



MEETING OF ALBRIGHTON PARISH COUNCIL

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 3rd February 2021.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at clerk@albrightonparishcouncil.gov.uk for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 3rd February 2021 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

SAW Reynolds

Shirley Reynolds
Clerk to Albrighton Parish Council

Date issued: 27th January 2021

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

20098 Apologies

Members who cannot attend a meeting should tender their apologies to the Parish Clerk prior to the meeting as, under Section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

20099. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

20100. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk prior to the meeting. This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

20101. Minutes of previous meeting:

To receive the minutes of the meeting held on 6th January 2021 (**enclosed**).

20102 Matters Arising

To consider any matters arising from the minutes which are not included in the agenda

20103 To receive update from local neighbourhood policing team (TBC)**20104 To consider the Clerks report (enclosed)****20105 Finance & Personnel**

a) To receive a report of the receipts and payments up to 31st December, (**enclosed**)

b) To consider income & expenditure in January 2021 details below:

Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
7/1/21	DD	Grenkeleasing	Office equipment rental	118.80
7/1/21	DD	Grenkeleasing	Meter reading	106.80
8/1/21	FPM	Midshires	Library copier readings	14.44
11/1/21	DD	Shropshire Council	Payroll admin charges	230.40
12/1/21	DD	West Mercia Energy	Electricity charges Nov 20	105.64
12/1/21	DD	West Mercia Energy	Gas charges Nov 20	103.51
12/1/21	FPM	Keith Gibson	Mower Fuel charges	12.00
12/1/21	FPM	O Neal	Reimbursement of Postage charged	7.68
13/1/21	DD	Fuel Genie	Flyer petrol charges	91.30
13/1/21	FPM	Premier Tailgates Services	Tailgate 6 monthly service	118.80
13/1/21	FPM	UK Safety Management	Fire Extinguishers servicing	96.60
13/1/21	FPM	Parish Website Ltd	Town Package 2020/2021	750.00
14/1/21	DD	Mainstream Digital	Telephone charges	3.61
15/1/21	FPM	Viking Ltd	Toilet rolls, bleach, copier paper, staff diaries	69.46
15/1/21	FPM	Waterplus	Surface water drainage and water usage for library	130.86
18/1/21	DD	BT	Line rental office	27.86
18/1/21	FPM	S Reynolds	Reimbursement Cllr J Pledger SAR postal charges	4.50
21/1/21	FPM	Shropshire Council	Contribution to staff pensions – Jan 21	2977.41
22/1/21	FPM	Albrighton Parish Council	Staff salaries – January 2021	4934.27
22/1/21	FPM	Turnock	Christmas Lights 2020/21	7705.20
25/1/21	DD	GB Copiers	Meter reading charges	31.20
25/1/21	DD	BT	Line rental CCTV & Library	94.80
26/01/21	DD	Aldi	Flyer lease rental – January 2021	713.41

Income

Date	Payment Type	Payer	Reason	Amount
01/01/21	FPI	Cambridge Building Society	Interest on Savings Account	105.43
4/1/21	DD	Nationwide Building Society	Interest on Business Account	3.61
05/01/21	Cash	Albrighton Parish Council	Flyer cash 15 – 18 Dec 2020	73.00
05/01/21	Cash	Albrighton Parish Council	Library cash 21 – 22 Dec 2020	6.09
05/01/21	Cash	Albrighton Parish Council	Library cash 4 – 9 Jan 2021	65.91
05/01/21	Cash	Albrighton Parish Council	Flyer Cash 22 Dec 2020	27.00
19/01/21	Cash	Albrighton Parish Council	Flyer cash 5 – 8 Jan 2021	23.00

20106 To receive planning report - Planning Working Party (enclosed)

20107 To confirm Model Standing Orders (enclosed)

20108 To confirm the Model Financial Regulations (enclosed)

20109 To receive update on GDPR

20110 To receive update on War Memorial Working Party

20111 Date of next meeting:

- a) Albrighton Parish Council meeting – Wednesday 3rd March 2021 6pm via Microsoft Teams