



MEETING OF ALBRIGHTON PARISH COUNCIL

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 6th January 2021.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at clerk@albrightonparishcouncil.gov.uk for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 6th January 2021 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

SAW Reynolds

Shirley Reynolds
Clerk to Albrighton Parish Council

Date issued:18th December 2020

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

20086 Apologies

Members who cannot attend a meeting should tender their apologies to the Parish Clerk prior to the meeting as, under Section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

20087.Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

20088. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk prior to the meeting. This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

20089. Minutes of previous meeting:

To receive the minutes of the meeting held on 3rd December 2020 (enclosed).

20090 Matters Arising

To consider any matters arising from the minutes which are not included in the agenda

20091 To consider the Clerks report (to follow)**20092 Finance & Personnel**

a) **To receive a report by the Chairman Finance & Personnel to also include receipts and payments up to 30th November, (enclosed)**

b) **To consider income & expenditure in December 2020 details below:**

Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
12/12/20	FPM	BG Ground Maintenance	Patshull 1*mow November	70.00
12/12/20	FPM	TFM	Heavy Duty Refuse Sacks	44.00
14/12/20	FPM	Turnock	Christmas Lights	7705.20
14/12/20	DD	Mainstream Digital	Fraud Prot & Charges	45.11
16/12/20	DD	West Mercia Energy	Electricity charges October	104.99
16/12/20	DD	West Mercia Energy	Gas charges October	101.19
16/12/20	DD	GB Group	Service charges & support	30.00
16/12/20	DD	Fuel Genie	Flyer fuel 19/11/20	41.74
16/12/20	FPM	Window & Doors Ltd	Service & repair library doors	450.00
16/12/20	FPM	UK Safety Management	PAT/Sockets/Microwave testing	302.87
22/12/20	FPM	Shropshire Council	Pension Contributions December	1645.17
23/12/20	FPM	Albrighton Parish Council	Salaries December	4934.67
28/12/20	DD	Veolia	Duty of Care	4.00

Income

Date	Payment Type	Payer	Reason	Amount
01/12/20	DD	Nationwide Building Society	Interest on Business Account	3.49
01/12/20	Cheque	Boningale Parish Council	Contribution to flag pole	20.00
01/12/20	Cheque	Albrighton Allotment Society	Allotment rental 20/21	250.00
01/12/20	Cash	Albrighton Parish Council	Flyer cash 24 – 27 Nov 2020	50.00
2/12/20	DD	Shropshire Council	Library Subsidy	1200.00
08/11/20	Cash	Albrighton Parish Council	Library cash 30/11 – 4 th Dec 2020	17.76
08/12/20	Cash	Albrighton Parish Council	Flyer Cash 1 – 4 Dec 2020	38.00

20093 To receive planning report - Planning Working Party (to follow)

20094 To consider Accessibility of APC documents.

Exclusion of Press and Public

Public Bodies (Admissions to Meetings) Act 1960 – to Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw.

20095 To consider GDPR Implications and Staffing Issue Update

20096 Date of next meeting:

- a) Albrighton Parish Council meeting – Wednesday 3rd February 2021 6pm via Microsoft Teams