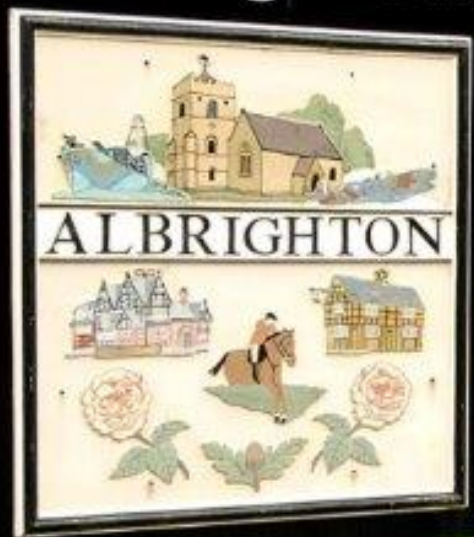




Albrighton Parish Council

Welcome to
Albrighton



WELCOME

Annual Parish Meeting Thursday 25th April 2024

What is local government responsible for?



Shropshire Council

- Education
- Housing and social housing
- Council Tax & Benefits
- Waste Collection & Recycling
- Social Care
- Public Rights of Way
- Highways - gritting, streetlights, road markings & potholes
- Public Protection
- Planning
- Leisure & Recreation
- Car Parks and Parking Restrictions and any other parking issues
- Blue Badges & Bus Passes
- Fly-tipping and Fly-posting
- Dog fouling
- Illegal parking (double yellows, restricting access etc)
- Anti-social behaviour
- Pest control
- Hate crimes
- Abandoned vehicles
- Caravan site licensing
- Premise and vehicle licenses and applications
- Graffiti
- Grounds maintenance – weeds, verges etc
- Litter and rubbish
- Road closures and road restrictions
- Elections

Website: <https://www.shropshire.gov.uk/>

Email: customerfirst@shropshire.gov.uk

Telephone: 0345 678 9000



Albrighton Parish Council

- Allotment Land (Allotments managed by the Allotments Association)
- Village Green
- Christmas Lights
- Parish Council Events and Engagements – i.e., charity coffee morning, light switch on, activities and events in the Library, and a conjugate of information
- Grants for local community organisations and voluntary groups
- Footway lighting (some lights in rural areas/new builds such as Ash Grove, Beamish Lane, Newhouse Lane etc)
- Millenium Clock
- Bus shelters
- Albrighton War Memorial
- Library building (commissioned branch)
- Albrighton Parish Council staff members (8 staff members)
- Maintenance of the Donington Pool (partnership with Donington with Boscobel Parish Council and Shropshire Council)
- Planning – Council can voice their opinion on planning applications affecting our community, but we are not the planning authority
- Some benches within the community
- Improving the visual aspect of the village i.e., planters, benches, and welcome signs
- Village Defibrillator outside the Red House (partnership with the First Responders)
- Litter picking (centre of village, APC employ a staff member to litter pick within central area of village)

Website: <https://www.albrightonparishcouncil.gov.uk>

Email: clerk@albrightonparishcouncil.gov.uk

Telephone: 01902 375455 (extension 1)

This questionnaire is open to all residents, traders and other members of the community of Albrighton. APC will use the information from all the returned questionnaires to help establish its priorities for funding and action where it is so empowered and financed.

Please mark with an 'X' in the box how important each issue is below with 1 being 'not really important' and 5 being 'very important'

#	Issue	1	2	3	4	5
1	Improved transport for people unable to use public transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Initiatives to reduce local crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Drainage and flooding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Improved Council governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Improved support for elderly and disabled residents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Improved village amenities (such as the library)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Improved parking availability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Improved support for children and young people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Improved support (such as through the Albrighton Fayre) for local traders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Improved communication between the Council and the community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Improved roads, footpaths and infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Improved quality of the environment and green spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Community events and gatherings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Protection of the character of the local environment from new development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If there is any other issue that you think the Council should prioritise, please describe it below:

Completed posted questionnaires will be collected by Council volunteers around 2 weeks following their posting. Questionnaires can alternatively be completed on the Council website at <https://albrightonparishcouncil.gov.uk> - or please pass any completed questionnaire to a Councillor, or drop it off at the Council Office at the library.

Community Questionnaire

- APC Priority Questionnaire – help establish priorities for funding and action where empowered and financed
- Available for everyone to take and complete & return to APC Office
- Online version to complete:
<https://forms.gle/S6csgiQY87cWjJPq6>

End of Financial Year 2023/24

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income - Parish Office</u>							
1150 Allotment Rents	0	300	300			0.0%	
1151 Allotment Water	543	300	(243)			181.1%	
1170 Other Income	(35,216)	1,000	36,216			(3521.6)	
1176 Precept Received	183,750	183,750	0			100.0%	
1177 CIL income	25,486	0	(25,486)			0.0%	25,486
1190 Interest Received	3,394	500	(2,894)			678.7%	
<u>101 Expenditure - Parish Office</u>							
4000 Staff salaries	(72,922)	(98,000)	25,078		25,078	74.4%	
4003 PAYE & NI	(14,580)	(6,800)	(7,780)		(7,780)	214.4%	
4004 Clerk's travel	(14)	(150)	136		136	9.3%	
4005 Members Expenses	0	(300)	300		300	0.0%	
4006 Chairman's Fund	(512)	(500)	(12)		(12)	102.5%	
4008 Office Expenses	(125)	0	(125)		(125)	0.0%	
4010 Stationery & equipment	(7,542)	(4,700)	(2,842)		(2,842)	160.5%	902
4012 Telephone/Internet	(2,801)	(2,750)	(51)		(51)	101.9%	
4014 Payroll expenses	0	(1,800)	1,800		1,800	0.0%	
4016 Petty cash	(139)	(200)	61		61	69.4%	
4019 Data Protection	(486)	(500)	14		14	97.2%	
4020 Insurance	(2,817)	(2,500)	(317)		(317)	112.7%	
4021 Staff pensions	(18,760)	(20,200)	1,440		1,440	92.9%	
4022 Website	(1,139)	(1,000)	(139)		(139)	113.9%	
4025 Audit Fees	(1,569)	(1,500)	(69)		(69)	104.6%	
4030 Affiliations	(69)	(150)	81		81	45.7%	
4031 SALC Subscriptions	(1,700)	(1,700)	0		0	100.0%	
4035 Election Costs	0	(500)	500		500	0.0%	
4051 Training	(1,190)	(1,000)	(190)		(190)	119.0%	
4054 Councillors training	(90)	(500)	410		410	18.0%	
4100 Room Hire	(302)	(500)	198		198	78.4%	
4305 Grounds Equipment Storage	0	(500)	500		500	0.0%	
4700 Cleaning	(401)	(1,650)	1,249		1,249	24.3%	
4701 Electricity Charge	(4,645)	(3,500)	(1,145)		(1,145)	132.7%	
4702 Gas charge	(2,880)	(3,250)	370		370	88.6%	
4710 Water charge	(582)	(1,600)	1,018		1,018	36.4%	
4712 Other Staff Expenses	(65)	0	(65)		(65)	0.0%	
4720 Refuse,hygiene,laundry	(660)	(800)	140		140	82.4%	
4725 Window cleaning	(150)	(300)	150		150	50.0%	
4728 HR Services /Finance Packages	(515)	(2,500)	1,985		1,985	20.6%	
<u>102 Property</u>							
4111 Repair and maintenance	(5,000)	(5,000)	0		0	100.0%	

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4745 Building Improvements H&S	(4,759)	0	(4,759)		(4,759)	0.0%	
<u>103 Grants - Section 137</u>							
4201 Youth grants	0	(1,000)	1,000		1,000	0.0%	
4204 Summer Fayre grant	(1,000)	(1,000)	0		0	100.0%	
4205 Melville Club grant	(5,000)	(2,000)	(3,000)		(3,000)	250.0%	
4220 Other Grants	(9,062)	(8,000)	(1,062)		(1,062)	113.3%	
4506 Churchyard grant	(1,500)	(1,500)	0		0	100.0%	
4507 Nature Reserve	(2,684)	(2,000)	(684)		(684)	134.2%	
4610 Donington Pool Maintenance	0	(1,000)	1,000		1,000	0.0%	
4614 Holiday Activities	(1,800)	(1,500)	(300)		(300)	120.0%	
4615 Citizens Advice	(4,191)	(4,000)	(191)		(191)	104.8%	
<u>104 General Services</u>							
4112 Defibrillator expenses	0	(300)	300		300	0.0%	
4301 Footway Lighting	(3,501)	(7,500)	3,999		3,999	46.7%	
4302 Christmas Lights	(15,071)	(20,400)	5,329		5,329	73.9%	
4303 Water Charges-Allotments	(180)	0	(180)		(180)	0.0%	
4611 Other Non Recurring Expenses	(1,577)	(1,500)	(77)		(77)	105.2%	
4702 Gas charge	(166)	0	(166)		(166)	0.0%	
4710 Water charge	(0)	0	(0)		(0)	0.0%	
4712 Other Staff Expenses	(74)	0	(74)		(74)	0.0%	
4720 Refuse,hygiene,laundry	0	(200)	200		200	0.0%	
<u>105 Parish Flyer</u>							
1301 Albrighton Flyer income	476	5,000	4,524			9.5%	
4401 Parish Flyer Expenditure	(2,265)	0	(2,265)		(2,265)	0.0%	
<u>107 Grounds</u>							
4305 Grounds Equipment Storage	(557)	(500)	(57)		(57)	111.5%	
4501 Ground/Tree Maintenance	(2,000)	(2,000)	(0)		(0)	100.0%	3,000
4502 Groundsmen's Supplies	(733)	(500)	(233)		(233)	146.6%	
4503 Mower Fund/Equip. Maint.	(903)	(1,000)	97		97	90.3%	
4504 Village planters	(376)	(1,000)	624		624	37.6%	
4720 Refuse,hygiene,laundry	0	(500)	500		500	0.0%	
<u>108 War Memorial</u>							
1164 War Memorial Donations	12,003	5,000	(7,003)			240.1%	
4505 War Memorial Expenditure	(10,823)	(10,000)	(823)		(823)	108.2%	
<u>109 Library</u>							
1191 Library Income	2,522	1,000	(1,522)			252.2%	
1194 DNU - Library Subsidy SC	0	7,500	7,500			0.0%	
4713 DNU Library Resources	0	(500)	500		500	0.0%	
4714 DNU Library Stationery	0	(500)	500		500	0.0%	

- We have spent 93.5% of our budget for 2023/24
- 3-12 months emergency precept as a standalone amount
- Finance Committee & Clerk have amalgamated some budget headings as a whole – library and office joint spend
- End of year finances will be available on website after Annual Governance Audit Report (AGAR) July-September
- Finance reports – Monthly Income an Expenditure report will be on the website working a month behind.

Ear Marked Reserves (EMR) and VAT Claims

- Finance Committee and Clerk have refined EMR's to reflect current aims of Parish

18/04/2024 10:32		Albrighton PC 2023/24		Page 1
Earmarked Reserves				
Account	Opening Balance	Net Transfers	Closing Balance	
321 EMR - Parking in Village	44,619.49		44,619.49	
322 EMR R & M of parish offices	10,000.00	-9,320.00	680.00	
323 EMR Village Roads	5,000.00		5,000.00	
324 EMR Appropriation	5,000.00	-5,000.00	0.00	
325 CIL income	3,226.26	25,485.86	28,712.12	
326 EMR Elections	5,000.00		5,000.00	
327 EMR Laptops and refurbishment	4,378.50	-3,088.00	1,290.50	
328 EMR Provision of power and Reb	10,000.00	-10,000.00	0.00	
329 EMR Provision towards First re	5,000.00	-4,000.00	1,000.00	
330 EMR Provision for new store ro	1,783.00	-1,783.00	0.00	
332 EMR Swimming Pool	5,000.00	-5,000.00	0.00	
333 EMR Tree maintenance	10,000.00	-10,000.00	0.00	
334 EMR Provision towards professi	10,100.00	-191.67	9,908.33	
335 EMR War Memorial Restoration	0.00	50,000.00	50,000.00	
336 EMR CCTV	0.00	20,000.00	20,000.00	
	119,107.25	47,103.19	166,210.44	

Previewed Draft - Do Not Submit to HMRC

Date 16/04/2024 Albrighton PC 2023/24 Page 9
Time 11:54 End Date of Assessment 31/03/2024

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
21/03/2024	2472513	British Heart Foundation	Albrighton PC	98.33
22/03/2024	211510179	John Finch	Albrighton PC	34.16
25/03/2024	947047407	warm space	Albrighton PC	0.38
25/03/2024	947047407	Wrm space	Albrighton PC	21.67
25/03/2024	947047407	warm space	Albrighton PC	-21.67
25/03/2024	426120044	Alex James Construction	Albrighton PC	720.00
25/03/2024	623734545	Amazon UK	Albrighton PC	1.80
26/03/2024	536 153 357	Viking Direct	Albrighton PC	24.66
28/03/2024	530008893	Veolia	Albrighton PC	0.87
Total VAT Detail from Cashbook				21,446.86

- VAT Claim in the region of £21,446.86 for 2023/24

I
(Full name in BLOCK LETTERS)
am claiming a refund of twenty one thousand, four hundred and forty six pounds and 86 pence **£ 21,446.86**
(Pounds in words pence in figures)

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).
The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Precept and Budget 2024/25

Albrighton Parish Council have increased the precept by 8.5% which is the national average



Albrighton Parish Council

Budget for financial year 2024/25

The following budget was authorised by Council in the Parish Meeting held on 11th January 2024 resolution number #FCM24/07

Expenditure	
Total Staffing Costs	£136,700.00
Office Costs	£31,400.00
Property Costs	£7,500.00
Grants	£30,500.00
General Services	£30,600.00
War Memorial	£10,000.00

Total Expenditure £246,700.00

Income	
CIL Income and Library Income	£6,300.00
Total Income	£6,300.00

Precept

Expenditure	£246,700.00
Less income	£6,300.00
Monies taken from reserves	£41,032.00
Precept requirement	£199,368.00

Albrighton Parish Council have requested a precept of £199,368.00 from Shropshire Council.

This is an increase of 8.5% compared to 2023/24 to cover general inflation for all services it also allows further funds to go into monies for grant applications to support our community groups.