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**ALBRIGHTON AND DONINGTON PARISH COUNCILS'  
HOLIDAY CLUB MINUTES**  
**Wednesday 13<sup>th</sup> April 2016 at 4.00 pm in the Albrighton  
council meeting room**

Minutes of the Albrighton and Donington Parish Councils' Holiday Club committee held on Wednesday 13<sup>th</sup> April 2016 at 4.00 pm in the Albrighton council meeting room.

**PRESENT:** Cllrs. P Harrison (Chairman), D Beechey, C Jones, S Kirkland, S Pledger.

In attendance: M Ward, Clerk to Albrighton Parish Council.

**1. Apologies.**

There were no apologies for absence.

**2. Minutes of the previous meeting:**

- **Wednesday 16<sup>th</sup> March 2016**

Cllr. Pledger proposed that the minutes were a true and accurate record which was seconded by Cllr. Harrison and agreed by the committee 3 – 1 with 1 abstention.

**3. Matters arising.**

There were no matters arising.

**4. Staffing – Holiday Club manager position and one position of playleader to fill.**

Members were informed that the manager of the 2015 Holiday Club was not available because of a holiday booking and the vacancy would need to be advertised. Councillors agreed that the advertisement should be placed in the Parish Magazine, and at TCAT, New College, Wolverhampton College and at Birchfield School.

**5. Venue for the Holiday Club scheme in 2016.**

The Clerk had established that Albrighton Primary School was available in the summer at a cost of £60 per day. It was agreed that Cllr. Jones would follow up this preliminary approach with Albrighton Primary School.

**6. To seek agreement on renewing the Out of School Alliance membership for 2016 and obtaining the latest policy documents.**

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After discussion members agreed that the membership of the Out of School Alliance should be renewed for 2016 in order to obtain the latest policy documentation. The Clerk was asked to renew the membership at the earliest opportunity.

**7. Update on Ofsted registration – Cllr. Harrison.**

Cllr. Harrison had sent off the form for registration with Ofsted but they would not accept his submission because his name was not on the previous registration documents. The Clerk agreed to follow this matter up with Ofsted and ensure that registration was completed as soon as possible.

**8. Grants up date for additional funding for the Holiday Club.**

Cllr. Kirkland had completed the grant application for £500 to RAF Cosford. The Community Covenant Grant which had been successfully awarded in 2015 could not be applied for again as the closing date had passed. There were other possibilities and applications had gone to Awards for All and Wolverhampton Wanderers FC. It was agreed that the Admin Assistant would write letters to Rotary, the Lions, the Masons and the Albrighton Traders asking for support.

**9. Any other business.**

Members discussed possible activities for the Holiday Club to included Gaming 4U, the Mad Magician, the Play bus and bouncy castle. Cllr. Pledger said that she was concerned at the costs involved if no external funding could be obtained and a strategy was needed and Cllr. Beechey stated that he was certain that Donington with Boscobel Parish Council would not increase their subsidy to meet increased costs. Members considered the implications for the 2016 scheme if no more funding was available and Cllr. Kirkland proposed that because of the financial pressures the 2016 Holiday Club should be cancelled if the full councils agreed. The motion was seconded by Cllr. Pledger and unanimously agreed by the committee. Cllr. Harrison was asked to write a full report which would be made available to all council members. In order not to abandon holiday help entirely councillors discussed the possible use of the Flyer to take parents and children to other venues. In light of the above agreement all earlier decisions were placed on hold until after the full councils had met.

**10. Date of next meeting - Wednesday 11<sup>th</sup> May 2016.**

Cllr. Pledger asked that her apologies be given for the meeting on 11<sup>th</sup> May 2016.

There being no further business the meeting concluded at 5.04 pm

Signed.....Date.....

Chairman

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