

**ALBRIGHTON AND DONINGTON COUNCILS**  
**MEETING OF THE TRANSPORT COMMITTEE**  
Thursday 3<sup>rd</sup> September 2015 at 6.30 pm in the Red House

**PRESENT:** Cllrs. P Harrison (Chairman), D Beechey, D Hickman, C Hassall, S Pledger, C Roseby.

**1. Apologies**

Cllr. H Kirton (illness).

**2. To consider the Chairman's paper on the future role of the Transport Committee.**

The Chairman's paper on the future of the Transport Committee was discussed by members and comments were recorded for inclusion in the next draft of the paper. In particular, members felt that the committee should continue its work in order that Donington with Boscobel Parish Council, who contributed financially the Flyer, could have a voice in its management.

Cllr. Harrison agreed to revise the paper in light of all of the suggested amendments and produce a new draft.

**3. To consider the draft Contract of Employment to be submitted to full Council on 17<sup>th</sup> September for approval**

Members agreed that the draft contract should be amended to bring it line with other council workers' contracts with regard to sick pay and loss of pay which should be cross referenced to the agreed job description for Flyer drivers. Members also added an extra page to include a declaration of fitness to drive and any medical conditions that have been encountered in the past.

The committee agreed that the new contract for M<r West would be operative from 1<sup>st</sup> October 2015 and run for twelve months and be subject to review. The contract for Mr Harris would begin on 1<sup>st</sup> November 2015 and also be subject to review after one year.

**4. To consider the letter to be sent to Mr K West regarding future changes and the new contract of employment.**

Members agreed that the letter should quote the rate of pay as £7.60 per hour and the Flyer should be parked overnight at Gibson's garage in Station Road, Albrighton. After discussion on the final paragraph of the letter it was agreed to leave it unaltered and the same letter should be sent to Mr Harris.

Cllr. Illes still favoured a system where the two drivers operated on a one week on, one week off arrangement.

**5. Any other business.**

There was no other business.

**6. Date and time of next meeting.**

The next meeting of the Transport Committee was scheduled for 17<sup>th</sup> September at 6.30 pm in the Red House.

Cllrs. Hassall and Harrison presented their apologies in advance for the meeting.