



ALBRIGHTON PARISH COUNCIL

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30th April 2018

MINUTES OF THE FINANCE COMMITTEE MEETING Wednesday 23rd April at 4.00 pm in the Council meeting room

PRESENT: Cllrs. T Maguire (Chairman), S Kirkland, R. Smith. P Woodman.

In attendance: Mr M Ward, Finance Officer, Albrighton Parish Council.

1. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

There were no apologies for absence.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

There were no declarations of interest.

3. To receive Summary Receipts and accounts for the period 1st April 2017 to 31st March 2018 and Supplementary Sheet, copies enclosed.

Members discussed the accounts for the end of year to 31st March 2018. Details relating to payments associated with the Christmas dinner in December required adjustments to the accounts and the Chair of the Committee agreed to discuss this further with the Finance officer.

4. To receive copy of Cash and Investment Reconciliation and Detailed Receipts and Payments by Budget Heading as at 31st March 2018, copies enclosed.

The Chairman reminded members that the Internal Auditor advised that the committee should meet at least quarterly and conduct a mini-audit as part of its routine business. This was agreed by members with the next meeting of the committee to be scheduled for July, 2018. Members also agreed that the arrangements for the awarding of grants needed to be reviewed and the Finance Officer was asked to consider the current arrangements and bring forward any recommendations to the next meeting of the committee. Members agreed that the detailed summary sheets and accounts should be made available to the public at the Annual Parish meeting on 23rd May.

5. Draft Accounting Statement 2017/18 for the Internal and External Auditors and draft Bank Reconciliation for the Financial Year 2017/18, copies enclosed.

Members of the committee agreed that once the small amendments had been made to the accounts regarding the Christmas dinner as detailed under agenda item 3 the accounts were in order for the visit of the internal auditor on 9th May.

6. To consider the suggestions put forward by Councillors for the ear-marking of funds for specific projects, copy enclosed.

Members considered the list of suggestions that had been made by Councillors for the ear-marking of funds for specific projects. It was agreed that an amended list should be made available to the full Council as follows:

- The possible purchase of land to help with the car parking difficulties by the station;
- A replacement dividing wall at the end of the meeting room in the library;
- A new store room in the library foyer;
- New furniture for the Council meeting room;
- Laptop computers for the meeting room to assist with training and courses;
- Daffodils for planting at various locations;
- The provision of power to the war memorial;
- A new history wall;
- New Christmas lights;
- Increased Village Warden hours;
- WW1 commemoration;
- To assist with a First Responder vehicle;
- To provide an annual grant to the Melville Club.

7. Any other business.

There was no other items of business.

8. Items for the agenda of the next Finance Committee meeting.

To discuss the mini auditing of accounts.

9. Date of next meeting.

To be arranged in July, 2018.

