

ALBRIGHTON AND DONINGTON COUNCILS
MINUTES OF TRANSPORT COMMITTEE
Monday 29th June at 2.00 pm in the Red House

Minutes of the Albrighton and Donington Parish Councils' Transport Committee held on Monday 29th June at 2.00 pm in the Red House.

PRESENT: Cllrs. P Harrison (Chair), C Hassall, D Hickman, P Illes, S Pledger.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. Apologies

There were no apologies:

2. Minutes of the previous meeting :

- **Minutes of Transport Committee meeting 15th June 2015:**

Cllr. Harrison proposed that the minutes were a true and accurate record which was seconded by Cllr. Pledger and unanimously agreed by the committee.

3. Matters arising:

Cllr. Hassall asked whether there had been a meeting with representatives from the Live at Home scheme. Cllr. Harrison replied that a meeting had taken place which had highlighted a number of differences with regard to charging policy. It was claimed that the Shifnal bus was still claiming for bus pass use from Shropshire Council whereas the Albrighton Flyer was in receipt in an annual grant but could not claim for additional expenditure. The Shifnal bus charged passengers per mile, irrespective of the number of passengers plus a driver's fee but the Albrighton Flyer charged per head. The Shifnal minibus was currently off the road.

The chair of the committee had tried to contact Matt Johnson of Shropshire Council, as had the clerk, but neither had succeeded in contacting him for guidance with regard to future practice.

4. To consider a contract and job description for the employment of the Flyer drivers:

The clerk updated committee members about developments with regard to the direct employment of the two Flyer drivers which Albrighton PC had approved but Donington with Boscobel PC had rejected. No model contract had been obtained from Matt Johnson but Cllr. Illes pointed out that a general employment contract was available from SALC.

Cllr. Harrison circulated a job description that he had composed based on a national community transport model which took into account the former Flyer agreement. Members

discussed the various sections and amended the draft as agreed. Cllr. Illes proposed that the minibus should be cleaned as required but could not find a seconder for his proposal but Cllr. Hassall's proposal that it should be cleaned on a minimum of once a week was seconded by Cllr. Pledger and agreed 2 -1. There was further agreement that all cash should be deposited with the clerk on the next working day after each Saturday and courses would be arranged for the drivers to ensure that they complied with all regulations. Drivers would be expected to wear high visibility jackets. The notices advertising the availability of the Flyer also needed updating.

Cllr. Harrison agreed to send a revised copy of the job description to the clerk for circulation to the members of the committee and he would talk to the two drivers about the direct employment model.

5. To consider the purchase of fuel from cheaper outlets and the arrangements for payment:

Albrighton parish council had agreed to use cheaper fuel from Sainsbury's which the Flyer visited each Thursday morning. The clerk had established that there was a Sainsbury's fuel card and he was asked to investigate the matter further and report back to the next meeting of the Transport Committee.

6. Request for the inclusion of Tong parish to the Albrighton Flyer service:

A letter from the Cllr. Mycroft, Chair of Tong Parish Council, was circulated in which he asked that six residents of Tong parish should be made eligible to use the Albrighton Flyer. Cllr. Pledger said that it was imperative that the service offered to local people was expanded in order to maximise income and members of the committee agreed that the clerk should contact Cllr. Mycroft and offer Tong residents the use of the Flyer to be charged at the same rate as local users plus an annual sum to cover costs associated with the travel to and from Tong.

7. Any other business:

Cllr. Pledger asked that a sheet be produced advertising the use of the Flyer at weekends and during the evenings and Cllr. Harrison agreed to produce a draft for consideration at the next meeting.

The clerk was asked to re-advertise the fares applicable to Flyer journeys in the Parish Magazine.

8. Date and time of next meeting:

The next meeting of the Transport Committee was scheduled for 13th July at 4.30 pm.

Signed.....Date.....

Chair

