



## **MEETING OF ALBRIGHTON PARISH COUNCIL**

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 4<sup>th</sup> November 2020.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at [clerk@albrightonparishcouncil.gov.uk](mailto:clerk@albrightonparishcouncil.gov.uk) for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 4<sup>th</sup> November 2020 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

*SAW Reynolds*

Shirley Reynolds  
Clerk to Albrighton Parish Council

Date issued: 28<sup>th</sup> October 2020

## **ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.**

### **20070 Apologies**

Members who cannot attend a meeting should tender their apologies to the Parish Clerk prior to the meeting as, under Section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **20071. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

### **20072. Public Participation**

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk prior to the meeting. This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

### **20073. Minutes of previous meeting:**

To receive the minutes of the meeting held on 7<sup>th</sup> October 2020 (enclosed).

**20074 To consider the Clerks report** (enclosed)

**20075 Finance & Personnel**

**a) To consider a report by the Chairman Finance & Personnel to also include receipts and payments up to 30<sup>th</sup> September,** (enclosed) – Cllr. Maguire.

**b) To consider income & expenditure in October 2020 details below:**

*Table 1 Expenditure for October 2020*

Date	Cheque	To Whom Payable	Reason	Amount
5/10/20	DD	Grenkeleasing Ltd	Multi Copying Equipment charges	118.80
08/10/20	FPM	Albrighton Royal British Legion	Grant for Flag pole	345.00
9/10/20	FPM	Keith Gibson	Ad Blue for Flyer and petrol for mower	22.50
9/10/20	FPM	Rialtas	Maintenance Contract for 20/21	148.80
13/10/20	DD	Fuel Genie	Fuel for Flyer	72.20
14/10/20	DD	Mainstream Digital	Call charges office & library	4.28
15/10/20	DD	West Mercia Energy	Gas charges August 2020	36.13
16/10/20	FPM	Viking	Safe distance covid-19 floor stickers	44.98
19/10/20	DD	BT	Line charges office	27.86
20/10/20	FPM	Keith Gibson	Full ECU Diagnostic check on Flyer	46.80
21/10/20	DD	West Mercia	Electricity charges August 2020	77.15
21/10/20	FPM	HMRC	PAYE/NI September	1336.33
22/10/20	DD	GB Services	Copier charges September	30.00
22/10/20	DD	Shropshire Council	Pension contributions Oct 2020	1621.58
23/10/20	DD	BT	Line charge CCTV Red House & Library	94.80
23/10/20	FPM	TFM	Flyer hi vis jackets, Stihl filter, cord, and repairs	263.37
23/10/20	FPM	Albrighton Parish Council	Salaries – October 2020	5054.61
23/10/20	FPM	npower	Lighting Ash Grove, 1/4/20 to 30/9/20	2258.65
23/10/20	FPM	St Mary Church	Churchyard Maintenance Grant	1500.00
26/10/20	DD	Ald Automotive	Flyer Lease October 2020	713.41

*Table 2 Income for October 2020*

Date	Payment Type	Payer	Reason	Amount
01/10/20	DD	Nationwide Building Society	Interest on Business Account	3.50
02/10/20	Cash	Albrighton Parish Council	Library cash 21 – 26 September	11.74
02/10/20	Cash	Albrighton Parish Council	Flyer cash 22 – 25 September	33.07
06/10/20	Cash	Albrighton Parish Council	Library cash 28 Sept – 3 Oct 2020	19.43
06/10/20	Cash	Albrighton Parish Council	Flyer cash 29 Sept – 2 Oct 2020	80.00
13/10/20	Cash	Albrighton Parish Council	Library cash 5 – 10 Oct 2020	7.28
13/10/20	Cash	Albrighton Parish Council	Flyer cash 6 – 9 Oct 2020	94.00

13/10/20	Cheque	Albrighton Craft Group	Donation for Children's Library	500.00
20/10/20	Cheque	Western Power	Wayleave	2.50
20/10/20	Cash	Albrighton Parish Council	Library cash 12 - 17 Oct 2020	18.45
20/10/20	Cash	Albrighton Parish Council	Flyer cash 13 - 16 Oct 2020	76.00
26/10/20	Cash	Albrighton Parish Council	Library cash 19 - 24 Oct 2020	12.61
26/10/20	Cash	Albrighton Parish Council	Flyer cash 20 - 23 Oct 2020	50.00
26/10/20	Cheque	Open Reach	Wayleave across village green	60.34

**20076 To receive planning report - Planning Working Party** (enclosed)

**20077 To receive Melville report – Cllr Pitchford** (enclosed)

**20078 To receive verbal update on WMAA – Cllr Smith**

**20079 To receive any Councillors reports** (to follow)

**20080 Correspondence:**

To note response from TSB plc.

**20081 Date of next meeting:**

- a) Albrighton Parish Council meeting – Wednesday 2<sup>nd</sup> December 6pm via Microsoft Teams