

<p style="text-align: center;"><b>ALBRIGHTON AND DONINGTON COUNCILS</b> <b>MINUTES OF TRANSPORT COMMITTEE</b> <b>Monday 16<sup>th</sup> March 2015 at 2.00 pm in the Parish Office</b></p>
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Minutes of the Albrighton and Donington Council's Transport Committee held on Monday 16th March at 2.00 pm in the Parish Office.

**PRESENT:** Cllrs. P Harrison (Chair), C Hassall, P Illes, H Kirton, S Pledger.

In attendance: M Ward, Clerk to Albrighton Parish Council.

**1. Apologies.**

Cllr. K Pledger (work Commitments).

**2. Minutes of previous meeting:**

- **Minutes of Transport Committee meeting Friday 6<sup>th</sup> February 2015.**

Cllr. Illes proposed that the minutes were a true and accurate record which was seconded by Cllr. Hassall and agreed by the committee.

**3. Matters arising.**

The Clerk confirmed that a mobile phone had been purchased for the Flyer contractor at less than the £75 made available and that the voluntary car scheme had been reported as no longer operating due to a lack of volunteer drivers.

**4. To consider and confirm a new agreement between the Council and the Albrighton Flyer contractor.**

Members considered the current agreement between the Council and the Flyer contractor and were of the view that some changes needed to be made before the revised agreement was offered to the current contractor for signing. The major alterations consisted of an change to section 6 with new operating hours of 8.00 – 6.00 pm and in section 11 it was agreed that the relief driver would be paid £60 per day by the contractor once the driver had been DBS checked. Councillors agreed that the cost of the DBS check would be reimbursed to the driver after twelve months of service.

The Chair asked members to read through the current agreement again noting any other changes they wanted before agreeing a final version in one week's time.

**5. To consider the use of block bookings for regular group visits such as those authorised by 'Living at Home'.**

Members discussed whether an agreed fee to local destinations could be used in order to cut down on the cost of non-registered group bookings from organisations such as ‘Living at Home’ or whether this would have an adverse effect on other users. There was support for the view that ‘essential journeys’ included trips to boost a person’s wellbeing and confidence and did not have to be limited to ‘necessary’ visits. The Clerk had been in touch with Rachel from the Shifnal ‘Live at Home’ scheme and asked her to arrange a time with the Chair of the Committee so that Cllr. Harrison could meet with her and discuss various options for the use of the Flyer including the possibility of registering members on to the scheme. Councillors also discussed the implications of the free use of non-emergency transport if a patient was unable to use public transport and its possible effect on Flyer business.

**6. To appoint a second driver to the Albrighton Flyer. Interviews will be held at 4.00 pm after the committee meeting to be conducted by Cllrs. Harrison, Pledger and Kirton with Mr K West in attendance.**

The Chair informed members that there were two candidates for the position of second or relief driver and both had been asked to attend the meeting at 4.00 pm in order to discuss the vacancy. Discussions related to the extent of the second driver involvement in the scheme when the contractor was not eager to shorten his working week. A number of options were discussed including having two drivers on contract, an 80% - 20% split or having the second driver work every fourth week. Cllr. Illes proposed that the second driver should work one week in every eight which was seconded by Cllr. Kirton and agreed by a majority of 3 – 2 and this resolution would be put to the contractor when he attended the meeting later in the afternoon.

**7. To review and revise the existing fare policy for journeys from within Albrighton and to destinations further afield.**

Members noted that the current fare policy was drawn up before the decision to charge users 50% of the cost of the journey was taken. Cllr. Illes proposed leaving the scale of charges untouched but adding a suitable reference to bus pass holders. The proposal was seconded by Cllr. Pledger and agreed by the committee.

**8. Any other business.**

There was no other business.

**9. Date of next meeting.**

Monday 23<sup>rd</sup> March at 2.00 pm in the Council Office.

Signed.....Date.....

Chair

