



Albrighton Parish Council

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Minutes of meeting

6th July 2017

Minutes of the Albrighton Parish Council meeting held on Thursday 6th July 2017 at 7.15 pm in the Council meeting room.

Present:

Cllrs. P Woodman (Chairman), R Smith (Vice Chairman), D Beechey, B Hickson, P Illes, S Kirkland, T Maguire, M Medlyn, M Pate, S Pledger, R Rudman.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. Apologies:

Cllrs. P Harrison (illness), M Pitchford (holiday), J Pledger (work commitments), A Straney (holiday).

Each apology was accepted by council.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

Cllr. Medlyn declared an interest in agenda item 18.

3. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Two members of the public were present but did not wish to make any comments or ask questions.

4. Report by the Shropshire Council member, Cllr. M Pate with regard to items of business likely to affect the community

Cllr. Pate said that there had been one council meeting in which a library development strategy and car parking policy had been debated.

5. Parish Councillors reports with regard to any items of council business they have recently conducted likely to affect the community.

Cllr. Illes reported that he had attended the Red House AGM in which a new chairman had been elected and some financial problems had been discussed.

It was PROPOSED, SECONDED and AGREED that a new flower stand close to the Red House should be moved a short distance to allow access by emergency vehicles.

6. Minutes of previous meetings

To receive the minutes of the meeting held on 15th June 2017 (enclosure)

After a small number of amendments, it was PROPOSED, SECONDED and AGREED that the minutes were a true and accurate record.

7. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

There were no matters arising.

8. To review action points arising from recent council meetings

Albrighton Parish Council meeting held on 15th June 2017 (enclosure).

The actions points were agreed without alteration.

9. To consider the council's standing orders and procedures at council meetings – Cllr. Woodman.

The Chairman stressed the need for all members to be familiar with, and observe, the council's standing orders so that meetings could proceed in an orderly and well-mannered way.

10. Planning

Planning applications

Reference: 17/02753/FUL (validated: 20/06/2017)

Address: 12 Meadow Road, Albrighton, Wolverhampton, Shropshire, WV7 3DZ

Proposal: Erection of a single storey side and rear extension

Applicant: Mrs Anna Hammond

It was PROPOSED, SECONDED and AGREED that planning application 17/02753/FUL should be supported by the council.

Reference: 17/02937/FUL (validated: 19/06/2017)
Address: Town Meadow House, Shaw Lane, Albrighton, WV7 3DT
Proposal: Erection of a single storey extension and associated work
Applicant: Mr And Mrs Robert Ellor

It was PROPOSED, SECONDED and AGREED that planning application 17/02937/FUL should be supported by the council.

Reference: 15/02448/FUL (validated: 09/07/2015)
Address: Development land east of Shaw Lane off Kingswood Road, Albrighton, Shropshire.
Proposal: Residential Development of 65 dwellings with access and associated works (Amended Description)
Applicant: Boningale Homes

It was PROPOSED, SECONDED and AGREED that a small working group of councillors consisting of Cllrs. Woodman, Beechey and Illes should meet to review planning application 15/02448/FUL taking into account the Neighbourhood Development Plan and the need for affordable housing.

Reference: 17/03017/COU (validated: 28/06/2017)
Address: Cosford Grange Farm Storage, Storage Unit, Cosford Grange Farm, Cosford, Albrighton, Shifnal, Shropshire TF11 9JB
Proposal: Application under Section 73a of the Town and Country Planning Act 1990 for change of use of existing agricultural building to B8 use self-storage facility
Applicant: Mr Charles Young (Atchley House, Ryton, Shifnal, Shropshire TF11 9JF)

It was PROPOSED, SECONDED AND AGREED that planning application 17/03017/COU should be supported by the council.

Grant permission

Reference: 17/01541/FUL (validated: 18/04/2017)
Address: 2A High Street, Albrighton, Wolverhampton, Shropshire, WV7 3JX
Proposal: Erection of a canopy, installation of external dumb waiter, creation of ramped access to rear of premises, alterations to front elevation of property (Amended Description).
Decision: Grant Permission

Received and noted

Reference: 17/01443/FUL (validated: 31/03/2017)
Address: Sheep Close Farm, Harriots Hayes Lane, Albrighton, WV8 1RQ
Proposal: Erection of a two-storey side extension
Decision: Grant Permission

Received and noted

Reference: 17/01786/FUL (validated: 18/04/2017)
Address: 31 Bowling Green Lane, Albrighton, Wolverhampton, Shropshire, WV7 3HL
Proposal: Erection of a two-storey side extension and conversion of loft into additional living accommodation
Decision: Grant Permission

Received and noted.

11. To consider accounts and payments made to the following in June 2017.

Date	Cheque	To whom payable	Reason	Amount
31.05.17	4335	Npower	Ashgrove street lighting	68.00
31.05.17	4336	Printerland	Toner cartridges	177.12
01.06.17	4337	M Nicholls	Library window cleaning	50.00
01.06.17	4338	mh-p internet	Website update	18.00
08.06.17	4339	TFM	New strimmer base	11.59
08.06.17	4340	E.ON	New street lighting contract 2017/18	569.15
08.06.17	4341	BG Grounds Maint.	Two mows of Patshull Green	168.00
	4342		Destroyed	
08.06.17	4343	Keith Gibson Cars	New starter motor for Flyer	231.80
08.06.17	4344	M Ward	Travel expenses	23.40
12.06.17	4345	D Clark	Flyer mobile phone charge	11.13
12.06.17	4346	Alb. Crime Prev. Panel	New CCTV equipment for library	287.74
19.06.17	4347	SALC	Councillors training	28.20
19.06.17	4348	Green Bean Ltd.	Installing CCTV equipment in library	462.00

It was **PROPOSED, SECONDED and AGREED** that the accounts and payments should be approved.

Income received.

Date	Payment type	Payer	Reason	Amount
23.05.17	Cash	Albrighton library	Weekly cash	64.12
25.05.17	Cash	Albrighton Flyer	Weekly cash	114.00
31.05.17	Cash	Albrighton library	Weekly cash	58.70
31.05.17	Cheque	Play scheme	Sale of play scheme equipment	100.00
01.06.17	Bank transfer	Nationwide B S	Gross interest	12.38
01.06.17	Cash	Albrighton Flyer	Weekly cash	106.00
08.06.17	Cash	Albrighton Flyer	Weekly cash	113.00
08.06.17	Cash	Albrighton library	Weekly cash	38.85
12.06.17	Cash	Albrighton library	Weekly cash	40.48
15.06.17	Cash	Albrighton Flyer	Weekly cash	98.00
22.06.17	Cash	Albrighton Flyer	Weekly cash	105.00
22.06.17	Cash	Albrighton library	Weekly cash	40.50

Councillors AGREED to note the income received.

12. To consider the list of non-council bodies with council representation, those that should be retained and any that should be added for 2017/18 – Cllr. Smith.

After a small number of amendments to the list circulated by Cllr. Smith, it was **PROPOSED, SECONDED and AGREED** that the council representation should be accepted.

13. To agree on voting procedures and the recording of resolutions in the council minutes.

Members discussed a range of options and legal requirements regarding the recording of council minutes and resolutions agreed by the council.

It was PROPOSED, SECONDED and AGREED that future council minutes should record only the essential points of any discussion without reference to a particular councillor and resolutions would not need to name the proposer or seconder or the voting numbers.

14. Further discussion on the proposed public meeting arranged for 19th July on adopting the station.

Cllr. Smith informed the council that all arrangements for the meeting on the 19th July which included information on a possible adoption of the railway station were in place. Donington with Boscobel Parish Council had given their support to the meeting and all of the speakers had confirmed their attendance.

15. To consider any further action that could be taken with regard to the former Barclays Bank building in Station Road, Albrighton.

The Chairman informed members that the planning permission on the property had now expired although the owners could re-apply and Cllr. Pate pointed out that there was not much that any council could do to improve matters unless the building became dangerous or rat infested.

It was PROPOSED, SECONDED and AGREED that the council should write to Shropshire Council planning department in order to try and improve the current situation with regard to this property.

16. To agree the action to be taken with regard to damaged street furniture located at the Patshull pool area in Cross Road.

It was PROPOSED, SECONDED and AGREED that the bench and fence at Patshull Green should be repaired and money made available to meet the costs.

17. To consider the managing of trees on the bridle path behind The Limes, Albrighton and potential council involvement.

The clerk reported that Henry Boot, the developers of The Limes, had agreed to part fund the management of the trees at the border of the gardens if the council undertook to get quotations from suitable companies.

It was PROPOSED, SECONDED and AGREED that the trees at the rear of the gardens in The Limes should not be felled.

18. To consider possible changes to the Albrighton Flyer service and a report from Cllr. Illes and to receive a further draft of the drivers' handbook – Cllrs. Woodman and Kirkland.

Cllr. Medlyn left the room for this agenda item.

Cllr Illes stated that he hoped the new Flyer vehicle would be delivered next week and he volunteered to produce a paper on the use of the vehicle for the next meeting.

It was PROPOSED, SECONDED and AGREED that the new drivers' handbook should be given to both drivers for their comment and Cllrs Woodman and Kirkland would form a small working group to suggest publicity options to increase Flyer usage.

Cllr. Kirkland was thanked for all her hard work on the handbook and the Albrighton Flyer would be included in the August agenda.

19. Library update and any relevant developments on a county and local level – (enclosures).

Cllr. Medlyn returned to the meeting for the remainder of the agenda.

It was PROPOSED, SECONDED and AGREED that this agenda item should be discussed in a confidential session of the council.

20. To consider, amend and approve a new council Data Protection Policy.

Item deferred from the council meeting of 15th June 2017

It was PROPOSED, SECONDED and AGREED that the draft policy on data protection submitted by the clerk should be adopted as council policy.

21. Maintenance of street signs and arrangements for cleaning.

Councillors discussed the possibility of reviving the scheme of an earlier council whereby each member took responsibility for a small area of the village and monitored it with regard to cleanliness, state of repair and any other faults which would be reported to the appropriate authority. Cllr. Hickson volunteered to draw up a suitable scheme for the new council.

22. Discussion on recent police and crime activity and any action involving the parish council – Cllr Medlyn.

Cllr. Medlyn raised the matter of a recent incident involving the display of a real or fake gun and possible drug dealing involvement. She stated that there had been no feedback from the police and there was the issue of possible repercussions with the adjacent RAF Cosford base. Cllr. Pate volunteered to write to the Police and Crime Commissioner to give voice to the local concerns.

It was PROPOSED, SECONDED and AGREED that the clerk would try and get a police representative to attend the council meeting in August and write to the Cosford station commander about the problem.

23. Report on the meeting with the vicar of St. Mary's Church, Albrighton, with regard to a future Civic Service - Cllr. Harrison.

In the absence of Cllr. Harrison this agenda item was deferred to the next meeting

24. Items for the Albrighton Parish Council meeting to be held on Thursday 3rd August 2017 at 7.15 pm.

The following items were requested for inclusion on the agenda of the council meeting on 3rd August 2017:

- Publicity for the Albrighton Flyer;
- Update on the Albrighton station ramp;

- Paper by Cllr. Illes on the use of the Albrighton Flyer;
- The Melville Club

25. Correspondence

- Friends of Albrighton Swimming Pool – payment of invoices sent to Albrighton Primary School (enclosure).

It was agreed that lottery funding should be paid directly to the Parish Council in order to meet the cost of swimming pool invoices forwarded by Albrighton Primary School.

- David Williams, Albrighton Crime Prevention – problems with damage to street furniture caused by commercial vehicles (enclosure)

It was agreed that the police should be notified of the bollards being knocked over in the High Street by delivery vehicles and Cllr. Pate would raise the matter with Shropshire Council.

- Cllr. Beechey – report of Town and Parish Councils Forum at the Guildhall, Shrewsbury, 27th June 2017 (enclosure).

Cllr. Beechey's report was noted by members, including the fact that Cosford air base was not a suitable site for a future commercial airfield in Shropshire.

- SALC – information bulletin for 21st June 2017.

Received and noted.

- Dianne Dorrell, SALC – issues relating to the suggested supervision of the fire service by the West Mercia Police and Crime Commissioner (enclosure).

Members noted that there is to be a meeting on 17th July at Shrewsbury Football Club on the proposal to bring the fire service under the control of the Police and Crime Commissioner and there was little support for this proposal.

26. Date of next meeting

- Albrighton Parish Council meeting – Thursday 3rd August 2017 at 7.15 pm in the council meeting room.

Signed..... Date

Chairman

