



MEETING OF ALBRIGHTON PARISH COUNCIL

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 3rd March 2021.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at clerk@albrightonparishcouncil.gov.uk for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 3rd March 2021 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

SAW Reynolds

Shirley Reynolds
Clerk to Albrighton Parish Council

Date issued: 26th February 2021

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

20112 Apologies

Members who cannot attend a meeting should tender their apologies to the Parish Clerk prior to the meeting as, under Section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

20113. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

20114. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk at least 24hrs prior to the meeting, for a link.

This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

20115. Minutes of previous meeting:

To receive the minutes of the meeting held on 3rd February 2021 (**enclosed**).

20116 Matters Arising

To consider any matters arising from the minutes which are not included in the agenda

20117 To consider the Clerks report (to follow)**20118 Finance & Personnel**

a) To receive a report of the receipts and payments up to 31st January, (**enclosed**)

b) To consider income & expenditure in February 2021 details below:

Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
01/02/21	FPM	Parish Council Website	Accessibility Contract 2021	150.00
08/02/21	FPM	Manby Bowdler	Professional Fees Invoice 62587 (nett)	2500.00
08/02/21	FPM	Heartwoods	Work on trees at War Memorial	1000.00
10/02/21	Chq	Civil Parking Enforcement	Parking fine for the Flyer	75.00
15/02/21	DD	Mainstream Digital	Telephone charges	44.73
15/02/21	DD	West Mercia Energy	Gas charges Dec 20	165.80
15/02/21	DD	Fuel Genie	Flyer fuel January 2021	87.98
15/02/21	FPM	Waterplus	Invoice S-DCAFee00072575	40.00
18/02/21	DD	West Mercia Energy	Electricity charges Dec 2020	91.36
19/02/21	FPM	NALC	NALC Training	38.93
19/02/21	FPM	HMRC Cumbernauld	PAYE/NI Contributions Jan 2021	1332.24
19/02/21	FPM	O Neal	Reimbursement postage Beverley B S	6.85
21/02/21	FPM	Parish Council Website	Amendment to Flyer Page	35.00
22/02/21	FPM	Shropshire Council	Pension Contributions Feb 2021	1645.17
22/02/21	FPM	Manby Bowdler	Professional Fees Invoice 63029 (nett)	1000.00
23/02/21	FPM	Albrighton Parish Council	Staff Salaries Feb 2021	4934.67
23/02/21	DD	GB Copier	Library copier	31.20
26/02/21	DD	Ald	Flyer lease Feb 2021	713.41
28/02/21	DD	Veolia	Duty of care Jan 2021	4.00

Income

Date	Payment Type	Payer	Reason	Amount
01/02/21	DD	Nationwide Building Society	Interest on Business Account	3.61
01/02/21	DD	Shropshire Council	Library Subsidy	1200.00
09/01/21	Cash	Albrighton Parish Council	Flyer cash 26 – 29 Jan 2021	48.00
09/02/21	Cash	Albrighton Parish Council	Flyer cash 19 – 22 Jan 2021	44.00
09/02/21	Cash	Albrighton Parish Council	Flyer cash 12 – 15 Jan 2021	43.00
16/02/21	Cash	Albrighton Parish Council	Flyer cash 2 – 5 Feb 2021	47.00
23/02/21	Cash	Albrighton Parish Council	Flyer cash 9 – 12 Feb 2021	24.00

20119 To receive planning report - Planning Working Party (enclosed)

20120 To receive update from AFLAG - Cllr P Collins

20121 To receive an update from the Christmas Lights Working Party - Cllr Illes (enclosed)

20122 To consider litter picking proposal - Cllr J Pledger (enclosed)

20123 To receive a verbal report regarding ICO - Cllr J Pledger

20124 Date of next meeting:

- a) Albrighton Parish Council meeting – Wednesday 7th April 2021 6pm via Microsoft Teams

Exclusion of Press and Public

Public Bodies (Admissions to Meetings) Act 1960 – to Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw.

20125 Staffing Update