

# Albrighton Parish Council



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## Summons

To all members of Albrighton Parish Council – Councillors: Beechey, Chatburn, French, Illes, Lumby, Medlyn, Noakes, Pledger, Robinson, Straney, B Watson, F Watson, Webster and Wilmot.

Dear Councillor,

You are hereby summoned to the **Full Council Meeting** of Albrighton Parish Council, to be held on **Thursday 13<sup>th</sup> January 2022**, at **7.00pm** at The Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU.

Parish Clerk: Clare Turner

Date: 6<sup>th</sup> January 2022

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## AGENDA

1.	<b>Chairmans Welcome</b>
2.	<b>Apologies for Absence</b> To receive, consider and accept, as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.  Councillors who cannot attend the meeting are requested to tender their apologies to the Parish Clerk prior to the meeting.
3.	<b>Councillor Request for Leave of Absence</b> The Council to receive the communication received from Councillor Medlyn and agree the leave of absence request. – <b>To be tabled at the meeting.</b>
4.	<b>Code of Conduct</b> <u>Disclosable Pecuniary and other Interests.</u> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are

	reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.
<b>5.</b>	<p><b>Public Participation</b> The Chair to adjourn the meeting for 15 minutes, as per Standing Order 3.d., 3.e., 3.f., and 3.h. If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Parish Clerk by 12noon on Wednesday 12<sup>th</sup> January 2022 where you request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chairman.</p> <p><b>Meeting to be reconvened.</b></p>
<b>6.</b>	<p><b>Shropshire Councillor</b> Opportunity for the Councillor of Shropshire Unitary Authority to report to the Parish Council and for the Parish Councillors to raise questions with their Unitary Councillor</p>
<b>7.</b>	<p><b>Minutes of Previous Meetings</b> The minutes for the previous meeting to be received, reviewed and agreed - 2<sup>nd</sup> December 2021 - <b>Appendix - To Follow</b></p>
<b>8.</b>	<p><b>Update from the Finance Committee</b> The Council is to receive a verbal update and agree any recommendations from the Chairman of the Finance Committee.</p>
<b>9.</b>	<p><b>Update from the Planning Committee</b> The Council is to receive a verbal update and agree any recommendations from the Chairman of the Planning Committee.</p>
<b>10.</b>	<p><b>Update from the Grants Committee</b> The Council is to receive a verbal update and agree any recommendations from the Chairman of the Grants Committee.</p>
<b>11.</b>	<p><b>Footpaths Group Update</b> The Council is to receive a verbal update from Councillor Illes regarding the report from the Footpaths Group. - <b>Appendix A</b></p>
<b>12.</b>	<p><b>Annual Return and Year End 2020/21</b> The Council to receive a verbal update from the Clerk regarding the AGAR returned by the external auditors for Year Ending 2020/21 - <b>Appendix B</b></p>
<b>13.</b>	<p><b>Draft Budget for 2022/23</b> The Council to receive a verbal update from the Clerk and the Chairman of the Finance Committee on the draft budget, as recommended by the Finance Committee and to present the proposed precept to the Council for 2022/23. - <b>Appendix - papers to follow</b></p>
<b>14.</b>	<p><b>Internal Auditor</b> The Council to receive, review and agree the recommendation by the Finance Committee for the services for an internal audit provision. - <b>Appendix C</b></p>
<b>15.</b>	<p><b>CIL Update</b> The Council to receive a verbal updated from the Chairman of the Council regarding the Parish Council's CIL position. - <b>Appendix D</b></p>
<b>16.</b>	<p><b>Communication and Correspondence from Donington with Boscobel Parish Council</b></p>

	The Council to receive a verbal update from the Chairman of the Council following the meeting with Donington with Boscobel Parish Council. - <b>Appendix E</b>
17.	<b>Co-option Update</b> The Council to receive a verbal update from the Clerk regarding the report provided on the next steps for the Co-option and proposed dates. - <b>Appendix F</b>
18.	<b>Christmas Lights</b> The Council to receive a verbal update from the Chairman of the Council regarding the Christmas Lights and proposal for the purchase of new lights for the parish area.
19.	<b>West Mercia Police – Parish Council Contract</b> The Council to receive a verbal update from the Clerk of the Council regarding the correspondence received from West Mercia Police requesting the community's top 3 issues and agree the 3 community issues. - <b>Appendix G</b>
20.	<b>Post Office in Albrighton</b> The Council to receive a verbal update from Councillor Beechey regarding the Post Office opening times in Albrighton.
21.	<b>Parish Events for 2022 and Update</b> Council to receive, review and agree the update and proposals from the Chairman of the Council for events to be held in the Parish in 2022-2023, to include: <ul style="list-style-type: none"> <li>i. Platinum Jubilee Event including the dedication of the Rose Garden and for a portrait of the Queen to be permanently displayed in the Parish Offices</li> <li>ii. Postponed Council Christmas Meal 2021</li> <li>iii. Setting date for Christmas Lights Switch-on for 2022 (Proposed date Saturday 26<sup>th</sup> November 2022)</li> <li>iv. Traders Christmas Extravaganza Night 2022</li> <li>v. Programme of Events for 2022, to include: <ul style="list-style-type: none"> <li>a. Easter Event - April 2022</li> <li>b. Scarecrow Festival – September 2022</li> <li>c. Pumpkin Trail – October 2022</li> <li>d. Proposal for a Council Event each month during 2022</li> </ul> </li> <li>vi. Albrighton with Donington Fayre 2022 – Cllr S French</li> </ul>
22.	<b>Approbation</b> The Council to receive, review and agree the verbal update from the Chairman of the Council with regard to the proposed Approbation for 2022, to include: <ul style="list-style-type: none"> <li>- the update received from Donington with Boscobel Parish Council - <b>Appendix H</b></li> <li>- the updated quotations received for services - <b>Appendix – To Follow</b></li> <li>- Agree the proposed Approbation date and details for the event</li> <li>- Agree the budget for the proposed Approbation</li> </ul>
23.	<b>Correspondence</b> To receive items of correspondence: <ul style="list-style-type: none"> <li>- Letter from Hope House Children’s Hospices - grant request - <b>Appendix I</b></li> <li>- Letter from Mark Pritchard MP - Average Speed Cameras on the A41 – <b>Appendix J</b></li> </ul>
24.	<b>Items for Next Agenda</b> The Council are asked to provide the Clerk with any items they wish to be considered for future Council meetings.
25.	<b>Exclusion of Press and Public</b>

	To resolve: The under Section 100(A) Local Government Act 1972, the press and public to be excluded from the remainder for the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.
<b>26.</b>	<b>Update from the Personnel Committee</b> The Council to receive a verbal update on staffing and staffing matters.
<b>27.</b>	<b>Date of Next Meeting</b> <ul style="list-style-type: none"> <li>- Full Council Meeting – Thursday 3<sup>rd</sup> February 2022 - 7.00pm</li> <li>- <i>Meetings held at the Red House, High Street, Albrighton, Nr. Wolverhampton. WV7 3LU</i></li> </ul>

**If any member of the press or public wish to raise any issues, queries or questions at the meeting please contact the Clerk by 12noon on Wednesday 12<sup>th</sup> January 2022 where your request will be noted, tabled at the meeting and you will be asked to provide your comments by the Chair.**