

Albrighton Parish Council



Albrighton Parish Council

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Minutes of the Full Council Meeting of Albrighton Parish Council held on **2nd September 2021 at 7.00pm** at **The Red House**, High Street, Albrighton. WV7 3LU

Present:

Councillors: Beechey, Chatburn, Lumby, Medlyn, Noakes, Pledger, Robinson, Straney,
B Watson, F Watson, Webster and Wilmot

Staff: C Turner (Clerk)

There were two (2) members of the public present at the meeting.

A quorum was present when decisions were made. Names present must be recorded.

FC21 / 043	Chairman's Welcome The Chairman welcomed everyone to the meeting and thanked them for their attendance. The Chairman informed that item number 5 would be moved above item number 4 and be the first item of business after the apologies and code of conduct.
FC21 / 044	Apologies for Absence Proposed by Councillor Robinson, Seconded by Councillor Chatburn Unanimously agreed by all Councillors RESOLVED that the Council accept the apologies and reasons for absence from Councillors: French and Roseby Councillor Medlyn informed that she had provided her apologies to the Locum Clerk but had now been able to make the meeting.
FC21 / 045	Code of Conduct <u>Disclosable Pecuniary and other Interests</u> Councillors were reminded that they should declare any pecuniary interest in matters to be discussed at the meeting, which is not included in the register of interests. Councillors Straney and Medlyn informed and declared that they were members of the Sports & Social Club but they did not have any financial benefit from this membership.
FC21 / 046	Presentation and Update from Pegasus Group The Chairman welcomed Nick Barker from Infraland and Alison Smith from Pegasus Group to the Parish Council and to Albrighton.

	<p>Mr Barker and Ms Smith provided an update on the proposal for a solar farm located south of Beamish Lane / West of County Lane estimated 30 hectares, which equates to 70/75 football fields. The update and discussions included the following points;</p> <ul style="list-style-type: none"> - The proposed site is open farming land with a good grid connection, a substation on Beamish Lane. - A range of studies had been completed for the bio-diversity - The consultation with members of the public was being completed prior to the planning application being submitted - A pre-application to Shropshire Council had been submitted with the following comments; <ul style="list-style-type: none"> o a list of environmental studies to support the application had been submitted o an environmental impact assessment had submitted but this was not within regulations o other surveys of the area had been submitted o including the good use of the local infrastructure and access via M54 and A41 - Construction would be 4 months with 6-8 HGV daytime deliveries, with provision for off site parking to reduce the number of HGV's on County Lane at any one time. Deliveries would be Monday to Saturday, 8am to 5pm. - Comment from the Alpaca Farm and Wild Wood regarding the site of the compound, and hoped that the companies would take into account impact on the entrance opposite to the farm entrance and if they were not able to operate during build period may put the farm out of business. It was informed that the plan was not fixed and this was just the starting point of consultation with all stakeholders. - Comment from a member of the public was they hoped that consultation would be with the wider area as the lane is heavily used by equestrians and cyclist, as well as have a visual impact on the properties around the planned site. - Councillor Robinson asked if the entrance to the Alpaca Farm would need to be used as part of the turning circle to get into the site. - Councillor Medlyn asked if the company were aware that there was already 25 acres with planning permission 3 fields away and the owners of this field having planning permission for a further 45 acres on the opposite side. Asked if this was too much for the area. - Councillor Medlyn raised a concern that was a public footpath through the area and what impact this would be for the other users. - Councillor Chatburn informed that the businesses were open 8am to 5pm so could a compromise be sort and deliveries be in the evenings? - It was suggested that the equestrian centre was spoken to directly. - Councillor B Watson informed that it was a massive area and the visual impact would be a concern, but agreed that green power was needed for continued sustainability. - Councillor Beechy asked if the existing application agreed a number of years ago had lapsed. - Councillor Lumby informed that this was green belt land and would have a massive impact on the area and impact on the 3,000 houses proposed for Tong. It was informed that the area would be used for 40 years and then turn back to green field land. - Councillor Medlyn commented that the current site was unnoticeable but the proposed new site being slightly higher and more noticeable. It was informed that the company was unable to comment on the other site and not able to make a comparison but there would be a landscaping strategy for the proposed site with options, that the site was contained. - Councillor Watson asked if the capacity of the sub-station could handle the capacity of the proposed site and the 45 acres that had previously been agreed. - Councillor Wilmot asked if greater consultation could be completed, why this site was chosen, and if this was a competing project with there already being one close by, with another field having planning permission. - The offer was made for the companies to return to Albrighton and if they wanted to have a wider consultation day with the community. The companies were asked to contact the Locum Clerk should they wish to complete this. - Member of the public informed that they didn't know the other site existed until two weeks ago as it is very well screened but with this proposal each dwelling overlooks the site. - Member of the public asked if Birchfield school had been included in the consultation.
<p>FC21 / 047</p>	<p>Public Participation</p>

	<p>The public session was opened. The Members of the Public did not want to raise anything or comment as they had already had an opportunity as part of the agenda item - Presentation and update from Pegasus Group.</p> <p>Meeting was reconvened.</p>
FC21 / 048	<p>Shropshire Councillor Opportunity for the Councillor of Shropshire to report to the Parish Council and for Parish Councillors to raise questions with the Councillor for Shropshire Council.</p> <p>Councillor Lumby provided an update which included the following;</p> <ul style="list-style-type: none"> - Potholes are moving in the right direction, with phase 2 starting soon. - Pathway work will be completed on the A464 – with the plan to be all down to the Horns and Summer House public houses - Local Plan - voted on this matter and the plan did not involve the Tong developments, this plan is up to 2038 - Cosford Strategic path is being discussed - Applied to be a Governor at St Mary's School
FC21 / 049	<p>Minutes of Previous Meetings The Chairman of the Council asked the Council to review and agree the minutes from the Full Council meeting held on the 1st July 2021.</p> <p>Proposed by Councillor Chatburn, Seconded by Councillor Medlyn Abstained by Councillor Lumby – not in attendance at the meeting RESOLVED that the Council agree the minutes of the meeting held on the 1st July 2021 to be a true and accurate record of the meeting and will include the following amendments;</p> <ul style="list-style-type: none"> - Page 2 - Add in Councillor Wilmot requested for the AFLAG to be included on the agenda for the next meeting. <p>The Locum Clerk informed the Council that the AFLAG had not been put on the agenda this meeting because she had spoken to the new Chairman of the AFLAG Group who wanted to attend a future meeting of the Council to provide background information and an update on the AFLAG Group, and the Locum Clerk made the decision that the representative from the Parish Council could be made at this time because Councillors would be informed on the purpose of the group.</p> <p>Councillor Medlyn thanked the Locum Clerk and wanted to recognise how busy she has been during her time at Albrighton.</p>
FC21 / 050	<p>Update from the Finance Committee The Chairman of the Finance Committee provided a verbal update following the Finance Committee meeting and wanted to remind the Chairman of other committees and working groups that where finance had an impact it needed to be discussed at the Finance Committee before approval as a proposals.</p> <p>The Chairman of the Finance Committee informed that he had been working with the Locum Clerk on a timetable of the spend and also to understand the reports being provided to ensure they are the most efficient and way forward to report to Full Council regarding the Parish Council's spend.</p> <p>The Chairman of the Finance Committee informed that work would shortly start on the draft budget for 2022/23 and any new proposals or changes for the Parish Council.</p>
FC21 / 051	<p>Update from the CCTV Working Group The Chairman of the CCTV Working Group provided a verbal updated on the report previously circulated. This included the request for 3 more Councillors to join the working group and inform that Mr Williams would be dissolving the Crime Prevention Panel currently and independent group working for the Village and any monies from this panel would be recommended to be given to the Parish Council for future projects.</p>

	<p>The Chairman of the CCTV Working Group, who is also the Vice-Chairman of the Council, informed that he had been elected as Chairman due to their not being many Councillors on the working group.</p> <p>The Chairman made the following recommendations as agreed at the CCTV Working Group meeting held on the 18th August 2021:</p> <ul style="list-style-type: none"> - Change the name of the working group to Law & Order working group. - Request for 3 more Councillor to be on the group - approve for the Vice-Chairman to be the Chairman of the Working Group <p>Councillors debated the recommendations and were given an opportunity to ask the Chairman questions.</p> <p>Proposed by Councillor Pledger, Seconded by Councillor Robinson Abstained by Councillor Webster – who wanted it noted that the Chairman of the working group should only be agreed for the Chairman or Vice-Chairman of the Council by exception RESOLVED that the Council agree to the recommendation for the name to be changed to the Law & Order working group and for the Vice-Chairman of the Council to be Chairman of the Law & Order working group by exception.</p> <p>Proposed by Councillor Pledger, Seconded by Councillor Robinson Unanimously agreed by all Councillors RESOLVED that the Council agreed for Councillor Straney and Noakes to be elected to the Law & Order Working Group.</p>
<p>FC21 / 052</p>	<p>Update form the Planning Working Group</p> <p>The Chairman of the Planning Working Group provided a verbal update on the report previously circulated. This included the proposed new way of working for planning application comments for Albrighton Parish Council, the limited time the parish council has to respond to planning applications and the planning application 21/03396/FUL - Loak Road.</p> <p>The Chairman made the following recommendations as agreed at the Planning Working Group meeting held on the 17th August 2021:</p> <ul style="list-style-type: none"> - for the Council to retrospectively support the response to the planning application 21/03396/FUL – Loak Road. - for the Council to retrospectively support the objection to the planning application for the reasons being: <ul style="list-style-type: none"> o Adversely effects the character and appearance of the street scene o the harm to neighbour amenity <p>Councillors debated the recommendations and were given an opportunity to ask the Chairman questions.</p> <p>Proposed by Councillor Robinson, Seconded by Councillor Chatburn Unanimously agreed by all Councillors RESOLVED that the Council retrospectively agree and support the response to the planning application 21/03396/FUL – Loak Road, for the reasons it adversely effects the character and appearance of the street scene and the harm to neighbour amenity.</p>
<p>FC21 / 053</p>	<p>Update from the Environmental Working Group</p> <p>The Chairman of the Environmental Working Group provided a verbal update on the report previously circulated. This included the Shropshire Council Welcome Back Fund, Benches & Street Furniture, Skate Park, letter received regarding request for zebra crossings, letter received regarding support of the 20mph petition, letter received regarding the pavements and speed in Station Road, letter received from the Allotment Association, and Village planters.</p> <p>The Chairman made the following recommendations as agreed at the Environmental Working Group held on the 31st August 2021:</p> <ul style="list-style-type: none"> - Shropshire Council Welcome Back Fund - to agree the suggestions make, including the maintenance of the drainage gullies ahead of the season.

	<ul style="list-style-type: none"> - Divide the streets by all Councillors to check and provide a monthly list of any street issues to the Parish Office for reporting ahead of the Group meeting. - Support the petition for promotion of 20mph residential speed limit petition. - two extra Councillors for the Group <p>Councillors debated the report and were given an opportunity to ask the Chairman questions.</p> <p>Councillor Beechey informed that this Working Group was an important group as it dealt with issues that impacted the whole of the parish area.</p> <p>Proposed by Councillor Robinson, Seconded by Councillor Medlyn Unanimously agreed by all Councillors RESOLVED that the Council agree the recommendation for the Shropshire Council Welcome Back Fund including the maintenance of the drainage gullies ahead of the season.</p> <p>Proposed by Councillor Chatburn, Seconded by Councillor Medlyn Unanimously agreed by all Councillors RESOLVED that the Council agree the recommendation to divide the streets by all Councillors to check and provide a monthly list of any street issues to the Parish Office for reporting ahead of the Group meeting.</p> <p>The recommendation to support the petition for promotion of 20mph residential speed limit was not resolved due to the deadline for the support elapsed.</p> <p>Proposed by Councillor Pledger, Seconded by Councillor Robinson Unanimously agreed by all Councillors RESOLVED that the Council agree for Councillors B Watson and Medlyn to be elected to the Environmental Working Group.</p>
<p>FC21 / 054</p>	<p>Request for Representation on other outside Bodies and Committees The Chairman of the Council provided a verbal update from the Chairman of the Council regarding the request for representation on other outside bodies and committees:</p> <ul style="list-style-type: none"> - The Station Ramp Committee - The Swimming Pool Committee <p>Councillors debated the requests and were given an opportunity to ask the Chairman questions.</p> <p>Proposed by Councillor Medlyn, Seconded by Councillor Beechey Unanimously agreed by all Councillors RESOLVED that the Council agree for Councillor Pledger to be the representative for Albrighton Parish Council on the Station Ramp Committee.</p> <p>Proposed by Councillor Straney, Seconded by Councillor Medlyn Unanimously agreed by all Councillors RESOLVED that the Council agree for Councillor Pledger to be the representative for Albrighton Parish Council on the Swimming Pool Committee.</p>
<p>FC21 / 055</p>	<p>Grant Application The Council were asked by the Locum Clerk to retrospectively agree a grant for the Red House for Summer Play activities, agreed in principle FC21 / 036, for £1,200.00</p> <p>Proposed by Councillor Robinson, Seconded by Councillor Beechey Abstained by Councillor Medlyn – due to being an employee of the Red House, Albrighton RESOLVED that the Council retrospectively agree a grant for the Red House for Summer Play activities, agreed in principle FC21 / 036, for £1,200.00.</p>
<p>FC21 / 056</p>	<p>Joint Working with Donington with Boscobel Parish Council The Locum Clerk provided a verbal update on the meeting held with the Clerk of Donington with Boscobel Parish Council and how the two councils could work together in the future. The Locum</p>

	<p>Clerk informed Council she would circulate a copy of the email detailing the discussion to all Councillors.</p> <p>Councillors debated the update and were given an opportunity to ask the Locum Clerk questions.</p> <p>Councillor Beechey informed that Council that Boningale had a difference precept and tax base.</p>
FC21 / 057	<p>Event</p> <p>The Locum Clerk verbally updated the Council on the request received from the Craft Group and Compton Hospice Albrighton shop to hold a Macmillian Coffee Morning at Albrighton Library, request for support from the Parish Council and possible grant funding of £100.00</p> <p>Councillors debated the request and were given an opportunity to ask the Locum Clerk questions.</p> <p>Proposed by Councillor Medlyn, Seconded by Councillor Robinson Unanimously agreed by all Councillors RESOLVED that the Council agreed to hold the Macmillian Coffee Morning at Albrighton Library, provide £100.00 grant for the event and for the Locum Clerk to purchase tea/coffee and raffle prizes for the event.</p>
FC21 / 058	<p>The Locum Clerk informed the Council of the time and part 3.x of the Council's Standing Orders that a meeting shall not exceed a period of two (2) hours.</p> <p>Proposed by Councillor Robinson, Seconded by Councillor Webster Unanimously agreed by all Councillors RESOLVED that the Council agree to suspend 3.x of the Council's Standing Orders to allow the Councillors to complete the remaining items on the agenda.</p>
FC21 / 059	<p>Chairman of the Council's Allowance</p> <p>The Chairman of the Council provided a verbal update regarding the Chairman's allowance and informed that the allowance for 2021/22 had been set at £300.00, that monies has been spent from the allowance in April and requested that the Council consider for the allowance to be £300.00 from May 21.</p> <p>Proposed by Councillor Medlyn, Councillor Webster Unanimously agreed by all Councillors RESOLVED that the Council agree for the Chairman's allowance for 2021/22 of £300.00 to be from May 2021.</p>
FC21 / 060	<p>Correspondence</p> <p>There were no items of correspondence to be received by the Council.</p>
FC21 / 061	<p>Exclusion of Press and Public</p> <p>To resolve: that under Section 100(A) Local Government Act 1972, the press and public to be excluded from the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.</p> <p>Proposed by Councillor Beechey, Seconded by Councillor F Watson Unanimously agreed by all Councillors RESOLVED that the Council agree the exclusion of press and public on the ground that the following items of business involve the likely disclosure of exempt information as defined in the Act.</p>
FC21 / 062	<p>Training for Councillors</p> <p>The Locum Clerk provided a verbal update on the training being proposed for Councillors, both existing and new.</p> <p>Proposed by Councillor Medlyn, Seconded by Councillor Robinson Unanimously agreed by all Councillors</p>

	<p>RESOLVED that the Council agreed for Councillor training to take place in house on the 27th September 2021 and the 20th October 2021, for G Lungley to complete the training. To invite other council's boarding the parish and for the costs of the training to be divided equally between all participants.</p>
<p>FC21 / 063</p>	<p>Update from the Personnel Committee There was no update from the Personnel Committee due to the absence of the Chairman of the Personnel Committee.</p> <p>The Chairman of the Council asked the Clerk to leave the meeting. The Clerk left the meeting. Councillor Webster left the meeting.</p> <p>Councillor Webster rejoined the meeting.</p> <p>The Council held a discussion regarding the Locum Clerk.</p> <p>The Clerk rejoined the meeting.</p>
<p>FC21 / 064</p>	<p>Contract for Cleaning at Council Offices and Library The Council received an update on the report tabled from the Locum Clerk regarding the returned information for invitation to quote (ITQ) for cleaning of Parish Officers and Library including staff & disabled toilets.</p> <p>Councillors debated the report provided and were given an opportunity to ask the Locum Clerk questions.</p> <p>Proposed by Councillor Beechey, Seconded by Councillor Robinson Against Councillor Medlyn RESOLVED that the Council agree for cleaning contract to be awarded to Newbroom Cleaning Services for a period of 3 months.</p>
<p>FC21 / 065</p>	<p>Contract for ICT Support The Council received an update on the report tabled from the Locum Clerk regarding the ICT Requirements for the Parish Council.</p> <p>Councillors debated the report provided and were given an opportunity to ask the Locum Clerk questions.</p> <p>A detailed discussion was held regarding the admin rights and use of external hard drive for the parish council in the short term.</p> <p>Councillors Robinson and Chatburn were asked by the Council to look into costs with other providers and report back to the Council at a future council meeting.</p> <p>Proposed by Councillor Robinson, Seconded by Councillor Chatburn Unanimously agreed by all Councillors RESOLVED that the Council agree for the Locum Clerk to have delegated authority of up to £500.00 for any ICT requirements that are urgently required.</p>
<p>FC21 / 066</p>	<p>Date of Next Meeting - Full Council Meeting - Thursday 7th October 2021 - 7.00pm</p> <p>Meetings held at the Red House, High Street, Albrighton, Nr Wolverhampton. WV7 3LU.</p>

The meeting ended at 9.35pm

Signed: **Date:**

Chairman of the Council