



MEETING OF ALBRIGHTON PARISH COUNCIL

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 7th October 2020.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at clerk@albrightonparishcouncil.gov.uk for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 7th October 2020 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

SAW Reynolds

Shirley Reynolds
Clerk to Albrighton Parish Council

Date issued: 1st October 2020

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

20061 Apologies

Members who cannot attend a meeting should tender their apologies to the Parish Clerk prior to the meeting as, under Section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

20062. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

20063. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk prior to the meeting. This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

20064. Minutes of previous meeting

To receive the minutes of the meeting held on 2nd September 2020 (enclosed).

20065 To consider the Clerks report (enclosed)

20066 Finance & Personnel

- a) To receive a report by the Chairman Finance & Personnel to also include receipts and payments up to 31st August, (enclosed) – Cllr. Maguire.
- b) To receive the external audit report (enclosed)
- c) To consider income & expenditure in September 2020 details below:

Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
01/09/20	FPM	Mike Nicholls	Window cleaning library/Parish Office	50.00
01/09/20	FPM	BG Ground Maintenance	2 * Patshull mow 9 th & 23 rd July 2020	140.00
02/09/20	FPM	Hommers & Sons Ltd	Trays of Geraniums & Heucherella	47.88
04/09/20	DD	West Mercia Energy	Gas	36.13
04/09/20	DD	West Mercia Energy	Electric	61.30
14/09/20	DD	Mainstream Digital	Fraud Protection & Calls	43.28
14/09/20	FPM	Shropshire Council	5 litre hand sanitisers for library	39.60
15/09/20	FPM	PKF Littlejohn	Ltd Assurance Review of AGAR 19/20	480.00
15/09/20	DD	Fuel Genie	Flyer fuel September	142.50
15/09/20	FPM	WaterPlus	Surface water drainage May to Aug 20	118.08
18/09/20	FPM	Keith Gibson	Fuel for mower August 2020	6.00
20/09/20	FPM	HMRC	PAYE/NI August 2020	1133.08
21/09/20	DD	West Mercia Energy	Electric standing charge and usage 01/07/20 to 31/07/20	61.30
21/09/20	DD	West Mercia Energy	Gas standing charge and usage 30/06/20 to 31/07/20	36.13
22/09/20	FPM	Shropshire Council	Pension Contributions September 2020	1800.71
23/09/20	FPM	Albrighton Parish Council	September 2020 salaries	5575.13
23/09/20	DD	BT Group	Rental internet line for CCTV & Library	94.80
23/09/20	DD	GB Copiers Ltd	Copier	30.00
28/09/20	DD	Veolia	Duty of Care	4.00
28/09/20	FPM	PHS Group	Waste services Contract	91.80
29/09/20	FPM	Olivia Neal	Postage reimbursement	7.04
30/09/20	FPM	Viking	Toilet Rolls	9.59

Income

Date	Payment Type	Payer	Reason	Amount
01/09/20	Cash	Albrighton Parish Council	Library Cash 24-29th August	14.77
01/09/20	Cash	Albrighton Parish Council	Flyer Cash 25-28 August	38.00

02/09/20	DD	Shropshire Council	Library subsidy	1200.00
03/08/20	DD	Nationwide Building Society	Interest on investment account	3.61
03/09/20	FPI	War Memorials Trust	Grant towards report on war memorial	200.00
14/09/20	Cash	Albrighton Parish Council	Library cash 1 - 5 September 2020	11.62
14/09/20	Cash	Albrighton Parish Council	Library cash 7 – 12 September 2020	12.21
14/09/20	Cash	Albrighton Parish Council	Flyer cash – Melville Club	8.00
22/09/20	Cash	Albrighton Parish Council	Flyer cash 1 - 4 September 2020	50.00

20067 To receive planning report - Planning Working Party (enclosed)

a) To consider:

Reference: 20/03508/FUL

Proposal: Erection of 18No. residential dwellings and associated parking/garaging with new adopted road following demolition of existing bungalow, garage and pool house

Address: Land to The East Of, Garridge Close, Albrighton, Shropshire.

Applicant: Shropshire Homes Ltd (The Old Workhouse, Cross Houses, Shrewsbury, Shropshire, SY5 6JH)

20068 To receive verbal update from Grants Working Party (Cllr Smith)

20069 To note Correspondence received

a) **Verbal update on correspondence received (Cllr Smith)**

b) **Closure of TSB branch**

20070 Date of next meeting:

a) Albrighton Parish Council meeting – Wednesday 4th November 2020 6pm via Microsoft Teams