **7. Update from the Clerk.**

Banking update / Total spends to date.

Banking reconciliation.

#### **8. Update from the Finance and Grants Committee**

The Council are to receive an update from the Chairman of the Committee. - **Any update reports to follow**

- Precept – payable April 2024
- Nature Reserve Management Funding for 2024/25 - £2,000 – **Appendix B**
- Code of Conduct of Councillors
- Defib Case Cost £589.99 (inc VAT) purchased and received
- Possible purchase of IT Equipment for Councillors for Council Business only
- Notify of date change for the FHRG meeting scheduled for 25<sup>th</sup> April (now the Annual Parish Meeting date)

#### **9. Updated Policies**

The Council are to receive, review and agree the following policies:

- Social Media Policy – **Appendix C**
- Freedom of Information Policy - **Appendix D**
- Publication Scheme - **Appendix E**
- Health & Safety - **Appendix F**
- Room Hire Policy - **Appendix G**
- Communication Protocol - **Appendix H**
- Financial Risk Assessment - **Appendix I**

#### **10. Library Opening Hours**

The Finance, HR and Grants Committee are to inform their decision on the Library Opening Hours after a 6-month trial of being open on Wednesday. To receive, review and agree on the proposal.

#### **11. Update from the Planning Committee**

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Planning Committee.

#### **12. Update from Events Committee**

The Council is to receive a verbal update and agree any recommendations from the Events Committee meeting.

### **13. Update from the General-Purpose Committee**

The Council is to receive a verbal update and agree any recommendations from the Chair of the Committee.

- Engagement Survey – Cllr Benson – **Appendix J**
- Planting of fruit trees

### **14. Update from Working Groups**

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Working Groups

- War Memorial - Cllr Richard Webster
- Coronation Garden – Planting of fruit trees Cllr Sylvia Pledger
- Parking – Cllr David Meyrick
- Millfields Financial Assessment Working Group – update and agree on new meeting date

### **15. Allotments Association – Annual General Meeting**

Cllr Straney to provide the Council on updates from the Allotments AGM

### **16. Bowling Green Lane – speeding**

The Council are to discuss the speeding on Bowling Green Lane.

### **17. Footpaths Group**

The Council are to receive a request from the Footpaths Group for CIL funding which was deferred from last months meeting – Cllr Illes

### **18. Boningale Homes**

The Council are to discuss the pending development proposal of Boningale Homes.

### **19. Correspondence**

Disclosable Pecuniary and other Interests.

The Council to receive items of correspondence:

### **20. Items for Next Agenda**

The Council are asked to provide the Clerk with any items they wish to be considered for future Council meetings.

### **21. Exclusion of Press and Public**

To resolve: The under Section 100(A) Local Government Act 1972, the press and public to be excluded from the remainder for the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

- Insurance update from Clerk
- Safety of Residents – Cllr Medlyn

### **22. Date of Next Meeting**

- Annual Parish Meeting – Thursday 25<sup>th</sup> April 2024
- Annual Parish Council Meeting – Thursday 9<sup>th</sup> May 2024 - 7.00pm
- Finance, HR and Grants – to be confirmed
- General Purpose – Thursday 18<sup>th</sup> April 2024 – 6pm

*Full Council Meetings held at the Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU.*

*Committee Meetings held at The Meeting Room, Albrighton Library, Station Road, Albrighton, Nr. Wolverhampton. WV7 3QH.*

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