



## **ALBRIGHTON PARISH COUNCIL**

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## **Minutes of meeting**

Minutes of the Albrighton Parish Council meeting held on Thursday 6<sup>th</sup> September 2018 at 7.15 pm in the Red House.

### **Present**

Cllrs. D Beechey, B Hickson, P Illes, P Harrison, T Maguire, M Medlyn, R Smith, A Straney, P Woodman, S Pledger, J Pledger, R Rudman, M Pate

In attendance:

S Reynolds Clerk to Albrighton Parish Council.

### **18064. Apologies**

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk.

Apologies received from:

Mike Pitchford (holiday) Sandra Kirkland (work commitments)

### **18065. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

Cllr Medlyn declared she may have an interest in item 18073 if Personnel issues were discussed. If this became the case she would leave the meeting.

### **18066. Public Participation**

**Members of the public** are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Fifteen members of the public were in attendance, all members of the public were given time to ask questions on any item on the agenda.

No questions were asked.

**18067. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.**

Cllr Pate gave details of meetings he had attended at Shropshire Council, including a Future Fit meeting where the preferred option was discussed. Cllr Pate also informed Councillors of a joint meeting with the Chairman and Vice Chairman regarding the Jessops development. He expressed concern about the new application that had come forward which would be discussed later in the meeting. Cllr Pate also informed the council that a new Officer had been appointed at Shropshire Council Mark Barrow who will oversee neighbourhood services and planning.

**18068. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.**

Cllr Illes informed members that there was an open Day at the nature reserve on 9/9/18 and encouraged attendance. He also informed members that the Footpath Group had met to discuss the consultation paper from Shropshire Council, and informed Councillors that it had been suggested that by 2028 Albrighton could have a country park. Cllr Illes also explained that the Footpath group were still keen for a footpath to be established in the Shaw Lane development.

Cllr Illes went on to inform members that the Melville Club was currently facing many issues and its members were considering what alternatives they had to provide what they currently offer in another way. Cllr Illes asked councillors to let him know if they had any ideas for the further use of the building. The constitution of the club and a possible covenant re its use, when the land was given by Dr Legge, was discussed and it was felt that this will need to be considered for any future use of the building.

Cllr S Pledger informed Councillors that the planters around the village would be removed week beginning 8th October 2018.

Cllr Smith provided all Councillors with a report of a meeting he and the Chairman had attended with Taylor Wimpey which was to discuss a possible future residential development on Cross Road between Newhouse Lane and Patshull Rd but which was unlikely to be built within the next 5 years. They had included an area of land off Newhouse Lane for a new Medical Practice but this would need a decision by the Drs. Cllr Smith had told them that having a Surgery and school accessed from the same road may replicate the unsafe conditions as experienced at Shaw Lane and that while an access from Newhouse Lane would probably be acceptable an alternative second access through their development may be needed for school start end times. A full TW report was available in the office. We thanked them for coming to meet us with their preliminary proposals so early on in the

process which was helpful to the council and residents and they said that our local comments were helpful to them and that they would stay in touch.

Cllr Smith updated Councillors on his meeting with Rebecca Lewis regarding speeding of a few vehicles on Cross Road and the Clerk had then written to Shropshire Council to ask that the speed visors, which were an integral part of the traffic calming scheme implemented by SC, were brought back. Cllr Smith had also written as Chairman of the Cross Road Traffic Group, unfortunately neither had a reply. Cllr Smith had written again to Graham Downes SC and the Clerk would also chase up Shropshire Council for a reply to her email.

Minutes of previous meetings:

To receive the minutes of the meeting held on 5<sup>th</sup> July 2018.

It was then PROPOSED, SECONDED and AGREED unanimously that the minutes of 5<sup>th</sup> July 2018 were true and accurate records. (4 abstentions)

To receive the minutes of the EGM held on 15<sup>th</sup> August 2018.

It was then PROPOSED, SECONDED and AGREED unanimously that the EGM minutes of 15<sup>th</sup> August 2018 were true and accurate records.

#### **18069. Matters arising**

To consider any issues arising from the minutes that are not included on the agenda.

None

#### **18070. Committee reports:**

None

#### **18071. Planning:**

##### **Planning applications:**

Reference: 18/03579/FUL (validated: 14/08/2018)

Address: Proposed Residential Development Land East Of, Shaw Lane, Albrighton, Shropshire

Proposal: Residential development of 6 bungalows and 58 houses (revised scheme)

Applicant: Jessup (Jessup House, Station Court, Girton Road, Cannock, Staffs, WS11 0EJ)

A report was given by Cllrs Pate, Smith and Woodman and after a full discussion by the Council it was PROPOSED, SECONDED and AGREED (with 1 abstention) that council recommend refusal of permission, the original issues from the first application site stand regarding access, drainage and parking.

Reference: 18/03569/FUL (validated: 14/08/2018)

Address: 12 Bowling Green Lane, Albrighton, WV7 3HL

Proposal: Erection of a single storey rear extension

Applicant: Mr Alexander Penn & Ms Natalie Leese (12 Bowling Green Lane, Albrighton, Shropshire, WV7 3HL)

It was PROPOSED, SECONDED and AGREED that council recommend this application for approval.

Reference: 18/03864/FUL

Address: Hydeaway House, Station Road, Albrighton, WV7 3QG

Proposal: Erection of first floor side extension and alterations

Applicant: Mr & Mrs P White

It was PROPOSED, SECONDED and AGREED that council recommend this application for approval.

Reference: 18/03852/FUL (validated: 30/08/2018)

Address: 30 Grange Park, Albrighton, WV7 3EN

Proposal: Erection of a single storey front and side extension

Applicant: Mr & Mrs S Benson

It was PROPOSED, SECONDED and AGREED (with 3 abstentions) that council recommend this application for approval.

**Planning decisions:**

None received to date

**Planning enforcement:**

**Date Received:** 29/08/2018

**Reference:** 18/06150/ENF

**Address:** Harold L Smith Transmissions Ltd, Cross Road, Albrighton, Wolverhampton, Shropshire, WV7 3BJ

**Description of Issue:** Alleged breach of Planning Control in relation to the erection of 3 advertising flags adjacent to the highway

This is only the notification, council will be able to comment if a planning application is received.

**18073. Finance & Personnel:**

- a. **To consider report by the Chairman and also to consider receipts and payments up to 31<sup>st</sup> July, 2018, (to follow) – Cllr. Maguire.**

Cllr Maguire, Chair of Finance & Personnel Committee, gave a verbal update of the meeting held on 28.8.18 informing Council that the contract for MJW will be coming to an end on 30.9.18, ML retired 18.08.18 and EZ has indicated she will be leaving at the end of September. As this was the first meeting of F&P with staffing implications the Terms of reference had been reviewed as per the Standing Orders and the committee had decided to adopt the NALC model terms of reference. The Chair also informed Council that the staffing review which had been requested by full council 5/7/18 should be discussed in private session at the end of the meeting due to the confidential nature of the item.

This suggestion was PROPOSED, SECONDED and AGREED by council.

The Chairman of Finance & Personnel presented his finance report up to 31.7.18 and invited questions. Cllr Pate stated he was concerned that the Council did not appear to have received any subsidy payments from Shropshire Council this year for the library and the Chairman explained that this should have been requested by invoice and this had not yet been done by the RFO. Cllr Pate was worried that this represented 25% of our precept and wanted to know why this hadn't been actioned saying the RFO is responsible for invoicing and chasing monies on behalf of the Council. Cllr Beechey also commented that DBPC had agreed to contribute towards the library but this had also still not been invoiced for either.

Cllr S Pledger also commented that the money due from DBPC towards the planters in the village was also not in the accounts and it appears that this hasn't been invoiced for either together with the £3000 for the Information Point subsidy. The Bus Services Operators Grant for the flyer had not been received since 30th September 2017, it was confirmed by the Clerk that the last claim had been made in July 2018 for the period 1st Oct 2017 to 31st March 2018, this claim was disallowed as it was not actioned within the required 3 months claim period. Further claims for the period 1st April 2018 onwards had yet to be filed.

The Clerk was requested to raise these issues with the RFO and to report the outcome to the next meeting together with other areas of concern.

This was PROPOSED, SECONDED and AGREED by council.

**b. To further consider the arrangements for the Christmas lights 2018.**

The Clerk reported that she had been unable to contact the owners of the Station Road shops in order to seek permission for the Christmas lights to be attached to these premises and that the RFO had not obtained any financial contribution from Marston's Brewery so there would not be any new light fittings to the Old Bush pub. The Clerk stated that the RFO had confirmed that he had informed Turnocks the 29th November as the date for lights to be completed for the switch on. The Clerk also informed Council that the Albrighton Traders had disbanded so the Extravagance event would not be organised by them. The Clerk had spoken to several shop owners who still wanted something to happen on the night and she suggested that Council could consider the purchase of a Christmas tree and lights and invite local schools to sing carols around the tree for a 'switch on'

Further discussion on various options followed and it was agreed that Cllr Medlyn would bring a report to the next council meeting for approval. Cllr Medlyn would work with the Red House trustees to bring forward several proposals for Councillors' approval

**18074. To consider the arrangements for the approbation ceremony in September 2018 and any actions required.**

Cllr Medlyn informed Council that everything was organised and ready for 8<sup>th</sup> September 2018. The salute was now to be at 11.30am with the march starting prior to this. Cllr S Pledger asked about the road closures and was informed that it would be a rolling road closure during the march.

**18075. To receive update report on station ramp**

The Vice Chairman provided a verbal update following a recent meeting, explaining that the two partners Shropshire Council and network Rail had both agreed to the work in the next financial year.

Cllr Iles informed Councillors that the hourly service which had been promised had now been deferred for a further year.

**18076 To consider Clockmills Playing Fields**

The Clerk provided a verbal update, a meeting had taken place with STWA and their solicitors regarding the condition of the Clockmills football pitch and the surrounding pathways. STWA were unhappy with the current state of the pitch and the surrounding area. Clerk informed Council that we had been very fortunate that a local resident who was present at the meeting had offered to do the work for Albrighton Parish Council at no charge as a gift to the village and had saved Albrighton Parish Council a lot of money. Photographs had been passed to STWA solicitors who had now signed off the lease and the settlement figure had now been paid. The Football club are hoping to take over the lease of the pitch and Albright Parish Council will support this wherever possible. Councillors agreed they were grateful to the resident for his voluntary help with Clockmills and it was agreed that the Chairman would contact him and offer the thanks from Albrighton Parish Council

**18077 To receive updates on flooding/gullies and action by AFLAG**

Unfortunately, a written report from AFLAG had not been received, but the Clerk informed Councillors that the Chair of AFLAG had been extremely busy in the last few days having to pack up and move out of his property so flooding repairs could take place. The Chairman informed, members that a meeting of AFLAG had taken place last week and a lot of information had been received and AFLAG were also joining as a member of NFF

**18078 To receive update on Star Housing meeting**

The Clerk informed Council that she had written to both STAR housing and Shropshire Council and they had both agreed to a provisional date of 4th Oct at 6.30pm

Cllr S Pledger stated she was not happy with the earlier time of 6.30pm but the Clerk informed members that this was the time given by both agencies.

**18079 To receive update on Road resurfacing programme**

The Clerk informed members that unfortunately she had received nothing to date from Shropshire Council, Clerk was asked to chase Chris Edwards and Steve Davenport again

Cllr Pledger stated she had been to a joint meeting with Shifnal and they had also been requesting a list of works and had not received a response. Cllr Pate explained that there were many cut backs due to lack of funds. The Chairman also complained that he had written to several officers without reply, Cllr Pate asked that the Chairman forward the details to him and he would chase this on our behalf.

**18080. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 4<sup>th</sup> October 2018 at 7.15 pm.**

The Clerk remaindered all Councillors that they needed to provide full details for agenda items not just a topic so Councillors are aware of what decisions are required at meetings.

- Request to consider Village in Bloom 2019 (Cllr S Pledger)
- Report regarding the library/bus subsidy (Cllr M Pate)
- The Place Plan, to identify areas of concern (Cllr Beechey)
- Report by on the Flyer (Cllrs Smith and Illes with input from the RFO and Chair of F&P Committee)

**18081. Correspondence**

**For action:**

The Clerk informed Council that an Email had been received from DBPC, regarding the Play Scheme.

DBPC gave a contribution to the scheme and wanted to know what has happened to the Playscheme equipment. They had provided details of some of the equipment and wanted to know what had happened to these items. DBPC had also requested information regarding the surplus funds in the playscheme accounts and what these figures were when the scheme closed.

Cllr Medlyn outlined what she knew of the situation and asked for evidence of who it was sold to and the minute reference where this was agreed by full council. She stated that DBPC had not given permission for its sale and wanted to know who on Albrighton Parish Council had given permission for the equipment to be sold, where is the equipment is now and what happened to the money received from its sale. Had either the permission to sell or the receipt of the money been minuted in Albrighton Parish Council minutes? Again, had the financial contribution of DBPC been returned to them?

The Chairman explained that as Cllr Kirkland was not present at the meeting these questions could not be answered and requested that a report was brought to the next meeting. The Clerk was instructed to write to Cllr Kirkland and ask for answers to questions on the matter.

This was PROPOSED, SECONDED and AGREED by council.

**18082. Date of next meeting:** Albrighton Parish Council meeting – Thursday 4<sup>th</sup> October, 2018 at 7.15 pm in The Red House.