



ALBRIGHTON PARISH COUNCIL MINUTES – 4th November 2020

The remote Albrighton Parish Council meeting which was held through Microsoft Teams on Wednesday 4th November 2020 at 6.00pm.

COUNCILLORS IN ATTENDANCE: P Woodman, R Smith, D Beechey, P Illes, A Straney, P Collins, R Rudman, S Pledger, B Hickson

ALSO, IN ATTENDANCE: Shirley Reynolds Clerk to the Council

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

20070 Apologies

To receive apologies for absence. Members are asked to give their apologies direct to the Clerk.

Cllr M Pate (holiday), Cllr M Pitchford (holiday) Cllr T Maguire (illness), Cllr J Pledger, Cllr M Medlyn

Each apology was accepted by council.

20071. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

None declared.

20072. Public Participation

Members of the public are invited to ask questions, make representations or submit comments please contact the Clerk prior to the meeting. This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

None received.

20073. Minutes of previous meeting:

To receive the minutes of the meeting held on 7th October 2020 (enclosed).

It was PROPOSED, SECONDED and AGREED that the minutes of 7th October were true and accurate records. Cllr Pledger abstained.

20074 To consider the Clerks report (enclosed)

The Chairman thanked the Clerk for her report which had been circulated to all members prior to the meeting and asked her to outline a few main points. She explained that having received a grant towards the structural report on the War Memorial the grant for its restoration was progressing, and she thanked John Stretton for his work on the project. She further explained that she had submitted the Bus Services Operators Grant (BSOG) and for the last six months, which had been difficult due

to the infrequent use by the Parish Council and the lack of mileage records. The submission requires details of daily mileage readings which have not been kept during the last six months, but she hoped that the BSOG officials will allow this claim to go through.

The Clerk updated members on the latest situation due to Lockdown 2, the government guidance being that anyone who is able to work from home should work from home and the guidance for libraries had only been received after 5pm and she was still working through it. It appeared that all community centres and libraries were required to close. IT access may be allowed in large libraries which have individual ICT booths, this would not include Albrighton Library. She further explained she was exploring ways to provide a ‘click and collect’ service which would involve a strict appointment system for collections.

The Chairman thanked the Clerk for her work and moved that the report be accepted.

20075 Finance & Personnel

- a) To receive a report by the Chairman Finance & Personnel to also include receipts and payments up to 30th September, (enclosed) – Cllr. Maguire.**

The Chairman Cllr Smith explained that unfortunately Cllr Maguire was currently unwell and asked the Clerk to present his report. Councillors were asked if there were any questions on the financial reports, none received.

- b) To consider income & expenditure in October 2020 details below:**

Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
5/10/20	DD	Grenkeleasing Ltd	Multi Copying Equipment charges	118.80
08/10/20	FPM	Albrighton Royal British Legion	Grant for Flag pole	345.00
9/10/20	FPM	Keith Gibson	Ad Blue for Flyer and petrol for mower	22.50
9/10/20	FPM	Rialtas	Maintenance Contract for 20/21	148.80
13/10/20	DD	Fuel Genie	Fuel for Flyer	72.20
14/10/20	DD	Mainstream Digital	Call charges office & library	4.28
15/10/20	DD	West Mercia Energy	Gas charges August 2020	36.13
16/10/20	FPM	Viking	Safe distance covid-19 floor stickers	44.98
19/10/20	DD	BT	Line charges office	27.86
20/10/20	FPM	Keith Gibson	Full ECU Diagnostic check on Flyer	46.80
21/10/20	DD	West Mercia	Electricity charges August 2020	77.15
21/10/20	FPM	HMRC	PAYE/NI September	1336.33
22/10/20	DD	GB Services	Copier charges September	30.00
22/10/20	DD	Shropshire Council	Pension contributions Oct 2020	1621.58
23/10/20	DD	BT	Line charge CCTV Red House & Library	94.80
23/10/20	FPM	TFM	Flyer hi vis jackets, Stihl filter, cord, and repairs	263.37
23/10/20	FPM	Albrighton Parish Council	Salaries – October 2020	5054.61
23/10/20	FPM	npower	Lighting Ash Grove, 1/4/20 to 30/9/20	2258.65
23/10/20	FPM	St Mary Church	Churchyard Maintenance Grant	1500.00
26/10/20	DD	Ald Automotive	Flyer Lease October 2020	713.41

Income

Date	Payment Type	Payer	Reason	Amount
01/10/20	DD	Nationwide Building Society	Interest on Business Account	3.50
02/10/20	Cash	Albrighton Parish Council	Library cash 21 – 26 September	11.74
02/10/20	Cash	Albrighton Parish Council	Flyer cash 22 – 25 September	33.07
06/10/20	Cash	Albrighton Parish Council	Library cash 28 Sept – 3 Oct 2020	19.43
06/10/20	Cash	Albrighton Parish Council	Flyer cash 29 Sept – 2 Oct 2020	80.00
13/10/20	Cash	Albrighton Parish Council	Library cash 5 – 10 Oct 2020	7.28
13/10/20	Cash	Albrighton Parish Council	Flyer cash 6 – 9 Oct 2020	94.00
13/10/20	Cheque	Albrighton Craft Group	Donation for Children’s Library	500.00
20/10/20	Cheque	Western Power	Wayleave	2.50
20/10/20	Cash	Albrighton Parish Council	Library cash 12 - 17 Oct 2020	18.45
20/10/20	Cash	Albrighton Parish Council	Flyer cash 13 - 16 Oct 2020	76.00
26/10/20	Cash	Albrighton Parish Council	Library cash 19 - 24 Oct 2020	12.61
26/10/20	Cash	Albrighton Parish Council	Flyer cash 20 - 23 Oct 2020	50.00
26/10/20	Cheque	Open Reach	Wayleave across village green	60.34

The Clerk asked members if they had any questions, none received. Members approved the income & expenditure for the month together with all internet banking transactions.

Resolved: It was PROPOSED, SECONDED and AGREEDED unanimously that the income & expenditure for the month together with all online banking transactions be approved.

20076 To receive planning report - Planning Working Party (enclosed)

Cllr Woodman had previously circulated the report regarding the planning items received which had been reviewed by the Planning Working Party and that they were recommending support.

Resolved: It was PROPOSED, SECONDED and AGREEDED by a majority that the applications were recommended for support.

Action – Clerk

20077 To receive Melville report – Cllr Pitchford (enclosed)

A report from Cllr Pitchford had previously been circulated by the Clerk and members were asked if there were any questions arising from it. Cllr S Pledger asked why the Melville Club was currently closed? As Cllr Pitchford was not at the meeting, the Chairman invited Cllr Illes who was a member of the Melville Club committee if he was able to answer the query. Cllr Illes explained that the closure had been driven by the increase in Covid cases in the village together with the vulnerable nature of the users, so the committee had taken the responsible decision to close. The club was still doing well financially, and he explained that meals were being delivered to members at their home during the lockdown.

20078 To receive verbal update on WMAA – Cllr Smith

The Chairman, Cllr Smith updated members on the recent meeting with the Midlands Air Ambulance Charity (MAAC). This had been attended by members of the Place Plan Committee, Planning Application Review Group, members from Donington with Boscobel Parish Council and Tong Parish Council. The meeting was very informative and concerns were raised about the usage of the green belt. Support for the MAAC and their excellent work was given and it was hoped that their

involvement with the community could be expanded once they had moved their headquarters from Stourbridge onto the Cosford site.

It was explained that Cllr Woodman had already written to the Head of Planning at Shropshire Council expressing concern at the large amount of land to be taken out of the green belt as shown in the draft Shropshire Plan document, especially as MAAC had confirmed that they did not require all 36 acres, the Clerk was asked to circulate a copy of this to all members after the meeting.

Action - Clerk

Members discussed various aspects of this development and it was agreed that the Parish Council needed to wait for the formal application to be submitted so this could be examined and then a formal response from the Parish Council could then be discussed, decided and submitted.

20079 To receive any Councillors written reports (to follow) –

Cllr Illes had submitted a written report which the Clerk had circulated regarding the introduction of the Community Support Scheme for residents during the second Lockdown – an appeal for volunteers had been made jointly by APC, the Red House and DBPC in the parish magazine. The Clerk was asked to circulate details of this to Donington with Boscobel Parish Council, Boningale Parish Council and Tong Parish Council and to also ensure details were available on social media and the Parish notice board.

Action - Clerk

20080 To consider Christmas Lights Working Party - (Cllr Smith)

The Chairman the wire above a footpath. The Chairman had also informed Cllr Illes who had subsequently offered his services to become Chairman of the WP if the council decided to resurrect the Christmas Lights Working Party. Cllr Illes also Cllr Smith updated members on the various issues that had been dealt with during the last week regarding the Christmas Lights. There had been issues with one of the branches breaking off a tree outside the Red House. The Chairman had dealt with this issue and Heartwoods had attended to remove the heavy branch dangling from explained that there had been issues with the display which was normally placed on the gable end of the shops on Station Road which would not be placed there this year as the building now has a living-in tenant and an alternative location would need to be found for future years. Cllr Rudman also offered his services and was willing to join the working party. Council were asked if they were happy for the Christmas Lights Working Party to be reformed and all members agreed this was an excellent proposal and they were happy for Cllr Illes to organise its membership although it was considered that 3 members would most probably be sufficient.

Cllr Illes asked the Clerk if the costs were likely to be around £12,000 this year because of the repairs and replacements needed. The Clerk explained that because Council had only taken out 1 one year contract rather than the expected 3 years the costs involved for the replacement of infrastructure had been front loaded rather than spread across the 3 years as anticipated.

Resolved: It was PROPOSED, SECONDED and AGREED that Cllr Illes become Chairman of the Christmas Lights Working Party and organise its membership

Action – Cllr Illes

20081 Date of next meeting:

Albrighton Parish Council meeting – Wednesday 2nd December 2020 6pm via Microsoft Teams

The meeting closed at 18.39pm

Signed..... Date.....