



ALBRIGHTON PARISH COUNCIL

Station Road

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Minutes of meeting

Minutes of the Albrighton Parish Council meeting held on Thursday 5th July 2018 at 7.15 pm in the Red House.

Present

Cllrs. D Beechey, B Hickson, P Illes, P Harrison, T Maguire, M Medlyn, R Smith, A Straney, P Woodman.

In attendance:

S Reynolds Clerk to Albrighton Parish Council.

18064. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk.

Apologies received from:

Cllrs: S Pledger (holiday), S Kirkland (holiday), M Pate (holiday), J Pledger (work commitment)

18065. Declaration of Interest.

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

None

18066. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Twelve members of the public were in attendance, all members of the public were given time to ask questions on any item on the agenda. Several residents explained how the issues of flooding had affected them personally and wanted answers having been disappointed that the measures put in place in 2009 did not appear to have worked in 2018. Many residents were unhappy that the gullies appear to have been an underlying reason for the flooding and were unhappy with the responses received from Shropshire Council.

The Chairman explained what the Parish Council was doing to facilitate getting answers from the three main agencies involved, Severn Trent Water, Environment Agency and Shropshire Council. Residents were updated on the meeting that had taken place on the 20th June with all the agencies involved and the subsequent formation of an Action Group. Environment Agency and Severn Trent had been very positive in the meeting and have been seen in the village where they have started investigations. Residents were encouraged to continue to report all information and photographs back to the Clerk who would be collating this evidence for use by the 3 agencies.

The representative of RBL inquired about the refurbishment of the war memorial and he asked that a permanent power supply, to provide spot lights and a PA system for use at Remembrance Day, be considered if this refurbishment is undertaken. The Clerk will contact John Stretton who had offered to draft a specification for this work so that external funding could be sought.

18067. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.

None received Cllr Pate on holiday

18068. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.

Report by Cllrs Woodman and Smith regarding the meeting with three agencies noted, this had already been discussed.

18069. Minutes of previous meetings:

To receive the minutes of the meeting held on 3rd May 2018 (enclosure).
There was one minor alteration to the minutes, these were duly noted.
It was then PROPOSED, SECONDED and AGREED that the minutes of 7th June 2018 were true and accurate records.

18070. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

The clerk updated the council that she had discussed with Shropshire Council the extra marking for a disabled parking bay outside the library in Station Rd and they had confirmed that they were not willing to finance this. Clerk explained that she is now working with Shropshire Council to see if they would consider the proposal if Albrighton Parish Council financed the work. In the meantime, she had received written confirmation from the minibus driver that the flyer can be parked safely, securely and not on the road or pavement by the driver.

Cllr Medlyn declared a non-pecuniary interest in this item.

Councillors agreed that this would be a solution in order to retain the disabled space for library and parish council users as we had received several complaints about the lack of that parking space when the Flyer was parked there (current instructions state that the Flyer is to be parked in the disabled bay on the Library forecourt at night and weekends).

It was then PROPOSED, SECONDED and AGREED that the Flyer driver would ensure that the flyer is parked safely, securely on his drive and not on the road or pavement out of his working hours.

Cllr Medlyn asked about the progress on the plaque for the late Cllr Leeson, after a discussion it was then PROPOSED, SECONDED and AGREED that Cllr Medlyn would organise an afternoon tea for his wife and the Chairman would arrange for a plaque to be made which would be presented to her during the event.

18071. Committee reports:

None that were not already included on the agenda

18072. Planning

It was PROPOSED, SECONDED and AGREED that August applications only will be delegated to Cllrs P Harrison and D Beechey for their review, decision and to send a response to SC on behalf of the PC. Cllrs Harrison and Beechey may call a special meeting of the council for any large developments or ones which they feel may be controversial

Planning applications:

Reference: 18/02978/TPO (validated: 27/06/2018)

Address: The Cedars Residential Home, Kingswood Road, Albrighton, Wolverhampton, Shropshire, WV7 3JH

Proposal: Prune back live branches from path and remove dead wood and failed limbs from approx. 23 Corsican Pines protected by the Shropshire Council (Land off Shaw Lane and Kingswood Road, Albrighton) TPO 2010 (Ref: SC/00018/10)

Applicant: Mr Matt Cox

Councillors recommended that planning application 18/02978/TPO should be approved.

Reference:18/01362/FUL

Address: Barns NE of Lea Farm Holyhead Road Albrighton Shropshire WV7 3BX

Proposal: Erection of 3No dwellings, formation of vehicular access and installation of septic tank

Applicant: Mr Yeomans

Members discussed this application and whilst it was felt there was no objection to a barn conversion this was 3 new dwellings which is contrary to the green belt policy.

It was proposed, seconded and agreed by council that planning application 18/01362/FUL should be refused. The Clerk was instructed to object on grounds outlined during council discussions.

Reference 18/02813/TPO PROPOSED TREE WORKS

Address: 9 Bushfield Road, Albrighton, Wolverhampton, Shropshire, WV7 3PE.

Proposal: To crown reduce by 20% and crown thin by 5% 1No Silver Birch Tree protected by Shropshire Council (Land to the North of the High Street, Albrighton) TPO 2010

Councillors recommended that planning application 18/0213/TPO should be approved.

Reference: 18/01890/FUL LOCATION:

Address Mckeand Smith And Co Ltd, Former Weighbridge, Station Road, Albrighton, Wolverhampton.

Proposal: Conversion and extension of the existing weighbridge to an office

APPLICANT: Mr P Jemmett

Councillors recommended that planning application 18/01890/FUL should be approved, it was felt that this would be a welcome improvement in this area.

Reference: 18/02673/FUL DEVELOPMENT

Address: 32 Bowling Green Lane, Albrighton, Wolverhampton, Shropshire, WV7 3HL.

Proposal: Erection of a first-floor side extension

APPLICANT: Mr A Harrison

Councillors recommended that planning application 18/02673/FUL should be approved.

18073. Finance & Personnel

a) To consider receipts and payments up to 30th May, 2018, – Cllr. Maguire.

Cllr. Maguire went through the accounts and the figures for the budget against actual was noted by the committee. Cllr Maguire explained that the precept figure was slightly more than requested and this was due to a CIL payment of over £3,500.

b) To receive update on librarian vacancy

Clerk informed Council that the vacancy has now been filled by an existing member of staff who wished to increase her hours, she commenced the extra hours with effect from 27/6/18

c) To consider library review

Clerk informed Council that it would be helpful to consider a review of library staffing, this is currently likely to undergo change over the next couple of months so it would be a very good time to consider staffing moving forward. Cllr Straney suggested looking at all of the staffing as part of the review and suggested looking at our employees in a holistic manner rather than just silos. All Councillors agreed this was a good way forward and it was

Then PROPOSED, SECONDED and AGREED that the Finance & personnel committee in conjunction with the Clerk undertake a review of the staffing structure and a review of the library.

18074. To further consider the arrangements for the Christmas lights 2018.

The Clerk informed the Council that despite all efforts she had been unable to get a response from the owner of Station Road shops regarding consent to affix lights, so unfortunately this work could not go ahead.

Clerk also informed Council that the RFO has not had a positive response from Marston's brewery either so there will not be any new extra lights outside the Old Bush Pub. Agreed that the RFO to inform Turnocks of these issues.

18075. To consider the arrangements for the approbation ceremony in September 2018 and any actions required.

The Chairman updated members on the report which had been circulated including the guest list. It had been agreed that alongside the guest list, Councillors Clerks and their partners would be invited. Cllr Straney sort confirmation that the 25 RAF personnel would be full guests, and this was confirmed, Flight Lieutenant Chris Wilson would be agreeing these guests on our behalf.

It was then PROPOSED, SECONDED and AGREED that the Finance & Personnel Committee would have delegated powers to approve the expenditure for approbation ceremony.

18076. To review Cosford Air Show day as necessary.

Many Councillors stated that residents had expressed concern about the number of road closures and the 'shut down' of the village in the safety zone. There were many issues regarding parking in the village and disappointment that the parking and road control didn't appear to be as well organised as previous years. It was noted that there is a 'mop up' meeting later in the year and Councillors were asked to feed in any concerns to the Clerk who would be able to collate this for the meeting.

18077. To note response from STAR Housing

Councillors were informed that Jes Morris from STAR Housing had offered to attend a future council meeting hopefully in September. It was felt by Councillors that the meeting should be public, as was arranged as the Annual Parish Meeting on 23rd May 2018, and have other housing agencies involved including Shropshire Council, who could along with STAR Housing be asked to deliver a presentation

followed by a Q&A session. Local residents are very concerned about the housing allocation criteria and how Home Point works. The Clerk was asked to write to the Chief executive of Shropshire Council, the Cabinet Member for Housing and STAR Housing and invite them to a public meeting at the earliest date that could be arranged.

It was then PROPOSED, SECONDED and AGREED that the meeting would be held at 6.30pm in order to allow time for this prior to a Council meeting.

18078. To receive update on road resurfacing programme from Shropshire Council (email sent awaiting reply)

The Clerk informed Councillors that she had still not had a response to her email which was sent on 15/6/18. Several Councillors expressed their disappointment in the lack of investment in the road surface program in Albrighton and it was suggested that Cllr Malcolm Pate be asked to try and put pressure on Shropshire Council to repair the potholes etc in many roads across the village. Clerk to write again to press for the programme.

18079. To receive update report on Station Ramp pedestrian access ramp.

The Chairman updated Councillors on the latest situation. He had received a commitment from Shropshire Council to reinstate the safety works in 2019/20 budget and that this work will go ahead. The Chairman had also contacted Network Rail who were sympathetic to the proposal to signing up an agreement with SC to carry out their part of the works in 2019/2020. However, they would be seeking budgetary approval to do this and if that were obtained they would sign up to such an agreement.

Cllr Illes asked about the yellow lines along Station road from Shaw Lane to the rail bridge and was informed that this would be part of the scheme and hopefully also removing some that were in Station Road between Shaw Lane and 54 Stn Rd that were not needed which would partly mitigate the overall loss of street parking.

18080. To discuss Clockmills Playing Fields (enclosure)

The Clerk explained that Severn Trent had been chasing for an outstanding amount for the lease on this land. Notice to terminate the lease had been belatedly served and the Clerk was authorised to settle outstanding rental due so that termination could be effective. Cllr Straney informed members that Albrighton Football Club had expressed interest in leasing the land and the Chairman said he had spoken to the Chairman and the Coach of the Club and told them that he thought the Council would support their approach to Severn Trent for a new lease. The Chairman of the Club had said that FA funds could be obtained if a long enough lease could be obtained from Severn Trent.

It was then PROPOSED, SECONDED and AGREED that the Council would pay the outstanding monies and the Chairman would contact Albrighton Football Club to discuss this further.

18081. To review issues resulting in flooding 26/27th May.**a) Gullies/flooding/Response from agencies/Formation of an Action Group**

This item had been covered previously in the agenda, the Chairman reported verbally on the meeting of the 20th June, a report had been previously circulated, Cllr Harrison stated that it was a very comprehensive report and thanked those involved with producing it. The Chairman outlined subsequently actions by all agencies involved and informed Councillors who the members were of the newly formed Albrighton Flood Action group (AFLAG)

18082. To approve Albrighton Parish Council Financial Regulations (enclosure)

The Clerk informed Councillors that the annual approval of the Financial regulations was now overdue, she explained the minor changes within them, especially as there is now both a Clerk to the Council and a Finance officer. Councillors attention was drawn to item 4.1 regarding expenditure by Councillors which needs approval by the Clerk before it is incurred, this will include items such as training, meetings and the mileage resulting from this.

It was then PROPOSED, SECONDED and unanimously AGREED that the new Financial Regulations be adopted.

18083. To review update on the capital works (power at the War Memorial).

This has been dealt with by the previous Clerk, and he had been tasked with contacting Mr Stretton to chase this up. Councillors discussed the proposal raised in the public session by Mr Williams (RBL) and the Clerk was asked to contact him for further details with costings, it was suggested that if they could put a report into Council together with a grant application for us to consider in order to support them.

It was then PROPOSED, SECONDED and AGREED that the Finance & Personnel Committee would consider the installation of power and spotlights together with the refurbishment proposals already in place.

18084. To approve Albrighton Parish Council Code of Conduct (enclosure)

The Clerk informed Councillors that the Code of Conduct should be approved annually so was now overdue, this serves as a useful reminder to all Councillors and Staff of the code of conduct and the expected behaviours of all.

It was then PROPOSED, SECONDED and unanimously AGREED that the revised Code of Conduct is adopted.

18085. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 6th September 2018 at 7.15 pm.

- Approbation ceremony
- Air show
- Flooding/gullies
- Grass cutting
- Star Housing meeting
- Road resurfacing programme
- Clockmills football field
- Library review update
- Review of the Contract and Agreement for the provision of the black planters

18086. Correspondence

For action:

- a. To consider grant application received from St Marys Nursery (**enclosure**)

Clerk had provided all Councillors with the grant application and latest accounts from St Marys Nursery and after much discussion

It was then PROPOSED, SECONDED and carried that Albrighton Parish Council would award a grant of £200

- b. To consider purchase of a Silent Soldier Campaign (**enclosure**)

Clerk had provided all Councillors with the details of this scheme, and after discussion it was agreed that the Parish Council are in favour of these schemes and were supporting Donington & Boscobel Parish Council allowing the siting of a silent soldier which had been agreed at our meeting in May.

Email:

- c. To consider speeding issues at Cross Road (**enclosure**)

It was then PROPOSED, SECONDED and AGREED that Cllr Smith, is a neighbour of Mrs Lewis who raised the issue and he is also the chairman of the Cross Road Action Group established by the council, will meet Mrs Lewis to discuss the matter

- d. To consider Duke of Edinburgh Award proposal (**enclosure**)

It was then PROPOSED, SECONDED and AGREED that Cllr Pitchford, who organises the Civic Society litter picking exercises, will meet NAME?? to discuss the matter and arrange for her to pick litter.

18087. Date of next meeting:

- a) Albrighton Parish Council meeting – Thursday 6th September, 2018 at 7.15 pm in The Red House.

Signed..... Date.....

Chairman