



**ALBRIGHTON PARISH COUNCIL**  
**MINUTES OF THE TRANSPORT COMMITTEE**  
**19<sup>th</sup> January 2017 at 6.30 pm in the council meeting room**

Minutes of the Albrighton Parish Council transport committee held on Thursday 19<sup>th</sup> January 2017 at 6.30 pm in the Albrighton council meeting room.

**PRESENT:** Cllrs. P Harrison (Chairman), D Beechey, C Hassall, P Illes, S Pledger.

In attendance: M Ward, Clerk to Albrighton Parish Council.

**1. Apologies**

Cllrs. D Hickman (family commitments), H Kirton (another engagement), C Roseby (work commitments).

Each apology was accepted by the committee.

**1. DECLARATIONS OF INTEREST:**

**To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.**

There were no declarations of interests.

**2. MINUTES OF PREVIOUS MEETING:**

- **Minutes of Albrighton Parish Council Transport Committee held on 15<sup>th</sup> December 2016.**

Cllr. Illes proposed that the minutes were a true and accurate record which was seconded by Cllr. Pledger and unanimously agreed by the committee.

**3. MATTERS ARISING.**

There were no matters arising.

**4. ACTION POINTS ARISING FROM THE TRANSPORT COMMITTEE MEETING ON 15<sup>TH</sup> DECEMBER 2016.**

The 1<sup>st</sup> point had not been actioned because of changing circumstances and the second action point concerning a letter to the Flyer driver would be discharged on 23 January 2017.

**5. UPDATE ON THE SUGGESTED REPLACEMENT OF THE CURRENT VEHICLE WITH A NEW PURCHASE OR LEASE ARRANGEMENT.**

Cllr. Illes updated members on the suggested replacement of the current Flyer vehicle and suggested that Furrows of Telford and Motor Mistress were the best two companies to engage with. He had compiled a list of questions he wished to put to the two organisations and members of the committee were invited to add any further questions they felt were needed. Any new vehicle will need a lift adding and the current safety checks were too frequent and could take place after longer intervals.

Cllr. Pledger suggested that the best course of action was a 3 or 4 year lease with Furrows where the VAT could be recovered and a lease arrangement would mean that a replacement vehicle could be obtained if the Flyer was off the road.

Members agreed that any further questions would be sent to Cllr. Illes and he would prepare a final paper which he would present to Albrighton Parish Council on 16<sup>th</sup> February and to Donington with Boscobel Parish Council on 21<sup>st</sup> February.

The chairman thanked Cllr. Illes for all of his hard work in researching and presenting the findings to the committee.

**6. UPDATE ON THE DBS CHECK FOR THE 2<sup>ND</sup> FLYER DRIVER.**

The clerk informed the committee that the new Flyer driver had now received his enhance DBS form which presented no problems. Members agreed that the process took far too long and the clerk was asked to write to the West Mercia Police Commissioner and complain about the delay.

Cllr. Pledger proposed that the new driver should work a whole week with the current driver as an introduction to the service which was seconded by Cllr. Illes and unanimously agreed by the committee.

**7. ANY OTHER BUSINESS**

Members discussed the new advanced booking form for the Flyer and a minimum charge that could be applied. They agreed that a covering letter was needed to accompany the booking form which would require 14 days' notice of any evening or weekend booking. Councillors felt that RAF Cosford should be informed about the service as the vehicle could be used to take children from Cosford to school.

**8. DATE AND TIME OF NEXT MEETING.**

The next meeting of the transport committee will take place on Thursday 16<sup>th</sup> February at 6.30 pm in the council meeting room.

There being no further business the meeting closed at 7.09 pm.

Signed ..... Date .....  
Chairman

