



Albrighton Parish Council

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Minutes of meeting

5th February 2018

Minutes of the Albrighton Parish Council meeting held on Thursday 1st February, 2018 at 7.15 pm in the Red House.

Present:

Cllrs. P Woodman (Chairman), R Smith (Vice Chairman), D Beechey, P Harrison, B Hickson, P Illes, S Kirkland, M Medlyn, M Pate, T Maguire, M Pitchford, J Pledger, S Pledger, R Rudman, A Straney.

In attendance: M Ward, Clerk to Albrighton Parish Council.

1. Apologies:

There were no apologies for absence.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

Cllr, Medlyn declared an interest in agenda item 18 regarding the Albrighton Flyer.

3. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Two members of the public were in attendance but did not wish to comment or ask any questions.

Presentation by Doctor Bird regarding the Citizens Advice Bureau service at the Albrighton Medical Practice which is threatened with closure and social prescribing in order to reduce pressure on the surgery and a reduction in medication, (enclosures).

Doctor Bird spoke of Citizen Advice Bureau service that had operated in the Albrighton Medical Practice for the last 17 years giving face-to-face impartial advice to local people. The service had been involved in 326 cases during the last two years and 98% of people helped expressed a positive gain and many had received an overall income gain as a result of their involvement with the bureau. Doctor Bird was saddened that the funding is to be cut in April and the loss would be a blow to development of social prescribing in the community. The annual cost was £6,500 and he hoped that local councils would be able to raise funds to keep the service going during the 2018/19 financial year.

Doctor Bird was thanked for his input and bringing this matter to the Council's attention.

It was PROPOSED, SECONDED and AGREED that local Councils should be approached by the surgery and asked to contribute according to their size to raise the £6,500 to maintain the Citizen Advice Bureau service for another year.

4. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.

Cllr. Pate informed members that he had written to the county planning officer with regard to the proposal to build 10,000 + house at Tong and the possible effects on Albrighton. He also stated that there would be no parking charge on the Crown car park following the recent review of parking and charges throughout the county.

5. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.

Cllr. Smith reported that there had been a meeting with Mr Mark Pritchard MP regarding the station ramp and he would be writing to the Department of Transport asking for a waiver in terms of the Equality Act. Network Rail also needed to confirm their maintenance commitment. Mr Pritchard had also been updated with regard to development east of Shaw Lane and possible licence changes for community transport.

Cllr. J Pledger reported on the conference he had attended regarding 20 mph speed limits and said that there were many obstacles to be overcome, not least by the police who were of the view that such a limit was unenforceable and there was no demand from the public.

Cllr. Illes reported that he was proposing to start a new regular feature on local news in the Parish Magazine and trial it for one year. A sample was distributed for information and the editor of the magazine had been in discussion with regard to the proposal.

6. Minutes of previous meetings:

To receive the minutes of the meeting held on 4th January 2018 (enclosure) and the confidential minute from the meeting held on 4th January 2018 (enclosure).

Cllr. Illes asked that four extra words be added to the first sentence of agenda item 5 so it readconcern regarding the proposed 'new right of way' footpath from Beamish Lane....

With this addition:

It was PROPOSED, SECONDED and AGREED that the minutes of 4th January 2018 were a true and accurate record.

It was PROPOSED, SECONDED and AGREED that the minutes of the confidential item of 4th January 2018 were a true and accurate record.

7 Matters arising

To consider any issues arising from the minutes that are not included on the agenda

There were no matters arising

7. To review action points arising from recent council meetings:

Albrighton Parish Council meeting held on 4th January 2018 (enclosure)

There were no comments regarding the action points relating to 4th January 2018.

9. Committee reports:

- **Chairs/Vice-Chairs meeting – cost sharing on joint projects between Albrighton/Donington councils, (enclosure).**

Cllr. Beechey asked that the short report on split costs for joint projects organised by Albrighton Parish Council and Donington with Boscobel Parish Council on a 72%/28% basis be formally noted.

It was PROPOSED, SECONDED and AGREED that joint funded schemes between the two Councils should be funded on a 72%/28% basis and the cost of the planters should be added to the list of agreed projects.

10. Planning

Planning applications:

Reference: 17/06131/FUL (validated: 22/12/2017)

Address: Proposed Residential Development Land to The South Of, Bowling Green Lane, Albrighton, Shropshire

Proposal: Erection of 11 no. two bedroom houses and 2 no. three bedroom houses and associated parking and amenity space

Applicant: Mr Jason O'Donoghue (The Spruce Building, Sitka Drive, Shrewsbury, Shropshire, SY2 6LG)

Councillors recommended that planning application 17/06131/FUL should be approved.

Reference: 17/06097/FUL (validated: 11/01/2018)

Address: Proposed Barn Conversion NE Of Millfields Farm, High House Lane, Albrighton, Shropshire

Proposal: Conversion of redundant foaling barn to 1No dwelling, installation of package treatment plant and formation of vehicular access

Applicant: Ms Lynn Handley (Millfields Farm, High House Lane, Albrighton, Shropshire, WV7 3JL)

Council recommended that planning application 17/06097/FUL should be refused on the grounds that it was development in the green belt and the access was difficult.

Reference: 18/00376/TPO validated: 22/01/2018)

Address: Byrkley, Shaw Lane, Albrighton, Wolverhampton, Shropshire, WV7 3DS

Proposal: To pollard 1 No Lime Tree protected by Shropshire Council (Land off Shaw Lane and Kingswood Road, Albrighton) TPO 2010 (T18)

Applicant: Mr B Fletcher

Council recommended that planning application 18/00376/TPO should be approved.

Reference: 18/00190/FUL (validated: 24/01/2018)

Address: 16 Loak Road, Albrighton, Wolverhampton, Shropshire

Proposal: Erection of single storey extension (conservatory) to side elevation

Applicant Mr & Mrs Evans

Council recommended that planning application 18/00190/FUL should be approved.

Reference: 18/00165/FUL (validated: 26/01/2018)

Address: The Birches, Cross Road, Albrighton, WV7 3BJ

Proposal: Formation of an additional vehicular access, erection of wall on front perimeter with metal railings above

Applicant: Mr Phillip Broome (The Birches, Cross Road, Albrighton, Shropshire, WV7 3BJ)

Council recommended that planning application 18/00165/FUL should be approved.

Reference: 18/00285/FUL (validated 26/01/2018)

Address: The Old Barn, Shaw Lane. Albrighton WV7 3DS

Proposal: Erection of an oak framed garden room to the rear of property

Applicant: Mr & Mrs Catling

Council recommended that planning application 18/00285/FUL should be approved.

Planning enforcement:

Date Received: 26/01/2018

Reference: 18/05749/ENF

Status: Pending Consideration

Address: 10 Loak Road, Albrighton, Wolverhampton, Shropshire, WV7 3HT

Description of Issue: Alleged breach of Planning Control in relation to the works not being built in accordance to the approved plans

Case Officer:

Area Office: South - Bridgnorth

Contact Details: 0345 6789004

Email: planningenforcement@shropshire.gov.uk

Received and noted.

11. To consider income and expenditure up to 31st December 2017 in line with the internal auditor's recommendation for financial monitoring, enclosure – Cllr. Maguire.

Cllr. Maguire went through the accounts which he had discussed with internal auditor who wanted the Finance Committee to meet quarterly and investigate the data and produce a monthly balance sheet for the whole Council. He said that she was concerned that the reserves were too high and the precept could, conceivably, be refused. He was of the view that reserves needed maintaining to help with the library and other items such as the village green roads and an agreed list of future projects should be agreed.

It was PROPOSED, SECONDED and AGREED that the Finance Committee would meet and draw up a capital works programme based on current Council reserves.

12. CONFIDENTIAL ITEM. To decide on the appointment of a new Clerk to the Council and details for the RFO contract following interviews on 25th/26th February, (enclosure) – Cllr. Illes.

This agenda item was discussed in a confidential session.

13. To further consider the proposed developments east of Shaw Lane and possible involvements by the Parish Council – Cllr. Woodman.

Cllr. Woodman reported that he was still waiting for an updated report from the county planners and the local MP had become involved.

14. Responses to a request for quotations in relating to General Data Protection Regulations and a Data Protection Officer, (enclosure).

Members agreed that the data protection requirements were a major problem for many councils and the Clerk reported that his request for quotations regarding data protection management for Albrighton Parish Council had only produced one quote from the three bodies approached.

It was PROPOSED, SECONDED and AGREED that the Council should accept the quotation form DM Payroll Services at a total cost of £700 for one year to be reviewed at the end of that period.

15. To follow up on the reference from Doctor Bird's presentation regarding social prescribing and the implications for the Council.

This item had already been agreed.

16. Report and update by the Friends of Albrighton railway station – Cllr. Pitchford.

This agenda item was deferred to the Council meeting on 1st March 2018.

17. Report on trees by the parade of shops at the top of the High Street which are damaging the footpath – Cllr. Woodman.

Cllr. Woodman reported that his investigations had showed that the trees were planted by Bridgnorth District Council and had then become the responsibility of Shropshire Council. Any

damage caused by the root systems of these trees should, therefore, be referred to Shropshire Council.

18. To update with regard to developments and recommendations relating to the Albrighton Flyer, enclosure - Cllr. Smith.

It was **PROPOSED, SECONDED and AGREED THAT:**

- **For a Group Booking only the name of the lead passenger is required.**
- **“Carers” are not to be charged, only the passenger pays a fare. For the purposes of the Flyer Scheme a Carer is one who is necessary to help the passenger after they have been delivered to their destination.**
- **The Fare list will now explicitly show the fare re Pattingham (ie £12 and £7 for bus pass holders)**
- **Addition to the end of item 4 of the previous procedure.**

“The service operates between 8.30am and 4.30pm Tuesday to Friday (except if a passenger has a later appointment at the Albrighton Medical Practice).”

- **Working Party Flyer will monitor the new operation of the Flyer and make any adjustments accordingly. Proposed major changes would be brought to the Council Meeting first for agreement or otherwise. Minor ones would be implemented immediately and then notified to the next Council Meeting.**
- **Cllr Illes is the Designated Cllr for the Flyer**
- **7A budget of £500 may be used by the Working Party Flyer Publicity to purchase Posters and other publicity materials and the publicity campaign will start now.**
- **Shifnal Community Bus Project. A meeting of all parties (Alb Flyer Working Party, Donington-with-Boscobel PC representatives and SC) would be held on 9th February 2018 to discuss SC’s revised proposal and, if possible, a paper produced which could be put to the 1st March meeting of the Council.**

19. Discussion on the 2017 Christmas lights to consider any shortcomings to the display, any new displays that need to be considered and a replacement for Cllr. Illes as the Councillor in charge of the management of the event.

This agenda item was deferred to the Council meeting on 1st March 2018.

20. Problems with recycling boxes in high winds and whether there should be a request for more wheelie bins to protect littering – Cllr. Kirkland.

Albrighton Parish Council meeting – 1st February 2018

This agenda item was deferred to the Council meeting on 1st March 2018.

21. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 1st March 2018 at 7.15 pm.

This agenda item was deferred to the Council meeting on 1st March 2018.

22. Correspondence

For action:

- NHS – possible Council response to the Future Fit consultation on the two options concerning the Royal Shrewsbury Hospital and the Princess Royal Hospital, (enclosure).

This agenda item was deferred to the Council meeting on 1st March

- Ms J Blakstad – possible Council involvement in the requested parking permit scheme in Shaw Lane, Albrighton, (enclosure).

This agenda item was deferred to the Council meeting on 1st March 2018.

- Severn Strollers – grant request for funding in support of room hire at the Red House, (enclosure).

It was PROPOSED, SECONDED and AGREED that a grant of £100 should be given to Severn Strollers.

- RAF Cosford – Funding request for RAF Cosford Youth Club including accounts, (enclosure).
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It was PROPOSED, SECONDED and AGREED that the Clerk would write to RAF Cosford and ask for a full set of audited accounts.

For information:

- SALC – Information Bulletin for January 2018, (enclosure).

This agenda item was deferred to the Council meeting on 1st March 2018.

- SALC – Revised AGM details, agenda, minutes and reports, (enclosure).

Cllr. S Pledger would attend the SALC AGM.

- RAF Cosford – Letter of support for the 2018 approbation ceremony, (enclosure).

This agenda item was deferred to the Council meeting on 1st March 2018.

23. Date of next meeting:

- Albrighton Parish Council meeting – Thursday 1st March 2018 at 7.15 pm in the Council meeting room.

