



Albrighton Parish Council

Station Road
Albrighton
Wolverhampton
WV7 3QH

Email: clerk@albrightonparishcouncil.gov.uk
www.albrightonparishcouncil.gov.uk

Minutes of meeting

5th October 2017

Minutes of the Albrighton Parish Council meeting held on Thursday 5th October 2017 at 7.15 pm in the Council meeting room.

Present:

Cllrs. P Woodman (Chairman), R Smith (Vice Chairman), P Harrison, B Hickson, P Illes, S Kirkland, T Maguire, M Medlyn, M Pitchford, S Pledger, R Rudman, A Straney.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. Apologies:

Cllrs D Beechey (holiday), M Pate (holiday), J Pledger (work commitments).

Each apology was accepted by council.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

The clerk declared an interest in agenda item 11.

Cllr. Kirkland declared an interest in agenda item 20.

3. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

No members of the public were present at the meeting.

4. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.

Cllr. Pate was absent from the meeting.

5. Parish Councillors reports with regard to any items of council business they have recently conducted likely to affect the community.

There were no reports from parish councillors.

6. Minutes of previous meetings

To receive the minutes of the meeting held on 7th September 2017.

It was PROPOSED, SECONDED and AGREED that the minutes of 7th September 2017 were a true and accurate record.

Confidential minute:

It was PROPOSED, SECONDED and AGREED that the confidential minutes of 7th September 2017 were a true and accurate record.

7. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

Cllr Illes reported that discussions with Turnock regarding a formal switch on of the Christmas lights had revealed that it was not possible to arrange a ceremony this year. Cllr. Illes would contact Turnock early in the new year to discuss the possibility of formal switch on of the Christmas lights in 2018.

Cllr. Kirkland suggested that the new council Facebook page required two editors in order to ensure its proper functioning and members agreed that Cllrs. Harrison and Kirkland should perform this role.

8. To review action points arising from recent council meetings

Albrighton Parish Council meeting held on 7th September 2017.

Members discussed the fixing of the new plaques marking the recent award to Mr Bill Bray to benches in the High Street and the Chairman undertook to ensure that all were satisfactorily completed.

9. Planning

Planning applications:

Reference: 17/04295/FUL (validated: 14/09/2017)

Address: 4 Old Worcester Road, Albrighton, WV7 3EZ

Proposal: Erection of single storey extension to rear elevation with roof lantern; internal alterations; elevational alterations to side elevation and insertion of rooflights to ground floor

Applicant: Mr & Mrs R Cartwright

It was PROPOSED, SECONDED and AGREED that planning application 17/04295/FUL should be supported by the council.

Reference: 17/04316/ADV (validated: 06/09/2017)

Address: 2A-2B, High Street, Albrighton, WV7 3JX

Proposal: 1 x front and 1 side facing wall mounted sign - illuminated with projecting trough downlighter

1 x wall mounted swinging sign (to front) - illuminated with projecting trough downlighter

Applicant: Carlini Restaurant (2a-2b, High Street, Albrighton, WV7 3JX)

It was PROPOSED, SECONDED and AGREED that planning application 17/04316/ADV should be supported by the council.

Reference: 17/04557/TCA (validated: 20/09/2017)

Address: Davenhill House, 72 High Street, Albrighton, WV7 3JA

Proposal: To fell a group of four Ash Trees (G1) within Albrighton Conservation Area

Applicant: Aaron Price (Heartwood Treecare, Heartwood Professional Treecare, 43 High Street, Albrighton, Wolverhampton, WV7 3JF)

Cllr. Harrison recorded his reservations about the application to fell four trees which were apparently not diseased and he noted that there was no indication in the planning application that the trees would be replaced.

It was PROPOSED, SECONDED and AGREED that planning application 17/04557/TCA should be recommended for refusal by the council.

Grant permission:

Reference: 17/02753/FUL (validated: 20/06/2017)

Address: 12 Meadow Road, Albrighton, Wolverhampton, Shropshire, WV7 3DZ

Proposal: Erection of a single storey side and rear extension

Decision: Grant Permission

Reference: 17/03262/ADV (validated: 06/07/2017)

Address: Veterinary Surgery, 29 Station Road, Albrighton, WV7 3QH

Proposal: Erect and display 1No non-illuminated double-sided post sign

Decision: Grant Permission

Received and noted.

Reference: 17/03977/FUL (validated: 14/08/2017)

Address: 2 Lea Farm Barns, Patshull Road, Albrighton, WV7 3FB

Proposal: Change of use of agricultural land to domestic curtilage, including erection of a 2 bay detached garage (amended description).

Decision: Grant Permission

Received and noted.

10. To consider accounts and payments made to the following in August 2017:

Date	Cheque	To whom payable	Reason	Amount
04.09.17	4384	PHS Group	Duty of Care	88.08
04.09.17	4385	PHS Group	Duty of Care	73.10
04.09.17	4386	Water Plus Ltd.	Allotments water	210.81
04.09.17	4387	Npower	Christmas lights	168.11
04.09.17	4388	TFM	Refuse sacks, paint, brushes	48.24
04.09.17	4389	Cash	Cash for petty cash account	100.00
07.09.17	4390	T Ewins	Travel expenses	65.70
07.09.17	4391	T Ewins	Reimbursement for bench repairs	105.12
07.09.17	4392	mh-p internet	Renewal of domain name	175.20
18.09.17	4393	M Ward	Reimbursement for computer protection	69.95
18.09.17	4394	S Pledger	Travel expenses	69.30
18.09.17	4395	Shropshire Council	Swimming pool maintenance	717.52
20.09.17	4396	BG Grounds Maint.	Mowing Patshull Green	84.00
25.09.17	4397	BG Grounds Maint.	Replacement for lost cheque	342.00
25.09.17	4398	SLCC	Membership fee 2017/18	139.00
27.09.17	4399	M Ward	Travel expenses	21.60
27.09.17	4400	P Woodman	Reimbursement for bench plaques	60.00

There were no queries regarding the accounts and payments made in August 2017.

Income received:

Date	Payment type	Payer	Reason	Amount
04.09.17	Bank transfer	Nationwide B S	Gross interest	18.32
07.09.17	Cash	Albrighton library	Library weekly cash	42.65
07.09.17	Cheque	Live at Home	Flyer fares	183.00
07.09.17	Cash	Albrighton Flyer	Flyer weekly cash	128.00
18.09.17	Cash	Albrighton Flyer	Flyer weekly cash	106.00
18.09.17	Cash	Albrighton library	Library two weeks cash	65.38
25.09.17	Cash	Albrighton library	Library weekly cash	28.60
25.09.17	Cash	Albrighton Flyer	Flyer weekly cash	51.00

There were no queries regarding the income received in August 2017.

11. To consider the future staffing of the council office, paper already received. Item deferred from the meeting held on 7th September 2017 – enclosure.

It was **PROPOSED, SECONDED and AGREED** that agenda item 11 should be considered in confidential session at the end of the meeting.

12. Update on the new Flyer vehicle and the proposal to provide each driver with a simple mobile phone to aid communication without the use of private phones.

The clerk informed members that when the Flyer drivers wished to communicate with each other or with the council office when they were off duty they had to use their personal mobile phones and that this had been a source of concern when discussions with both drivers had been held recently.

It was **PROPOSED, SECONDED and AGREED** that two simple pay-as-you-go mobile phones should be purchased for the drivers to enable good communication and cooperation at the council's expense.

13. To give further consideration to publicity for the Albrighton Flyer and possible coordination with the community car scheme.

Cllr. Maguire, who is involved with the Albrighton community car scheme, agreed to liaise with the organisation and explore ways in which the public could benefit from a coordinated scheme involving the community cars and the Albrighton Flyer. He undertook to report back to council at the meeting on 2nd November.

The chairman reported that the new Flyer had now been delivered and was in service. Everyone was pleased with the new vehicle and thanks to Furrows of Telford for all of their help were recorded. The new Flyer had suitable advertising in place and it will shortly have the council's logo on the sides and back. The existing logo was found to be of insufficient quality and not able to be expanded to a larger size. The Vice Chairman had contacted Mr Shaun Meredith-Jones, the Civic Society Webmaster, who had recreated the logo at no cost to the Council and thanks to Mr Meredith-Jones were to be recorded in the Council minutes. The new version of the Council logo is now also being used on Council documents. The assistance of the Civic Society in solving this difficulty was appreciated by members.

14. The issue of dog fouling in the village and possible remedial measures to deal with the problem.

It was reported that dog fouling was particularly bad in Shaw Lane and in recognition of the problem the banner provided by the Team Shifnal/Albrighton had been moved from the fire station to the junction of Station Road and Shaw Lane. The possibility of increased publicity including the use of bag dispensers was discussed and members agreed that this issue would be followed up at the next meeting on 2nd November.

15. To consider the response from the Albrighton Crime Prevention Panel to the decision not to fund CCTV at the skatepark.

The Chairman introduced the email from the Albrighton Crime Prevention Panel and suggested that there had been a misunderstanding regarding the quotation for new CCTV cameras at the skatepark in Newhouse Lane. Councillors had assumed that the purpose of the quotation was a request for funding but this appeared to be mistaken. Council were asked to give their support to grant

applications from the Crime Prevention Panel, particularly to the Police and Crime Commissioner, in order to fund the installation of new cameras.

It was PROPOSED, SECONDED and AGREED that Albrighton Parish Council would give its full support to applications from the Albrighton Crime Prevention Panel for new CCTV cameras at the skatepark in New House Lane.

16. To consider the problem of fly posting of posters around the village and ways of dealing with it.

Cllr. Harrison advised members that new advice on fly posting stated that it was a criminal offence to place posters on property without the owner's permission and breaches of this law should be referred to the local council. Cllr. Harrison said that on a short journey through the village he counted 27 posters, some out of date and some advertising events out of the village.

The Vice Chairman agreed that fly posting was a problem if the posters were not taken down shortly after the event advertised but he did not see that this was the case in the village. He said that the community was lucky in that there were many community groups providing activities and that many of the posters advertised very worthy events. Cllr. Straney said that he often gained useful information from such posters.

It was suggested that fly posting should be reported to the Council but the Council had no powers to take any meaningful action. Cllr. Illes suggested that members should monitor their respective streets under the new arrangement organised by Cllr. Hickson to assess the level of the problem.

It was PROPOSED, SECONDED and AGREED that Cllr. Harrison's concerns should be noted and the situation kept under review bearing in mind the majority of Councillors did not see this as a major problem.

17. Report by Cllr. J Pledger on the conference organised by Professor Whitelegg on the introduction of 20 mph speed limits in designated areas.

In the absence of Cllr. J Pledger this agenda item was deferred to the 2nd November Council meeting.

18. To consider arrangements for the 2017 council Christmas dinner.

Councillors were in agreement that the annual Council Christmas Dinner should be continued and it was agreed that the Horns of Boningale would be a suitable venue. The dinner would be open to spouses and the Chairman agreed to contact the Horns and agree a suitable date and make the usual arrangements re guests and funding.

19. Items for the Albrighton Parish Council meeting to be held on Thursday 2nd November 2017 at 7.15 pm

Members requested that the following items be included on the agenda for the meeting on 2nd November, 2017:

- Planters;
- The Nature Reserve;

- Notice boards for bus shelters;
- The Albrighton Flyer/Community Car scheme;
- Dog fouling;
- Council representative on the Melville Club;
- The Local Plan Review.

20. Correspondence

For action:

- Mel Jones - Grant request for a stand for the wreaths laid on Remembrance Sunday.

It was PROPOSED, SECONDED and AGREED that the council should contribute £200 for a stand for wreaths at the War Memorial.

- SALC – new General Data Protection Regulations to be implemented on 25th May 2018.

It was PROPOSED, SECONDED and AGREED that Cllrs. Kirkland, Harrison and the Clerk would attend the course on General Data Protection Regulations scheduled for 8th November.

For information:

- Shropshire Council – offer of support to town and parish councils from the Community Enablement Team.

Received and noted.

- Shropshire Council – Local Plan Review (2016 – 2036).

Received and noted.

- Chris Wilson, RAF Cosford – invitation to attend a meeting on 17th October to discuss any issues surrounding the 2017 Cosford Air Show.

Received and noted.

- SALC – Information Bulletin, September 2017.

Two Councillors would attend the SALC Conference and AGM on 28th October at Shirehall.

21. Date of next meeting

Albrighton Parish Council meeting – Thursday 2nd November 2017 at 7.15 pm in the council meeting room.

There being no further business the meeting concluded at 9.05 pm.

Signed..... Date.....
Chairman