

Albrighton Parish Council



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Summons

To all members of Albrighton Parish Council – Councillors: Beechey, Benson, Gold, Harrison, Illes, Lumby, Medlyn, Meyrick, Noakes, Pledger, Robinson, Straney, Webster, Wild, and Wilmot.

Dear Councillor,

You are hereby summoned to the **Full Council Meeting** of Albrighton Parish Council, to be held on **Thursday 1st February 2024**, at **7.00pm** at The Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU.

A handwritten signature in black ink, appearing to read 'Joanne Oliver'.

Clerk to the Council: Joanne Oliver

Date: 26th January 2024

AGENDA

1. Chairman's Welcome

The Chairman of the Council to welcome everyone to the meeting and to welcome new Councillors.

2. Apologies for Absence

To receive, consider and accept, as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

Councillors who cannot attend the meeting are requested to tender their apologies to the Parish Clerk prior to the meeting.

3. Code of Conduct

Disclosable Pecuniary and other Interests.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

Dispensations.

To consider and approve any requests for dispensations.

Meeting to be reconvened.

4. Public Participation

The Chair to adjourn the meeting for 15 minutes, as per Standing Order 3.d., 3.e., 3.f., and 3.h.

If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Parish Clerk by 12noon on Wednesday 31st January 2024 where you request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chairman.

Meeting to be reconvened.

5. Minutes of Previous Meetings

The minutes for the previous meeting to be received, reviewed and agreed

- Full Council Meeting held on 11th January 2024 – **Appendix A**

6. Shropshire Councillor

Opportunity for the Councillor of Shropshire Unitary Authority to report to the Parish Council and for the Parish Councillors to raise questions with their Unitary Councillor- to include: -

General update to be delivered, any areas of concern.

7. Boundary Review Update

The Committee are to receive an update from Councillor Lumby regarding the Boundary Review Meeting with Donington with Boscobel Parish Council.

8. Millfields/Boningale Homes

The Committee are to receive correspondence from Boningale Homes and decide on a way forward.

9. Events Committee

To review and decide if an Events Committee Meeting is required.

10. Update from the Finance and Grants Committee

The Council are to receive an update from the Chairman of the Committee. - **Any update reports to follow**

- **Review Grants Application Process** – 3 yearly: May, September and January.
- **Events** – Easter/D-Day/World Book Day - £300.00
- **Fire Doors** – Health and Safety
- **Office Blinds** – Health and Safety
- **Rialtas** – End of year closedown

The Council is to receive, review and agree any recommendations for Grant Applications from the Chairman of the Committee:

None received

11. Updated Policies

The Council are to receive, review and agree the following policies:

- Lone Working Policy – **Appendix B**
- Volunteer Policy – **Appendix C**

12. Update from the Planning Committee

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Planning Committee.

- Street naming

13. Update from the General-Purpose Committee

The Council is to receive a verbal update and agree any recommendations from the Chair of the Committee.

14. Update from Working Groups

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Working Groups

- War Memorial - Cllr Richard Webster
- Coronation Garden – Cllr Sylvia Pledger
- Parking – Cllr David Meyrick

15. Request for a 2nd Archaeological Dig on the Village Green

The Committee are to receive, review and agree the request for a 2nd Archaeological Dig on the Village Green. Request to be read out by the Clerk from the Chairman of the Historical Society. 13.

16. Correspondence

Disclosable Pecuniary and other Interests.

The Council to receive items of correspondence:

17. Items for Next Agenda

The Council are asked to provide the Clerk with any items they wish to be considered for future Council meetings.

18. Date of Next Meeting

Full Council Meeting - Thursday 7th March 2024 - 7.00pm

Meetings held at the Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU

If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Clerk by 12noon on Wednesday 31st January 2024 where your request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chair.