

**ALBRIGHTON AND DONINGTON COUNCILS
MINUTES OF TRANSPORT COMMITTEE MEETING
8th June 2016 at 3.00 pm in the council meeting room**

Minutes of the Albrighton and Donington with Boscobel parish councils' transport committee held on Wednesday 8th June 2016 at 3.00 pm in the Albrighton meeting room.

PRESENT: Cllrs. P Harrison (Chairman), D Hickman, P Illes, S Pledger.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. Apologies for absence.

Cllrs. C Hassall (holiday), H Kirton (business commitments), C Roseby (work commitments).

2. Minutes of meeting:

- **Minutes of Transport Committee meeting 17th September 2015.**

Cllr. Pledger proposed that the minutes of 17th September were a true and accurate record which was seconded by Cllr. Illes and unanimously agreed by the committee.

3. Matters arising.

Members agreed that the drivers should be asked to buy and wear a lightweight summer high visibility sleeveless jacket when driving the Flyer.

4. Update on the Flyer currently off the road awaiting repairs.

The clerk informed members that the Flyer was currently off the road because of a steering fault which left the vehicle in a dangerous condition and it would probably not be repaired before Monday 13th June. The garage was hoping to locate a second hand part as new parts were not available which was endorsed by the committee. There was discussion regarding the availability of a replacement vehicle and the clerk was asked to make enquiries of Friendly Bus and Matt Johnson of Shropshire Council.

5. To consider the longer term situation regarding the current vehicle and whether it should be traded in for a newer model.

Cllr. Hickman was of the view that the current vehicle could do many more miles but Cllr. Pledger felt it was time to trade it in for a replacement. Members discussed the possibility of other makes of vehicles and it was agreed that Cllr. Illes would investigate and consult other councillors and produce a paper for consideration by 16th June.

6. Any staffing issues in need of consideration.

Cllrs asked the clerk to make it clear to both drivers that any journeys that were undertaken using their own vehicles were at their own risk and there were no expectations from the council that they should make interim arrangements while the Flyer was undergoing repairs. The clerk was asked to put these sentiments in writing to both drivers. In addition, drivers were to be reminded to wear their high visibility jackets at all times, to record all journeys and keep the diary in the vehicle.

7. Any other business.

Cllr. Hickman asked whether the number of passengers being carried on journeys was recorded and Cllr. Pledger asked Cllr. Harrison to do some posters for inclusion on the Flyer making it clear that it was available for hire from any group within the community. Members agreed that the price of journeys should be frozen for the present time.

After discussion the committee agreed to leave a vote on the Chairman of committee to the next meeting and Cllr. Harrison undertook to contact Cllr. Roseby to ascertain whether he would be interested in taking on the position. Because Cllr. Roseby worked full time this would mean that evening meetings would have to become the norm and it was suggested that they could take place before or after an Albrighton Parish Council planning meeting.

8. Date of next meeting.

The next meeting of the transport committee will take place on Thursday 7th July 2016 at a time to be confirmed in the Albrighton council meeting room.

There being no further business the meeting closed at 3.58 pm.

Signed.....Date.....
Chairman