



## Albrighton Parish Council

Station Road  
Albrighton  
Wolverhampton  
WV7 3QH

Email: [clerk@albrightonparishcouncil.gov.uk](mailto:clerk@albrightonparishcouncil.gov.uk)  
[www.albrightonparishcouncil.gov.uk](http://www.albrightonparishcouncil.gov.uk)

### Minutes of meeting

2<sup>nd</sup> November 2017

Minutes of the Albrighton Parish Council meeting held on Thursday 2<sup>nd</sup> November 2017 at 7.15 pm in the Council meeting room.

#### Present:

Cllrs. P Woodman (Chairman), R Smith (Vice Chairman), D Beechey, P Harrison, B Hickson, P Illes, M Medlyn, M Pate, M Pitchford, S Pledger, R Rudman, A Straney.

In attendance: M Ward, Clerk to Albrighton Parish Council.

#### 1. Apologies:

Cllrs. T Maguire (illness), J Pledger (work commitments).

Each apology was accepted by council.

#### 2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

Cllr. Medlyn declared an interest in agenda item 14.

Cllr. Harrison declared that he lived close to the owners of 28 Grange Park who had submitted planning application 17/04667/TPO for comment.

#### 3. Public Participation

**Members of the public** are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Two members of the public were present at the meeting but did not wish to comment.

**4. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.**

Cllr. Pate reported that Shropshire Council had discussed a proposal for 250 houses on the white land at Albrighton. The county budget was in some difficulties and further cuts were likely. There had been a meeting with the planners to discuss proposals for development east of Shaw Lane and a lady with disabilities had been rehoused into a property in Grange Park.

**5. Parish Councillors reports with regard to any items of council business they have recently conducted likely to affect the community.**

Cllr. Pledger reported that the SALC training for new Councillors had been cancelled, as had the SALC AGM, in both cases because of a lack of numbers proposing to attend.

**6. Minutes of previous meetings**

To receive the minutes of the meeting held on 5<sup>th</sup> October 2017.

Cllr. Illes suggested a small amendment to the resolution in agenda item 16 which was agreed by Council and a typing error was corrected in agenda item 13.

**With these two amendments it was PROPOSED, SECONDED and AGREED that the minutes of 5<sup>th</sup> October 2017 were a true and accurate record.**

Confidential minute:

**It was PROPOSED, SECONDED and AGREED that the confidential minute of 5<sup>th</sup> October 2017 was a true and accurate record.**

**7. Matters arising**

To consider any issues arising from the minutes that are not included on the agenda.

There were no matters arising that were not included on the agenda.

**8. To review action points arising from recent council meetings**

Albrighton Parish Council meeting held on 5<sup>th</sup> October 2017.

The action points arising from the Council meeting held on 5<sup>th</sup> October 2017 were received and noted without further comment.

**9. Committee reports**

Report from the Chair of the Finance Committee with regard to the meeting held on 18<sup>th</sup> October 2017.

Because of the illness of Cllr. Maguire this item was deferred to the next Council meeting.

## 10. Planning

### Planning applications:

Reference: 17/04719/FUL (validated: 27/09/2017)

Address: Mapperley House, Cross Road, Albrighton, Wolverhampton, Shropshire, WV7 3BJ

Proposal: Erection of extensions and alterations to existing dwelling

Applicant: Mr Charlie Blakemore

**It was PROPOSED, SECONDED and AGREED that planning application 17/04719/FUL should be supported by the Council.**

Reference: 17/04667/TPO (validated: 11/10/2017)

Address: 28 Grange Park, Albrighton, Wolverhampton, Shropshire, WV7 3EN

Proposal: Removal of 1no Yew Tree (See letter) protected by Shropshire Council (Land at and to the West of Church Lane, Albrighton) TPO 2010

Applicant: M Croton

**It was PROPOSED, SECONDED and AGREED that planning application 17/-04667/TPO should be refused unless the tree in question was diseased or in a dangerous condition.**

Reference: 17/04812/FUL (validated 11/10/2017)

Address: 18 Church Road, Albrighton, Wolverhampton, Shropshire WV7 3LB

Proposal: Erection of conservatory to the rear elevation

Applicant: R Bettelley

**It was PROPOSED, SECONDED and AGREED that planning application 17/04812/FUL should be supported by the Council.**

Reference: 17/04932/TPO (validated: 10/10/2017)

Address: Trees At, The Limes, Albrighton, Shropshire

Proposal: Group of 6 Lime Trees and 1 stump - Re-Pollard back to previous points, including removal of all epicormic growth protected by Bridgnorth District Council (Cross Road, Albrighton) TPO 1996

Applicant: Mr Will Moroney (Henry Boot, 1 The Limes, Albrighton, WV7 3RG)

**It was PROPOSED, SECONDED and AGREED that planning application 17/04932/TPO should be supported by the Council.**

Reference: 17/04834/LBC (validated: 20/10.2017)

Address: Beamish Farm, Beamish Lane, Albrighton, Wolverhampton, Shropshire

Proposal: Works to the farmhouse comprising: window replacements, brickwork repairs, rainwater goods replacement, ventilation terminal covers, alterations to second floor landing, re-painting, landscape works adjacent to main entrance.

Applicant: Mr & Mrs Hollingsworth

**It was PROPOSED, SECONDED and AGREED that planning application 17/04834/LBC should be supported by the Council.**

### Grant permission

Reference: 17/04295/FUL (validated: 14/09/2017)

Address: 4 Old Worcester Road, Albrighton, WV7 3EZ

Proposal: Erection of single storey extension to rear elevation with roof lantern; internal alterations; elevational alterations to side elevation and insertion of rooflights to ground floor

Decision: Grant Permission

Received and noted.

**11. To consider accounts and payments made to the following in October 2017:**

Date	Cheque	To whom payable	Reason	Amount
02.10.17	4401	M Nicholls	Library window cleaning	50.00
	4402		Destroyed	
04.10.17	4403	PE Van Tech	New Flyer seat, grab handle etc.	1016.40
04.10.17	4404	S Kirkland	Travel expenses	15.75
05.10.17	4405	S Pledger	Travel expenses	10.80
05.10.17	4406	Clegg Gifford	Extra insurance premium for new Flyer	430.00
09.10.17	4407	Npower	Street lighting charges	755.66
09.10.17	4408	S Kirkland	Reimbursement new councillor name badges	27.38
09.10.17	4409	M Ward	Reimbursement two new Flyer phones	49.98
10.10.17	4410	Barcham	New hawthorn tree, bedding and delivery	224.00
10.10.17	4411	British Legion	Grant for new wreath stand	200.00
10.10.17	4412	BG Grounds Maint	Two mows of Patshull Green	140.00
20.10.17	4413	S Kirkland	Reimbursement, Flyer drivers' name badges	20.40
	4414		Destroyed	
20.10.17	4415	Alb. Vill. Hall Trust	Rent for CCTV room at the Red House	600.00

Members asked the Clerk for details of the extra cost of the Flyer insurance, which was caused by the delivery of the new vehicle, the rent for the CCTV room at the Red House and the name badges for new Councillors.

**Income received:**

Date	Payment type	Payer	Reason	Amount
	Bank transfer	Nationwide B S	Gross interest	
02.10.17	Cash	Albrighton Flyer	Flyer weekly cash	113.00
02.10.17	Cheque	Live at Home	Live at Home Flyer journeys	148.00
02.10.17	Cash	Albrighton Library	Library weekly cash	33.51
05.10.17	Cash	Albrighton Flyer	Flyer weekly cash	96.00
05.10.17	Bank transfer	Shropshire Council	Library subsidy from April	8750.00
05.10.17	Bank transfer	Shropshire Council	Customer Service from April	2500.00
09.10.17	Cash	Albrighton library	Library weekly cash	41.92
09.10.17	Cheque	Western Power	Wayleaves annual payment	2.50
16.10.17	Cash	Albrighton library	Library weekly cash	64.52
16.10.17	Cheque	Swimming pool lottery	Reimbursement, pool maint.	1808.39
17.10.17	Cash	Albrighton Flyer	Flyer weekly cash	110.50
20.10.17	Cash	Albrighton Flyer	Flyer weekly cash	41.00

There were no queries regarding the income received for October 2017.

- 12. To consider the progress to date regarding the appointment of a new Clerk to the Council, to consider and approve the details for advertising and interviewing for the post and agreeing the membership of a small working party in charge of the appointment process.**

Councillors considered the documents produced advertising the proposed vacancy of the Clerk to the Parish Council and the application form for applicants. One alteration was made relating to travel expenses which applied to official Council business only. Members agreed that the advertising of the post should proceed and that the South Staffs area should be included in the circulation list. The adverts would be placed later in November and interviews held in January 2018.

- 13. To appoint a new Council representative on the Melville Club following the resignation of Cllr. Medlyn.**

Cllr. Illes volunteered to act as the Council representative on the Melville Club which was agreed by Council. Cllr. Medlyn was thanked for all of her hard work on behalf of the organisation and it was noted that she was still heavily involved with the elderly provision in the community.

- 14. To review the fare structure of the Albrighton Flyer, the working hours and days of operation.**

Members agreed that this item should be dealt with in confidential session at the end of the agenda. Cllr. Medlyn had declared an interest in this item and would leave the meeting.

- 15. To consider two options for public dog bag dispensers and any further measures thought necessary following the discussions on dog fouling at the Council meeting of 5<sup>th</sup> October.**

Members reviewed the information provided by the Clerk for public dog bag dispensers and concerns were expressed that the bags could add to litter problems and there was considerable expense to the Council in operating the scheme. Some Councillors also felt that it discouraged responsible behaviour by dog owners.

**It was PROPOSED, SECONDED and AGREED that no further action should be taken with dog bag dispensers.**

- 16. To consider the installation of notice boards inside public bus shelters for use by the community in an effort to control the number of posters around the village.**

**It was PROPOSED, SECONDED and AGREED that no action should be taken with regard to the purchase of notice boards for bus shelters.**

- 17. To review the level of expected funding as Albrighton Parish Council's contribution to the upkeep of the nature reserve in Newport Road.**

The Clerk informed members that the Council was being asked to double its current contribution to the nature reserve, currently standing at £1,000, for the 2018/19 financial year. Members felt that as the reserve was jointly managed by Albrighton and Donington with Boscobel Parish Councils it was necessary to involve them and establish their financial contribution. It would also be necessary to establish what would be provided by this increased contribution and more information was required before a reasoned judgement could be made.

**It was PROPOSED, SECONDED and AGREED that this item should be deferred to the December meeting when more information could be made available to members after the Clerk had held discussions with the appropriate officers.**

**18. Update on the arrangements for the Council Christmas Dinner – report by Cllr Woodman.**

Cllr. Woodman stated that he had made a provisional booking at Carlini in the High Street, Albrighton for 14<sup>th</sup> December. Concern was expressed that the action points, already agreed earlier in the agenda, said that a booking had been made at The Horns of Boningale. It was confirmed that the Chairman made the arrangements for the dinner and members agreed that it should proceed as planned. Councillors were asked to let the Clerk know whether they were able to attend and provide their menu choices.

**19. To consider the installation of planters in the village for 2018/19 and the particular models and requirements.**

Cllr. Pledger stated that details for the planters needed to be agreed for 2018 and Plantscape informed. There was discussion on the costs of the displays and the commitments that the Council had already entered into. It was agreed that Cllr. Pledger would liaise with the Clerk and present a report providing these details at the next Council meeting on 7<sup>th</sup>. December.

**20. To consider the opening hours for the Council office, library and the operating hours for the Albrighton Flyer over the Christmas period.**

**It was PROPOSED, SECONDED and AGREED that the library would be open on Saturday 23<sup>rd</sup> December, that the library, Council office and the Albrighton Flyer would be closed/inoperative for the week beginning 25<sup>th</sup> December and services would re-open on Tuesday 2<sup>nd</sup> January, 2018.**

**21. Items for the Albrighton Parish Council meeting to be held on Thursday 7<sup>th</sup> December 2017 at 7.15 pm.**

Members requested that the following items be included on the agenda for the meeting on 7<sup>th</sup> December, 2017:

- Shropshire Local Plan review
- Planters report
- Christmas Dinner
- Melville Club annual grant
- Draft budget 2018/19

**22. Correspondence**

For action:

- John & Diana Whalley – speed limits and traffic dangers in Bowling Green Lane;

Members expressed sympathy for the residents of Bowling Green Lane regarding the speed of traffic down the road but confirmed that they had no control over highway matters of this kind. The Clerk was asked to write to Mr and Mrs Whalley advising them to contact Shropshire Council.

- Mr & Mrs Jozefowski – concerns regarding fixings for the Christmas lights in their property at Maywood Fold.

Cllr Illes reported to Council with regard to the letter of complaint and explained the background to the fixing of the display in 2016. He said that Turnocks had visited Albrighton that day and would not be returning before the lights were switched on. Because of the urgency of the response he had decided to ask Turnocks to remove the lights from Mr and Mrs Jozefowski's property which they had done. Members were clear that the Council would have to 'make good' any damage caused by the fixings.

Cllr. Illes agreed to liaise with the Clerk in order to agree a letter responding to the concerns raised by Mr and Mrs Jozefowski.

For Information:

- Julie Bratt – Use of the zebra crossing in Cross Road, Albrighton and Cllr Smith's response.

Cllr. Smith outlined the background relating to the crossing in Cross Road at the junction with Newhouse Lane and the current concern of parents and Albrighton Primary School regarding the dangers to children and other users.

**It was PROPOSED, SECONDED and AGREED that Cllr. Harrison would contact the Headteacher and meet with her to discuss ways in which safety on the crossing could be improved, with particular regard to lighting in Cross Road.**

**23. Date of next meeting.**

- Christmas Extravaganza – Thursday 30<sup>th</sup> November 6.00 – 9.00 pm.
- Albrighton Parish Council meeting – Thursday 7<sup>th</sup> December 2017 at 7.15 pm in the council meeting room.

There being no further business the meeting closed at 9.01 pm.

Signed..... Date.....  
Chairman

