

# Albrighton Parish Council



**Albrighton Parish Council**

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## Summons

To all members of Albrighton Parish Council – Councillors: Beechey, Benson, Gold, Harrison, Illes, Lumby, Medlyn, Meyrick, Noakes, Pledger, Robinson, Straney, Webster, Wild, and Wilmot.

Dear Councillor,

You are hereby summoned to the **Full Council Meeting** of Albrighton Parish Council, to be held on **Thursday 11<sup>th</sup> January 2024**, at **7.00pm** at The Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU.

A handwritten signature in black ink, appearing to read 'Joanne Oliver'.

**Clerk to the Council: Joanne Oliver**

**Date: 5<sup>th</sup> January 2024**

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## AGENDA

### 1. Chairman's Welcome

The Chairman of the Council to welcome everyone to the meeting and to welcome new Councillors.

### 2. Apologies for Absence

To receive, consider and accept, as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

Councillors who cannot attend the meeting are requested to tender their apologies to the Parish Clerk prior to the meeting.

### 3. Code of Conduct

Disclosable Pecuniary and other Interests.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

Dispensations.

To consider and approve any requests for dispensations.

**Meeting to be reconvened.**

### 4. Public Participation

The Chair to adjourn the meeting for 15 minutes, as per Standing Order 3.d., 3.e., 3.f., and 3.h.

If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Parish Clerk by 12noon on Wednesday 10<sup>th</sup> January 2024 where you request

will be noted, tabled at the meeting and you will be asked to provide your comments by the Chairman.

- Planning Application – member of public
- Road Safety on Station Road – member of public

### **Meeting to be reconvened.**

### **5. Minutes of Previous Meetings**

The minutes for the previous meeting to be received, reviewed and agreed

- Full Council Meeting held on 7<sup>th</sup> December 2023 – **Appendix A**

### **6. Shropshire Councillor**

Opportunity for the Councillor of Shropshire Unitary Authority to report to the Parish Council and for the Parish Councillors to raise questions with their Unitary Councillor- to include: -

General update to be delivered, any areas of concern.

### **7. General Update from the Clerk to the Council**

The Council is to receive General Updates from the Clerk to the Council, to include:

- 2<sup>nd</sup> May 2024 Meeting at Red House – Change of Venue or Change of Date
- Events – 130 years of APC 4<sup>th</sup> December 2024. – baby photos of Councillors past and present

### **8. Update from the Finance and Grants Committee**

The Council are to receive an update from the Chairman of the Committee. - **Any update reports to follow**

- Expenditure against the Budget
- Petty Cash
- Precept and Budget 2024/25

The Council is to receive, review and agree any recommendations for Grant Applications from the Chairman of the Committee:

None received

### **9. Update from the Planning Committee**

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Planning Committee.

- Street naming

### **10. Update from the General-Purpose Committee**

The Council is to receive a verbal update and agree any recommendations from the Chair of the Committee.

- Source another Picnic Bench (non-disabled access)

### **11. Update from Working Groups**

The Council is to receive a verbal update and agree any recommendations from the Chairman of the Working Groups

- War Memorial
- Coronation Garden

### **12. CCTV**

The Council are to review and agree the location of the CCTV Cameras and Christmas festoons, in line with the weight limits for the streetlamps.

### **13. Defibrillator update – The Harp**

The Council to receive, review, and agree on the proposal of a Defibrillator to be located in the old BT Phone box.

#### **14. Process and Protocol for best working practices**

The Council are to receive an update from Councillor Illes regarding the best working practices for Committees and Working Groups.

#### **15. Correspondence**

Disclosable Pecuniary and other Interests.

The Council to receive items of correspondence:

#### **16. Exclusion of Press and Public**

To resolve: The under Section 100(A) Local Government Act 1972, the press and public to be excluded from the remainder for the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

#### **17. Minutes of Previous Meeting**

The minutes for the previous meeting to be received, reviewed and agreed

- Private and Confidential minutes of Full Council Meeting held on 7<sup>th</sup> December 2023 – ***To be tabled at the meeting***

#### **18. Update from Clerk to the Council**

The Council are to receive an update from the Clerk to Council regarding the insurance claim as discussed in the previous confidential session held in December 2023.

#### **19. Items for Next Agenda**

The Council are asked to provide the Clerk with any items they wish to be considered for future Council meetings.

#### **20. Date of Next Meeting**

Full Council Meeting - Thursday 1<sup>st</sup> February 2024 - 7.00pm

*Meetings held at the Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU*

**If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Clerk by 12noon on Wednesday 10<sup>th</sup> January 2024 where your request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chair.**