



## **MEETING OF ALBRIGHTON PARISH COUNCIL**

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 7<sup>th</sup> April 2021.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at [clerk@albrightonparishcouncil.gov.uk](mailto:clerk@albrightonparishcouncil.gov.uk) for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 7<sup>th</sup> April 2021 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

*SAW Reynolds*

Shirley Reynolds  
Clerk to Albrighton Parish Council

Date issued: 31<sup>th</sup> March 2021

## **ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.**

### **20126 Apologies**

Members who cannot attend a meeting should tender their apologies to the Parish Clerk prior to the meeting as, under Section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **20127. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

### **20128. Public Participation**

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk at least 24hrs prior to the meeting, for a link.

This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

**20129 Minutes of previous meeting:**

To receive the minutes of the meeting held on 3<sup>rd</sup> March 2021 (**enclosed**).

**20130 Matters Arising**

To consider any matters arising from the minutes which are not included in the agenda

**20131 To consider the Clerks report (to follow)****20132 Finance & Personnel**

- a) **To receive a report of the receipts and payments up to 28th February, (enclosed)**
- b) **To adopt asset register (enclosed)**
- c) **To consider income & expenditure in March 2021 details below:**

## Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
01/03/21	FPM	Amazon	Memorial folder & black satin ribbon	24.03
01/03/21	FPM	Viking	Ink Cartridge	19.19
01/03/21	FPM	Manby Bowdler	Professional fees nett	1500.00
01/03/21	DD	Eon	Invoice 121865	586.22
09/03/21	FPM	S Reynolds	Reimbursement postage SAR	13.70
10/03/21	FPM	From the Ground Up	Village Planters maintenance/watering etc	140.00
15/03/21	FPM	PHS Group	Invoice 68096615 – hygiene services	18.07
15/03/21	FPM	Mainstream Digital	Fraud Prot & Call Charges, Lib & Office	68.46
15/03/21	FPM	Fuel genie	Flyer Fuel	57.00
18/03/21	DD	West Mercia Energy	Fuel Charges	310.22
19/03/21	FPM	HMRC	PAYE/NI Contributions March 2021	1331.84
19/03/21	FPM	Manby Bowdler	Professional Fees nett	1000.00
22/03/21	FPM	Shropshire Council	Pension Contribution	1645.17
23/03/21	DD	GB Copiers	Rental & Maintenance Equipment	73.94
23/03/21	DD	BT PLC	Rental lines CCTV & Library	94.80
23/03/21	FPM	Albrighton	Salaries - March	4934.27
26/03/21	DD	Ald Auto	Flyer lease – March 2021	713.41
29/03/21	FPM	T Ewins	Reimbursement – hardware supplies	8.47
29/03/21	FPM	Midshires	Library Copier charges	9.46
29/03/21	FPM	Viking	Bleach, air fresheners, paper towels	37.24
29/03/21	FPM	A Price - Heartwoods	Trimming around War Memorial	150.00
29/03/21	DD	Veolia	Duty of care	4.00
31/03/21	FPM	Manby Bowdler	Professional Fees nett	1000.00

## Income

Date	Payment Type	Payer	Reason	Amount
01/03/21	DD	Nationwide Building Society	Interest on Business Account	3.26
2/03/21	cash	Albrighton Parish Council	Flyer fares 16 – 19 Feb 2021	18.00
02/03/21	DD	Shropshire Council	Library subsidy March 2021	1200.00
09/03/21	cash	Albrighton Parish Council	Flyer fares 23 – 26 Feb 2021	26.00
16/03/21	cash	Albrighton Parish Council	Flyer fares 2 – 5 March 2021	43.00
23/03/21	cash	Albrighton Parish Council	Flyer fares 9 – 12 March 2021	52.00
30/03/21	cash	Albrighton Parish Council	Flyer fares 16 – 19 March 2021	20.00

### **20133 To receive planning report - Planning Working Party (enclosed)**

- a) Whiteacres planning application Land East of Garridge Close – Cllr Woodman

### **20134 To receive update from War Memorial Working Party – Cllr Woodman**

**20135 To consider the report of the Chairman regarding the ICO item and to vote upon its recommendations – Cllr Smith (to follow)**

**20136 To vote on the proposal by Cllr J Pledger that ‘the council corrects the public record in all areas it made the mistaken allegation and issues a comprehensive apology to Cllr J Pledger’**

### **20137 Date of next meeting:**

- a) Albrighton Parish Council meeting – Wednesday 19<sup>th</sup> May 2021 6pm

### *Exclusion of Press and Public*

*Public Bodies (Admissions to Meetings) Act 1960 – to Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw.*

### **20138 Staffing Update - TBC**