

**ALBRIGHTON PARISH COUNCIL  
MINUTES OF MEETING**

**Thursday 18<sup>th</sup> September 2014 at 7.15 pm in the Red House**

Minutes of Albrighton Parish Council meeting held on 18<sup>th</sup> September 2014 at 7.15 pm in the Red House.

**PRESENT:** Cllr. S Pledger (Chair), P Harrison (Vice Chair), D Beechey, C Hassall, P Illes, S Jarvis, A Joynson, S Kirkland, M Medlyn, M Pate, S Pate, A Robinson.

**MR DAVID WILLIAM'S PRESENTATION ON THE WORK OF THE CRIME PREVENTION PANEL WITH PARTICULAR REFERENCE TO THE CCTV SYSTEM.**

Mr Williams distributed three documents and explained that a bid had been made to the police and Crime Commissioner for an upgrade to the CCTV system in Albrighton on the existing sites. The proposed system is the latest technology and recommended for the purpose. It works using a secure signal on the internet via a modem. The new system would not cost the council anything and the present expenses are approximately £1,000 p.a. the bulk of which is insurance premiums. Mr Williams would like the Council to take four actions as follows:

- To adopt the system and add the insurance costs to the Council's insurance;
- Support the current bid to the Police and Crime Commissioner;
- Make representations to Marston's brewery regarding a tree on the car park which interferes with the signal;
- Request Shropshire Council to change the lighting system in the High Street in order to maximise the quality of the CCTV picture.

The new system would be accessible to the police from anywhere and it would not be necessary to have access to the control room in the Red House.

Cllr. M Pate thanked the Crime Prevention Panel for all of its work and supported all of the four aims outlined. Cllr. S Pate asked whether the Crime Prevention Panel would still have a role if a new system was installed and Mr Williams stated that it would monitor the equipment on behalf of the Parish Council. He said that there had been a recent increase in the level of crime in Albrighton and that there would be an announcement about a police presence in the village in the near future. The camera at the primary school in Newhouse Lane is not part of the current system and there were issues of ownership. Mr Williams undertook to look into this matter in the near future with a view to incorporating it into any new system.

The Chair thanked Mr Williams for his excellent presentation and promised that the Council would respond to his requests in the immediate future.

## **PUBLIC SESSION.**

No members of the public were in attendance.

### **1. APOLOGIES:**

Cllr. Hall (work commitments). Cllr. Hall's apologies were accepted by the Council.

### **2. MINUTES OF PREVIOUS MEETINGS:**

- **Minutes of Parish Council meeting held on 7<sup>th</sup> August 2014:**

Cllr. Beechey proposed one small amendment to the minutes relating to the confidential session which was seconded by Cllr. Illes and unanimously agreed by Council.

Cllr. M Pate proposed that the full minutes should be approved which was seconded by Cllr. Beechey and carried by 9 – 3.

- **Minutes of Parish Council meeting held on 4<sup>th</sup> September 2014:**

Cllr. Illes proposed a number of amendments to the minutes relating to the confidential session. Cllr. Medlyn asked for clarification regarding statements recorded in the minutes and after discussion Cllr. Harrison proposed that the confidential minute with the agreed amendments should be approved. Cllr. Jarvis seconded the motion which was approved by 8 – 4.

Cllr. Jarvis proposed that the full minute should be approved which was seconded by Cllr. Illes and carried by 8 – 4.

### **3. MATTERS ARISING.**

There were no matters arising.

### **4. COMMITTEE REPORTS:**

- **Transport Committee:**

Cllr. Harrison presented his Transport Committee report detailing the resignation of the Flyer contractor and the recommendation that Mr K West should be the new contractor on a temporary basis until 31<sup>st</sup> December, 2014.

Cllr. M Pate said that there was some evidence of interference into the normal running of the Flyer and the former contractor should be offered the possibility of acting as the relief driver with Mr West. Cllr. Harrison outlined the meetings he had conducted over the summer with the contractor which were not part of any disciplinary procedure and did not, therefore, require the presence of a companion. A number of suggested failures with regard

to procedures relating to the Agreement were debated which had arisen from major changes to the Agreement and the way that the Flyer was to be managed, in addition to the new policy of charging for journeys.

Cllr. M Pate proposed that the Council should state that it had no objection to the appointment of the former contractor to be the second driver if Mr West wished him to be so. The motion was seconded by Cllr. S Pate and agreed 8 – 3 with one abstention.

Cllr. Robinson asked about progress with the DBS check and the eye test and Cllr. Harrison reported that the eye test and the DBS check had been successfully completed. Mr West was awaiting the DBS report. Members noted that the former contractor was in breach of the agreement relating to the notice period and Cllr. Medlyn reported that he was concerned that he felt that he could not honour the requirement.

Cllr. M Pate moved that the former contractor should be paid in full for the two weeks wages he was owed and Cllr. Harrison reported that the Transport Committee had voted 4 – 1 that the wages should be paid but it was necessary to bring this recommendation to full council for approval. Cllr. Beechey seconded the proposal which was carried 9 – 0 with three abstentions.

- **Play scheme committee:**

Cllr. Kirkland presented her play scheme report which stated that the initiative had proved very successful and was rated as 'Good' by Ofsted.

Cllr. Beechey and Cllr Pledger congratulated Cllr. Kirkland in steering through a number of radical changes to former practice and for all of her hard work over the summer.

- **Finance committee:**

Cllr. Pledger reported that changes to the Financial Regulations had been agreed in committee which would need the approval of Council. Cllr. M Pate proposed that this item should be deferred to the meeting on 16<sup>th</sup> October in order to give members a chance to read through the amended regulations. The motion was seconded by Cllr. Beechey and unanimously agreed by Council.

## **5. WORKING PARTY REPORT:**

- **Christmas lights Working Party:**

Cllr. Pledger reported that Cllr. Robinson had resigned from the Christmas Lights Working Party due to work commitments. Cllr. Medlyn agreed to fill the vacancy and the Clerk was asked to organise a meeting during October.

**6. SHROPSHIRE COUNCIL REPORT:**

Cllr. M Pate's report was deferred to the meeting on 16<sup>th</sup> October.

**7. REPORTS FROM COUNCILLORS:**

Cllr. Illes reported that the Albrighton Fayre Committee had been disappointed that there had been no grant from the Parish Council and Cllr. S Pate agreed to write to the committee explaining the reasons why.

Thanks were extended to Cllrs. Hassall and Kirkland for the posters commemorating WW1 which had been placed around the village and for the poppies that had been planted at the entrances to Albrighton.

**8. TO CONSIDER ARRANGEMENTS FOR THE UPDATE OF THE 2014/15 ALBRIGHTON PLACE PLAN TO INCLUDE INVOLVEMENT OF THE LIC AND PUBLIC CONSULTATIONS:**

Cllr. Beechey said that a small working party needed to be formed to organise a consultation process and to contact local organisations regarding existing priorities in the Albrighton and District Place Plan. A public meeting would be needed in November.

Cllrs. Harrison, Illes and M Pate agreed to join Cllr. Beechey on the proposed working party.

**9. TO CONSIDER A GRANT APPLICATION FROM RAF COSFORD TO THE ARMED FORCES COMMUNITY COVENANT TO ENABLE THEM TO PURCHASE A 6 BERTH MOTOR HOME:**

Cllr. Kirkland went through the main proposals included in the grant application in order to purchase a 6 berth motorhome.

Cllr. Beechey proposed that the Council should write a letter of support regarding the grant application which was seconded by Cllr. M Pate and unanimously agreed by Council.

**10. TO CLARIFY AND DETERMINE FUTURE ACTION REGARDING RENTAL ARRANGEMENTS WITH ALBRIGHTON ALLOTMENTS ASSOCIATION:**

Cllr. Joynson invited as many Councillors as were able to visit the allotments on Saturday 28<sup>th</sup> September to see at first hand the developments that had been recently undertaken. He asked that this item be placed on the agenda of the 16<sup>th</sup> October meeting.

**11. TO CONSIDER ISSUES RELATING TO THE BOLLARDS SITED OUTSIDE THE RED HOUSE AND ANY ACTIONS REQUIRED BY ALBRIGHTON PARISH COUNCIL:**

This agenda item was deferred to the meeting on 16<sup>th</sup> October.

## **12. ARRANGEMENTS AND PROPOSALS FOR THE ANNUAL CHRISTMAS DINNER:**

Cllr. Pledger stated that ten Councillors had expressed interest in the Christmas dinner on 11<sup>th</sup> December at the Horns of Boningale and it was agreed that Councillors at Donington with Boscobel Parish Council and their partners should also be invited.

Cllr. Pledger said that it was important that the joint liaison meetings between the two Councils should be re-instated.

## **13. ITEMS FOR THE AGENDA FOR THE ALBRIGHTON COUNCIL MEETING ON 16<sup>TH</sup> OCTOBER 16<sup>TH</sup>:**

Councillors asked that the following items be placed on the agenda for the meeting on 16<sup>th</sup> October:

- Financial Regulations update;
- Bollards outside the Red House;
- DBS checks for Flyer drivers;
- The Albrighton Swimming Club;
- The possible purchase of a defibrillator.

## **14. CORRESPONDENCE:**

### **For information:**

- **SALC – Information Bulletin August 2014:**

Received and noted.

- **Shropshire Clinical Commissioning Group – proposed for the move of the Shropshire walk-in centre:**

Received and noted.

- **RAF Cosford – Cosford Grapevine:**

Received and noted.

- **SLCC – Clerk magazine, September 2014:**

Received and noted.

- **Shropshire Council – Community Governance Review for Albrighton Parish:**

Received and noted.

- **NHS – Long listing and short listing process for the Future Fit Programme:**

Received and noted.

- **Shropshire Housing Group – Invitation to group stakeholder event on 6<sup>th</sup> October at Ludlow Racecourse:**

Received and noted.

- **SALC – Community projects grants in Bridgnorth and Oswestry areas:**

Received and noted.

- **Shropshire Council – Shropshire Schools Forum Sustainability Task & Finish Group:**

Received and noted.

- **Shropshire Council – Stoptober Campaign 2014 re stopping smoking:**

Received and noted.

#### **15. DATES AND TIMES OF FUTURE MEETINGS:**

- **Parish Council planning meeting Thursday 2<sup>nd</sup> October 2014 at 7.15 pm in the Red House.**
- **Parish Council business meeting Thursday 16<sup>th</sup> October 2014 at 7.15 pm in the Red House.**

There being no further business the meeting closed at 9.28 pm.

Signed.....Date.....  
Chairman

