

<p style="text-align: center;">ALBRIGHTON PARISH COUNCIL MINUTES OF MEETING Thursday 7th January 2016 at 7.15 pm in the Red House</p>

Minutes of the Albrighton Parish Council planning meeting held on Thursday 7th January 2016 at 7.15 pm in the Red House.

PRESENT: Cllrs. S Pledger (Chairman), P Harrison (Vice Chair), D Beechey, C Hassall, P Illes, M Pate, C Roseby, A Straney, P Woodman.

In attendance: M Ward, Clerk to Albrighton Parish Council.

PUBLIC SESSION:

No members of the public were in attendance.

1. APOLOGIES:

Cllrs. S Kirkland (social engagement), A Robinson (work commitments), S Pate (ill health).

Each apology was accepted by Council.

2. DECLARATIONS OF INTEREST:

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Cllr. M Pate declared a personal interest in agenda item 7

Cllr. P Woodman declared a personal interest in agenda item 9

Cllr. Pate commented that there were too many items which were non-planning on a planning meeting agenda. Most of them should have been moved to the business meeting and he was concerned that the Council was not following correct procedures.

Cllr. Woodman felt that the items were important matters that needed quick decisions and they should not be delayed unnecessarily.

Cllr. Hassall was also concerned that correct procedures were not being followed and asked that this matter should be placed on the agenda of the next business meeting.

3. PLANNING

Planning applications:

Reference: 15/05554/FUL

Address: 7 The Orchard, Albrighton, Shropshire WV7 3RE.

Proposal: Erection of first floor extension and associated alterations.

Applicant: Mr and Mrs Gary Stokes.

Cllr. Hassall proposed that because no Councillor had had time to report on this application it should be delayed until the next business meeting which was seconded by Cllr. Roseby but was defeated by 3 – 5.

Cllr. Beechey proposed that there should be no objection to the application which was seconded by Cllr. Illes and agreed by Council 7 – 0 with 2 abstentions.

Permission granted:

Reference: 15/02787/FUL (validated: 24/07/2015)

Address: Proposed Solar Farm To The North Of, Harriots Hayes Lane, Albrighton, Shropshire

Proposal: Formation of solar farm (circa 29.7ha) to include the installation of a solar PV panels, access track, temporary construction compound, ancillary buildings, underground cabling, 2m high perimeter fencing, four pole mounted (6.6m high) CCTV security monitoring system, landscaping and associated works and infrastructure

Decision: Grant Permission

Received and noted.

Reference: 14/03411/FUL (validated: 11/08/2014)

Address: Elm Road Stores, Bishton Road, Albrighton, Wolverhampton, Shropshire, WV7 3LN

Proposal: Erection of 2 bedroom detached bungalow following demolition of existing store.

Decision: Grant Permission

Received and noted.

Reference: 14/03492/FUL (validated: 04/08/2014)

Address: Land At The Old Smithy, 58 High Street, Albrighton, Shropshire, WV7 3JQ

Proposal: Erection of 6 dwellings and 2 garages together with formation of new access (amendment to previously approved 11/02977/FUL)

Decision: Grant Permission

Received and noted.

4. TO CONSIDER AND VOTE ON THE DECLARATION BELOW REGARDING PENSION RIGHTS FOR EMPLOYEES OF ALBRIGHTON PARISH COUNCIL:

Albrighton Parish Council resolves to adopt the Local Government Pension Scheme Regulations 2013 and the requirements within it and designates all of the Council's employees as eligible for membership of the LPGA during their employment with the Council in accordance with Regulation 3 of the Local Government Pension Scheme Regulations 2013 (as amended) below:

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Extracts from the Local Government Pension Scheme Regulations 2013 (as amended) ;

PART 1

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3. —(1) Subject to regulation 4, a person is eligible to be an active member of the Scheme in an employment—

- (a) if employed by a body listed in Part 1 of Schedule 2;
- (b) **if employed by a body listed in Part 2 of Schedule 2 and is designated, or belongs to a class of employees that is designated by the body, as being eligible for membership of the Scheme;**

SCHEDULE 2

.....

Scheme employers

PART 2

2. A body (other than a body listed in Part 1 of this Schedule) which is—

- (a) a precepting authority within the meaning of section 69 of the Local Government Finance Act 1992 (**110**) (interpretation),
- (b) a levying body within the meaning of section 74 of the Local Government Finance Act 1988 (**111**) (levies), or
- (c) a body to which section 75 of that Act (special levies) applies.

Cllr. Beechey proposed that Albrighton Parish Council should adopt the resolution regarding the Local Government Pension Scheme with regard to all of its regulations and requirements as detailed which was seconded by Cllr. Illes and agreed by Council 8 – 0. Cllr. Pate abstained because of a personal interest.

5. TO CONSIDER THE DRAFT BUDGET FOR 2016/17 AS RECOMMENDED BY THE COUNCIL'S FINANCE COMMITTEE AND AGREE ANY AMENDMENTS/ALTERATIONS BEFORE RECEIVING A FINAL DRAFT AT THE COUNCIL MEETING ON 21ST JANUARY 2016:

The Clerk outlined the main features of the draft budget and members raised a number of items with regard to the details of the proposed budget.

- There was discussion as to whether the suggested planters were necessary and Cllr. Pate proposed that they should be removed from the budget which was seconded by Cllr. Roseby. The vote was split 4 – 4 and the Chairman exercised her casting vote to retain the planters in the budget.
- Cllr. Woodman raised the issue of the village green roads and an arrangement was made for him to review the correspondence from Land Registry in order to clarify the precise status of the ownership of the village greens by the council.
- Cllr. Illes noted that no utility payment had been received for the 2015 Christmas lights and stated that the council had spent approximately £8,000 which had included grants from the RAF and Donington Parish Council. Cllr. Pate proposed that the budget for the Christmas lights should remain unchanged which was seconded by Cllr. Beechey and agreed by council 7 – 1 with one abstention.
- Cllr. Straney proposed that the Chairman's Allowance budget should be renamed as the Chairman's Hospitality Allowance which was seconded by Cllr. Pate and unanimously agreed by Council.
- Cllr. Pate proposed that the Chairman's Hospitality Allowance should be increased to £500 and the Hospitality budget be removed. The motion was seconded by Cllr. Straney and unanimously agreed by Council.
- Cllr. Hassall proposed that Albrighton Primary School should be asked to reduce their charge for the playscheme in 2016 given that it was an educational, child centered activity taking place in a county school. The proposal was seconded by Cllr. Illes and unanimously agreed by Council.
- Cllr. Pate proposed that the budget for the Civic Service should be removed which was seconded by Cllr. Illes but the motion was defeated 3 – 5.
- Cllr. Pate proposed that the budget for Other Non- Recurring Expenses should be reduced to £4000 but there was no seconder for the motion.
- Cllr. Illes proposed that the budget for Other Non-Recurring Expenses should be kept to £5000 which was seconded by Cllr. Beechey and agreed by Council 8 – 0 with one abstention.

- Cllr. Roseby proposed that a new budget for an annual grant to the Albrighton Summer Fayre should be established with a figure of £500. Cllr. Illes seconded the motion which was agreed by Council 8 – 0 with one abstention.

6. TO REVIEW PROCEDURES FOR THE SHORTLISTING AND INTERVIEWING OF CANDIDATES FOR THE POST OF ADMINISTRATIVE ASSISTANT AND WORK ARRANGEMENTS ONCE AN APPOINTMENT HAS BEEN AGREED:

The Chairman outlined the arrangements for interviews for the new post of the Admin Assistant. There had been 15 applications and the committee had agreed to invite 7 candidates for interview on 19th January. A report on the process would be made to Council at the business meeting on 21st January with a recommendation for appointment.

There was further discussion on the need to avoid excessive bureaucracy at office level although members recognised that with the devolution of services from Shropshire Council to town and parish councils some increase was necessary in order to cope with the extra workload.

7. TO REVIEW ARRANGEMENTS FOR THE SUGGESTED MEETING WITH MEMBERS OF THE RED HOUSE MANAGEMENT COMMITTEE TO DISCUSS ARRANGEMENTS FOR THE REPAYMENT OF THE OUTSTANDING LOAN AGREED IN 2005:

It was suggested that representatives of the Red House Management Committee might be able to meet members of the Finance Committee at 3.30 pm on 14th January.

8. TO AGREE THE WORDING TO BE USED ON THE ALBRIGHTON LIBRARY TO INDICATE ITS NEW ROLE AFTER 1ST APRIL 2016:

A number of suggestions were made regarding suitable wording for the new Parish Council library but there was no agreement regarding the sign to be displayed on the building. It was agreed that members would give further thought to this matter and pass on suggestions to the clerk as quickly as possible.

9. TO AGREE ON WHICH COMPANY TO USE REGARDING LEGAL ADVICE TO COUNCIL WITH REGARD TO THE LEASE AND SERVICE LEVEL AGREEMENT ASSOCIATED WITH THE TRANSFER OF THE ALBRIGHTON LIBRARY TO ALBRIGHTON PARISH COUNCIL:

Cllr. Pate registered a personal interest in Manby Bowdler LLP and would decline to vote on this matter.

Cllr. Woodman declared a personal interest in George Green LLP and would decline to vote on the matter.

The Chairman outlined the main features of the two presentations made by representatives of the two companies. She felt that because there was a family connection between the

solicitor representing George Green and one of the parish councillors it would be preferable to engage Manby Bowdler to act on behalf of the Council. The Clerk expressed a similar view and reminded council that it had used this company before with satisfactory outcomes although he had no doubt that either company would perform well on behalf of the council. Cllr. Illes proposed that the Council should appoint Manby Bowdler to act on its behalf with regard to the lease and Service Level Agreement associated with the transfer of Albrighton library which was seconded by Cllr. Hassall and agreed by Council 6 – 0 with two abstentions.

10. AGENDA ITEMS FOR THE PARISH COUNCIL BUSINESS MEETING SCHEDULED FOR 21ST JANUARY 2016.

The following items were suggested for the agenda for the business meeting scheduled for 21st January:

- To agree the precept for 2016/17;
- The presentation by Mr Clive Wright of Shropshire Council;
- To report on the loan to the Red House;
- To update members on the costs of the approbation lunch;
- The appointment of an Admin Assistant.

Members agreed to start the meeting at 7.00 pm if Mr Clive Wright could manage to arrive at the earlier time.

11. CORRESPONDENCE

For information:

- Shropshire Council – Agenda item re the future management of Albrighton library to Shropshire Council's Portfolio Holders, attached marked as 'Agenda item 11a'.

Received and noted.

- NHS – NHS 111 and GP Out of Hours Services letter for information, attached marked as 'Agenda item 11c'.

Received and noted.

For action:

Albrighton Football Club – request for a financial contribution to help with an invoice for the maintenance of the football pitch at Albrighton Primary School, attached marked as 'Agenda item 11b'.

Referred to the Grants Committee.

12. DATES AND TIMES OF FUTURE MEETINGS

- Albrighton Parish Council Personnel Committee, Thursday 14th January 2016 at 6.00 pm in the Red House.
- Albrighton Parish Council business meeting Thursday 21st January 2016 at 7.15 pm in the Red House.
- Albrighton Parish Council planning meeting Thursday 4th February 2016 at 7.15 pm in the Red House.

There being no further business the meeting closed at 9.03 pm.

Signed.....Date.....
Chairman