

**ALBRIGHTON PARISH COUNCIL  
MINUTES OF MEETING**

**1<sup>st</sup> September 2016 at 7.15 pm in the council meeting room**

Minutes of the Albrighton Parish Council planning meeting held on Thursday 1<sup>st</sup> September 2016 in the council meeting room.

**PRESENT:** Cllrs. P Harrison (Chairman), S Kirkland (Vice Chair), D Beechey, C Hassall, P Illes, S Pledger, A Robinson, A Straney, P Woodman.

**1. APOLOGIES.**

Cllrs. P Griffin (illness), C Roseby (work commitments).

**2. DECLARATIONS OF INTEREST:**

**To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.**

There were no declarations of interest.

**3. PLANNING:**

**Planning applications:**

**Reference: 16/03408/TPO (validated: 01/08/2016)**

**Address: 41 Grange Park, Albrighton, Wolverhampton, Shropshire, WV7 3EN**

**Proposal: Works to one Lime tree to include 20-25% reduction to the side of the crown, back to previous pruning point and removal of the epicormic growth on the trunk protected by Shropshire Council (Land at and to the West of Church Lane, Albrighton) TPO 2010**

**Applicant: Aaron Price (43 High Street, Albrighton, Wolverhampton, WV7**

Cllr. Harrison proposed that planning application 16/03408/TPO should be approved which was seconded by Cllr. Illes and unanimously agreed by council

**Reference: 16/02988/FUL (validated: 23/08/2016)**

**Address: 16 Loak Road, Albrighton, Wolverhampton, Shropshire, WV7 3HT**

**Proposal: Erection of detached single storey garage**

**Applicant: Mr Lee Evans**

Cllr. Harrison proposed that planning application 16/02988/FUL should be approved which was seconded by Cllr. Beechey and unanimously agreed by council.

**Reference: 16/03822/TCA**

**Address: 4 Millers Green, Albrighton, Wolverhampton Shropshire, WV7 3JS**

**Proposal: To fell a Mixed Species Group and crown lift branch tips to 2.5m all round 1no Lime Tree within Albrighton Conservation Area**

**Applicant: Martin Whitelegg**

Cllr. Beechey reported that the work on the trees had already been completed which was confirmed by Cllr. Woodman. Members were concerned that Shropshire Housing should make an application to Shropshire Council and then complete the work before the merits of their proposal could be considered and Cllr. Pledger proposed that the clerk should be asked to write to the county objecting to this premature action and seeking reassurances that the due planning processes would be adhered to by all parties in the future. The motion was seconded by Cllr. Robinson and agreed by council 8 – 1.

**Reference: 16/03877/TCA (validated: 30/08/2016)**

**Address: The Vicarage, High Street, Albrighton, Wolverhampton, Shropshire, WV7 3EQ**

**Proposal: Various Tree Works (see tree survey) within Donington And Albrighton Conservation Area**

**Applicant: Mr Simon Ray (Lichfield Diocese Board Of Finance, St Marys House, The Close, Lichfield, WS13 7LD)**

Cllr. Pledger proposed that planning application 16/03877/TCA should be approved which was seconded by Cllr. Illes and unanimously agreed by council.

**Reference: 16/03908/TPO (validated: 30/08/2016)**

**Address: The Vicarage, High Street, Albrighton, Wolverhampton, Shropshire, WV7 3EQ**

**Proposal: Various Tree Works (see tree survey) protected by Shropshire Council (Land to the North of the High Street, Albrighton) TPO 2010**

**Applicant: Mr Simon Ray (Lichfield Diocese Board Of Finance, St Marys House, The Close, Lichfield, WS13 7LD)**

Cllr. Pledger proposed that planning application 16/03908/TPO should be approved which was seconded by Cllr. Illes and unanimously agreed by council.

**Reference: 16/03686/FUL**

**Address: 5 The Glebe, Albrighton, Wolverhampton, Shropshire WV7 3EF**

**Proposal: Erection of single storey rear extension and alterations to front porch**

**Applicant: Mr & Mrs A Wrighton**

Cllr. Illes proposed that planning application 16/03686/FUL should be approved which seconded by Cllr. Robinson and unanimously agreed by council.

#### **Grant Permission**

**Reference: 16/02692/FUL (validated: 30/06/2016)**

**Address: Wisley House, Harriots Hayes Lane, Albrighton, WV8 1RQ**

**Proposal: Erection of extension to rear of existing garage**

**Decision: Grant Permission**

Received and noted.

**4. TO CONSIDER THE PROPOSAL FROM TURNOCKS REGARDING THE 2016 CHRISTMAS LIGHTS AND QUOTES FROM OTHER PARTIES AND DECIDE ON A CONTRACTOR FOR THE 2016 DISPLAY.**

Cllr. Illes went through the measures already taken and informed members that four quotations had been requested and only Turnocks, a professional lights display and maintenance company based in Walsall, had replied, quoting within the council budget for the erection and removal of the Christmas lights in 2016. Turnocks would also store and maintain the equipment and undertake any necessary repairs as part of the contract. Cllr. Illes proposed that the council should enter into a three-year contract with Turnocks to erect and remove the Christmas lights starting in 2016 which was seconded by Cllr. Pledger and unanimously agreed by council.

Cllr. Illes also informed members that the grant application for help with the Christmas lights from RAF Cosford had been completed and returned.

The Chair thanked Cllr. Illes and other councillors involved for all of their hard work in organising the Christmas lights display for the forthcoming festivities.

**5. TO CONSIDER A DRAFT CONTRACT WITH SHROPSHIRE HR SERVICES AND DECIDE ON FUTURE ACTION WITH REGARD TO A PAY-AS-YOU-GO ARRANGEMENT FOR PERSONNEL MATTERS.**

Members considered the draft contract with Shropshire Council to provide HR services to Albrighton Parish Council on a 'pay as you go' basis. Cllr. Pledger had a number of questions which were considered by members and they agreed that any contract should be amended at sections 8.1 and 14.1 to refer to the Clerk and not to the Council of the Chair of Council. Members felt that they also needed clarification over the references to two possible extensions to the contract once the initial agreement had expired and Cllr. Hassall also felt that more detail was needed with regard to work or invoicing that was incomplete at the time of the expiry of the contract. Because the document was lengthy and complex members decided that it would be appropriate to allow more time for individual study and the issue would be further debated at the business meeting on 14<sup>th</sup> September.

**6. TO RECEIVE A REPORT AND DISCUSSION ON ALBRIGHTON VILLAGE GREENS:**

Cllr. Woodman reported on his investigation into the ownership of the village greens and related issues. He stated that the council had a qualified title of ownership which was unlikely to be challenged. The documentation from Land Registry shows that the council is responsible for the village green roads but they do not have to be maintained to highway standards but it is not responsible for the footpaths which continue to be the responsibility of Shropshire Council. A strip of land app. two metres wide in front of the bank adjacent to the footpath is owned by the council with the remaining area owned by the bank and the documentation indicates that council ownership does not include part of the front garden of the Grey House despite the fact that the council had financed a new fence a few years previously. Members felt that the issue of the front garden of the Grey House needed further investigation and Cllr. Illes proposed that Cllr. Woodman should be tasked with making more enquiries into this matter and reporting back to council. Cllr. Robinson seconded the proposal which was agreed by members 8 – 1.

**7. TO AGREE AN ADVERTISEMENT FOR THE APPOINTMENT OF A NEW FLYER DRIVER.**

The clerk informed councillors that Mr Harris, who drives the Flyer on Mondays, had resigned his post. Members felt that it was important to employ two drivers so that cover was available during holiday periods and in the case of illness. It was agreed that an advertisement should be placed in the Parish Magazine at the earliest opportunity.

**8. ITEMS FOR THE AGENDA FOR THE BUSINESS MEETING TO BE HELD ON WEDNESDAY 14<sup>TH</sup> SEPTEMBER 2016 AT 7.15 PM IN THE COUNCIL MEETING ROOM.**

Councillors noted that Mr Chris Edwards from Shropshire Council would be attending the business meeting scheduled for 14<sup>th</sup> September to discuss the proposed ramp at Albrighton station and the accompanying risk assessment.

**9. DATES AND TIMES OF FUTURE MEETINGS:**

- **Post air show review meeting Thursday 8<sup>th</sup> September 2016 at 11.00 am at the Cosford Community Hub;**
- **Library Networking Forum meeting at Albrighton library on Thursday 8<sup>th</sup> September 2016 at 2.00 pm;**
- **Library Committee meeting on Wednesday 14<sup>th</sup> September 2016 at 10.00 am in the council meeting room;**
- **Albrighton Parish Council business meeting Wednesday 14<sup>th</sup> September 2016 at 7.15 pm in the council meeting room.**

There being no further business the meeting closed at 8.25 pm.

Signed.....Date.....  
Chairman