

<p style="text-align: center;">ALBRIGHTON PARISH COUNCIL MINUTES OF FINANCE COMMITTEE Wednesday 14th January 2015 at 4.30 pm in the Parish Office</p>

Minutes of Albrighton Parish Council Finance Committee held on 14th January 2015 at 4.30 pm in the Parish Office.

PRESENT: Cllrs. S Pledger (Chair), D Beechey, P Harrison, C Hassall.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. Apologies.

There were no apologies.

2. Minutes of previous meeting;

- **Minutes of meeting 17th December 2014.**

Cllr. Beechey proposed that the minutes of the meeting on 17th December 2014 were a true and accurate record which was seconded by Cllr. Harrison and agreed by the committee.

3. Matters arising.

There were no matters arising.

4. To consider the draft budget for 2015/16 amend and prepare for the full Council meeting on 15th January 2015.

Members considered a draft budget produced by the Clerk together with a record of current spending in the 2014/15 financial year. Changes were discussed in a number of areas including spending on the Albrighton Flyer, the likely income for the Albrighton Flyer, a new budget head for the Council website, the introduction of the minimum wage for council staff other than the Clerk, spending on Clockmills, the substitution of village entrance planters for hanging baskets, a budget for the 2015 approbation ceremony and halving of the allocation for other non-recurring expenditure, among other matters. The projected expenditure which totalled £103,050 was set against anticipated income of £106,561 which did not include an allowance for the Council Tax Support Grant.

At the end of the discussion Cllr. Harrison proposed that the draft budget should be presented to full council at the meeting on 15th January 2015 with the Finance Committee's approval. The motion was seconded by Cllr. Beechey and unanimously agreed by the committee.

5. Update on the opening of a Business Saver account with Nationwide for the receipt of Council reserve funding.

The Clerk informed members that an application to open a Business Instant Savers account with Nationwide following approval from full Council had been completed on-line and a subsequent email stated that it was being processed. The account contained a reference to three signatories, the Chair and Vice Chair of the Finance Committee and the Clerk, any two of whom could authorise a payment from the account. It was anticipated that the account would complete the mandatory checks within a few days and available for use before the end of January 2015.

6. Any other business.

There was no other business.

7. Date of next meeting.

A meeting to scrutinise the third quarter accounts would be initiated by the Clerk once the accounts had been brought up to date. The paperwork had not been completed because of a missing bank statement in December 2014 which TSB had not supplied.

A further meeting would take place on 16th April 2015 at 4.30 in the Parish Office in order to deal with the end of year accounts.

There being no further business the meeting closed at 5.43 pm.

Signed.....Date.....
Chair