

**ALBRIGHTON AND DONINGTON COUNCILS
MEETING OF THE TRANSPORT COMMITTEE
Thursday 17th September 2015 at 6.30 pm in the Red House**

PRESENT: Cllrs. S Pledger, D Beechey, D Hickman C Roseby, Cllr. Illes.

1. Apologies for absence.

Cllrs C Hassall (another engagement), P Harrison (another engagement), H Kirton (illness).

2. Minutes of meeting:

- **Minutes of Transport Committee meeting 27th August 2015.**

Cllr. Beechey proposed that the minutes were a true and accurate record which was seconded by Cllr. Hickman and agreed by the Committee

- **Minutes of the Transport Committee meeting 3rd September 2015.**

Cllr. Beechey proposed that the minutes were a true and accurate record which was seconded by Cllr. Roseby and agreed by the committee.

3. Matters arising.

There were no matters arising.

4. Final consideration to the contract of employment and arrangements to consult the drivers.

Members considered the revisions made to the contract of employment at the meeting on 3rd September and agreed that no further amendments were needed. Cllr. Pledger proposed that the contract should be agreed and presented to the two Flyer drivers. The motion was seconded by Cllr. Roseby and agreed by the committee.

The Clerk was asked to see both drivers and provide a copy of the contract and make arrangements to discuss it with them and, if they were in agreement, for them to sign the contract.

5. Final consideration to the job description.

The job description was reviewed and no alterations were thought to be necessary. Cllr Illes proposed that it should be accepted as the working document by the committee which was seconded by Cllr Roseby and agreed by the committee.

6. Consideration of the driver's declaration re health and fitness to drive.

A draft document provided by the Clerk was reviewed and members agreed that it was a comprehensive overview of a driver's medical condition and his or her fitness to drive a council vehicle. The Clerk was asked to go over the document and get the two drivers to sign a declaration when he met them to discuss the contract of employment.

7. Final thoughts on the future of the Transport Committee.

Despite criticisms that had been made about the working of the committee from within the council members felt that the committee had done a good job in working through a difficult agenda and bringing matters to a near conclusion. They felt that any call for the disbandment of the committee should be firmly resisted although it would need to meet less frequently once the two Flyer drivers were in the direct employ of the parish council and on the council payroll.

8. Any other business

There was no further business.