

<p style="text-align: center;">ALBRIGHTON WITH DONINGTON PARISH COUNCILS MINUTES OF TRANSPORT COMMITTEE 15th December 2016 at 6.30 pm in the council meeting room</p>

Minutes of the Albrighton and Donington with Boscobel Parish Councils' transport committee held on 15th December 2016 at 6.30 pm in the council meeting room at Albrighton Parish Council.

PRESENT: Cllrs. P Harrison (Chairman), C Hassall, P Illes, S Pledger.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. APOLOGIES.

Cllrs. D Hickman (no reason offered), H Kirton (conflicting meeting), C Roseby (work commitments).

Each apology was accepted by the committee

2. DECLARATIONS OF INTEREST:

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING:

- **Minutes of Albrighton Parish Council Transport Committee held on 3rd November 2016.**

Cllr. Illes proposed that the minutes were a true and accurate record which was seconded by Cllr. Hassall and unanimously agreed by the committee.

4. MATTERS ARISING.

There were no matters arising.

5. TO CONSIDER A REPORT BY CLLR. ILLES REGARDING THE SUGGESTED REPLACEMENT OF THE ALBRIGHTON FLYER ON A PURCHASE OR LEASE PLAN.

Cllr. Illes had produced a report outlining the possible ways of replacing the Albrighton Flyer including purchase and lease arrangements which was circulated to all members. The attachments providing detailed information on each scheme and its variations was not produced and Cllr. Illes suggested that Cllr. Roseby, who works in the motor trade, would be a good safeguard for the two councils if he could look through the details and come forward with some recommendations. In addition, Cllr. Illes went through the current costings for the present vehicle which suggested that it was costing the two councils app. £6,000 p.a. and it would be worth in the region of £2,000 if it was

traded in for another vehicle. Lease arrangements as outlined by four different companies were examined by the committee which included routine maintenance and MOT. The addition of a hoist would be an extra cost that the two councils would have to cover. A low floor vehicle could not be considered as it was too expensive because they were custom made to order. On balance, Cllr Illes was in favour of a leasing arrangement although this was a decision that the two councils would need to take.

The chairman thanked Cllr. Illes for all of his hard work compiling the report which had been very helpful to the discussion.

Cllr. Illes proposed that Cllr. Roseby be asked to go through his documentation and come forward with a recommendation(s) for the committee to consider which was seconded by Cllr. Pledger and agreed by the committee.

Cllr. Harrison agreed to approach Cllr. Roseby and ask him to take on this task in time for the next meeting of the Transport Committee

6. UPDATE ON THE EMPLOYMENT OF A SECOND DRIVER AND ARRANGEMENTS FOR HIM TO BEGIN WORK.

The clerk informed members that a Shropshire Council company had taken on the management of a DBS check for Mr Clark and he had been in touch with both to try and assess the progress to date. He had been informed that the application had proceeded smoothly to stage 4, which was a submission to the police, for checking but it had not yet been processed by them. He was hoping that everything would be completed in order to allow Mr Clark to begin work in the new year but it was out the councils' hands and there was nothing to be done to speed up the process.

7. ANY OTHER BUSINESS

Members discussed the reluctance of the Flyer driver to take his full allowance of annual leave despite the clerk writing to Shropshire HR and receiving their guidance which suggested it was necessary for the driver to do so. The driver had been shown the advice and there was still three months of the year remaining for him to take his remaining leave. It was agreed that the Chairman would write to him requesting that he take his outstanding leave before 31st March 2017.

8. DATE AND TIME OF NEXT MEETING

The next meeting of the Albrighton and Donington with Boscobel Parish Councils' Transport Committee will take place on 19th January 2017 at 6.30 pm in the meeting room at Albrighton Parish Council.

There being no further business the meeting closed at 7.09 pm.

Signed Date
Chairman