

<p style="text-align: center;">A LBRIGHTON PARISH COUNCIL MINUTES OF MEETING 21st April 2016 at 7.15 pm in the council meeting room</p>

Minutes of the Albrighton Parish Council business meeting held on Thursday 21st April 2016 at 7.15 pm in the council meeting room.

PRESENT: Cllr. C Hassall (Vice Chair), D Beechey, P Harrison, P Illes, S Kirkland, M Medlyn, C Roseby, A Straney, P Woodman.

PUBLIC SESSION:

No members of the public were present.

1. APOLOGIES:

Cllrs. P Griffin (work commitments), M Pate (other engagement), S Pate (ill health), K Pledger (illness), S Pledger (family commitment), A Robinson (family commitment).

2. DECLARATIONS OF INTEREST:

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETINGS:

- **Minutes of the Albrighton Parish Council business meeting held on Thursday 17th March 2016 at 7.15 pm in the Red House:**

Cllr. Illes asked that there should be an addition to agenda item 7 to read:

‘with the former having a phased elevation to point 30 within the NJC – LC2 with effect from 01/04/16.’

With this addition Cllr. Beechey proposed that the minutes should be accepted as a true and accurate record which was seconded by Cllr. Kirkland and agreed by council 5 - 0 with 4 abstentions.

- **Minutes of the Albrighton Parish Council planning meeting held on Thursday 7th April 2016 at 7.15 pm in the council meeting room:**

Cllr. Kirkland proposed that the minutes should be accepted as a true and accurate record which was seconded by Cllr. Beechey and agreed by council 8 – 0 with 1 abstention.

4. MATTERS ARISING.

Cllr. Illes distributed a paper called 'Clean for the Queen' which contained three recommendations to council. He went through the paper and after discussion proposed that the three recommendations should be accepted by council, including the one which gave permission for spending up to a maximum of £50.00. Cllr. Kirkland seconded the proposal which was unanimously agreed by council.

Cllr. Beechey asked if anything had been done to replace the tree warden who had recently retired. Some councillors felt that that it was unnecessary to have a formal replacement and the former warden could still be asked for his opinion if it was needed.

5. RAF COSFORD REPORT:

Sqn Ldr Wilson informed members that they were invited to an air show meeting at 2.00 pm in the Nuffield Pavilion on 19th May 2016 when they would be informed as to what they might expect during the 2016 show. Members discussed the recent air show tragedy and changes to regulations that resulted from the accident. Sqn Ldr Wilson assured councillors that due notice had been taken of new requirements and changes made as appropriate.

6. SHROPSHIRE COUNCIL REPORT:

In the absence of Cllr. M Pate this item was deferred.

7. REPORTS FROM COUNCILLORS.

- **Chairman's report on the opening of the library.**

The report by the Chairman of Council on the opening of the library was received and noted. Cllr. Woodman asked about the press release and thanks were extended to Cllr. Straney for the production of the plaque for the library wall.

8. COMMITTEE REPORTS

- **Holiday Club committee report regarding the viability of the 2016 Holiday Club – statement by Cllr. Harrison:**

Cllr. Harrison went through his statement from the Holiday Club Committee which proposed that the playscheme should be discontinued in 2016 on financial grounds. There was discussion about ways that the council might support alternative schemes including the possible use of the Flyer. At the end of the discussion Cllr. Beechey proposed that the playscheme should be discontinued in 2016 which was seconded by Cllr. Beechey and

unanimously agreed by Council and in light of this decision it was also agreed that the application for grant funding to RAF Cosford should be withdrawn.

9. FINANCE

- **Final quarter accounts for 2015/16 and end of year summary:**

The clerk went through the final accounts for the year which showed an overall balance of £113,776. However, because the accounts had only been made available for a short time the clerk suggested that an extra short meeting might be appropriate to further discuss the accounts after councillors had had adequate time to consider the documentation. Cllr Hassall added that such a meeting might be combined with a more extended discussion on the move to the library and Cllr. Woodman proposed that this suggestion should be adopted and an extra meeting at 6.00 pm one evening be called to discuss the move to the library and the final accounts for 2015/16. Cllr. Medlyn seconded the proposal which was unanimously agreed by the council.

- **To consider and approve cheques for April 2016 enclosed:**

The following cheques for April 2016 were considered and approved and clarification was provided on the payment to Zurich Insurance and street lighting.

Cheque No	Date	Payee	Amount	VAT
4119	04.04.16	Office keys and coat hanger	28.79	
4120	04.04.16	Shropshire Youth Ass. Affiliation fee	10.00	
4121	06.04.16	SALC membership fee 2016/17	1318.06	
4122	11.04.16	Zurich Municipal, extra insurance premium	58.50	5.46
4123	11.04.16	Cash for petty cash	100.00	
4124	13.04.16	Shropshire Council Donington pool cont.	1000.00	
4125	13.04.16	Npower, street lighting	744.67	124.11
4126	13.04.16	BG Grounds Maint. mowing Patshull Green	84.00	14.00
4127	20.04.16	Cash library float	20.00	
4128	20.04.16	Cleaner for council office	40.00	
4129	20.04.16	Village Warden travel expenses 2015/16	135.90	

10. TO CONSIDER BECOMING ENGAGED WITH SHROPSHIRE PROVIDERS CONSORTIUM REGARDING THE TRANSFER OF COMMUNITY ASSETS FROM SHROPSHIRE COUNCIL TO COMMUNITY PROVIDERS:

Cllr. Beechey proposed that the council should take advantage of membership of the Shropshire Providers Consortium which was a voluntary organisation spreading good practice at no cost to the council. Cllr. Illes seconded the proposal which was agreed by the council 8 – 0 with 1 abstention.

11. UPDATE ON THE DEVELOPMENT OF THE ALBRIGHTON PC WEBSITE.

The clerk reported that the website was now active and available for use. It had taken a long time to bring to fruition but it was a comprehensive site which he hoped would serve the council well. Cllr. Kirkland agreed to put the news on Facebook and members extended their thanks to the Admin Assistant for all of her work regarding the site.

12. TO CONSIDER POSSIBLE FURTHER PARISH COUNCIL ACTION WITH REGARD TO THE ALBRIGHTON SWIMMING POOL FOLLOWING THE SWIMMING CLUB AGM HELD ON TUESDAY 19TH APRIL.

Cllr. Medlyn updated members on the AGM of the swimming club which had elected a new committee and fixed a date for its first meeting. Cllr. Woodman said that more work needed doing on the structure of the organisation and a meeting was planned for 28th April to confirm and consolidate the current arrangements. Members were encouraged by the increased turnout at the AGM and the fact that the swimming facility was safeguarded for 2016.

13. UPDATE ON THE DEVELOPING CARAVAN SITE ON THE A 41 AND POSSIBLE FUTURE ACTION BY SHROPSHIRE COUNCIL.

The Clerk assured Councillors that the small number of caravans parked on land beside the A41 had been reported to Shropshire Council and their officers were investigating the situation and would take appropriate action. It appeared that the caravans were parked on land owned by one of their number but the area was in the green belt and no planning application had been submitted. The process to deal with this issue would take time to develop and members should not expect a quick resolution to the problem.

14. TO CONSIDER THE SHIFNAL FORWARD PROPOSALS AND ANY IMPLICATIONS FOR ALBRIGHTON.

Cllr. Beechey informed members with regard to the Shifnal Place Plan and that an extra train had been arranged to stop at Shifnal station each morning at peak commuting time. Cllr. Illes felt that there was a gap in the morning commute schedule that warranted an extra stop at Albrighton station. He proposed that he should draft a letter to London Midland asking that the 7.10 from Telford should stop at Albrighton from May 2017. The motion was seconded by Cllr. Straney and unanimously agreed by council.

15. ALBRIGHTON VILLAGE PARK:

Cllr. Kirkland reported that the defunct play park committee had funds in their bank account and that the equipment at the park was now owned by Shropshire Council. Members agreed that the spending of this money was nothing directly to do with the parish council and urged the former officers of the committee to spend the balance on suitable items for children.

16. TO CONSIDER THE INSTALLATION OF OUTSIDE GYM EQUIPMENT FOR THE EXERCISE OF THE ELDERLY:

Cllr. Illes suggested that there is a need for outside gym equipment for seniors although it was expensive to purchase. He suggested that the council could work jointly with Donington with Boscobel Parish Council, seek funding, put together a plan and agree on a suitable location. There were concerns as to whether it would be used or vandalised although Cllr. Harrison said that he had seen such equipment being used in Wolverhampton and two machines were located outside RAF Cosford. As members had been invited to visit Cosford to discuss the air show it was agreed to defer this item until after the visit when more information could be obtained.

17. FURTHER DISCUSSION ON THE AGREED PLANTERS' PURCHASE AND DISTRIBUTION AROUND THE VILLAGE.

Members felt it necessary to ensure that a unanimous message was made available to the public and to reinforce the decisions that had already been made to purchase planters for the four entrances to the village and for £150 to be made available to the Civic Society for plants for the planters in the High Street. It was noted that the Civic Society had placed an order for a further planter to be located close to the Co-operative Stores which was being purchased without the assistance of the parish council.

18. FINAL CONSIDERATION OF THE CHAIRMAN'S REPORT AND ARRANGEMENTS FOR THE ANNUAL PARISH MEETING:

The content of the Chairman's report was noted and Cllr. Medlyn and Cllr. Straney gave their apologies for the Annual Parish Meeting on 5th July.

19. TO DISCUSS THE POOR STATE OF THE CAR PARKING IN FRONT OF THE TSB BANK AND POSSIBLE ACTION TO IMPROVE THE FORECOURT.

Members discussed the problem of the ownership of the land in front of the TSB bank and Cllr. Hassall had discussed the issue with the manager of the bank earlier in the day. The bank had confirmed that it would be repairing the car park in the next two weeks and Cllr. Woodman agreed to contact Land Registry in order to establish the ownership of the land in question.

20. AGENDA ITEMS FOR THE ALBRIGHTON PARISH COUNCIL BUSINESS MEETING TO BE HELD ON THURSDAY 19TH MAY 2016 AT 7.15 PM IN THE COUNCIL MEETING ROOM.

Members agreed to submit agenda items to the clerk as required.

21. CORRESPONDENCE:

- **For information:**

SALC - Information bulletin 15th April 2016:

Received and noted.

Gail Power – Letter regarding recycling of cardboard and food waste:

Received and noted.

SALC – Public speaking training event, 14th June at Shirehall, 5.30 – 7.30 pm.

Received and noted.

SALC – Be a better Councillor training, 13th June and 6th July at Shirehall and Dawley House, Telford.

Received and noted.

SALC - Chairmanship Skills Part 1 training, 28th June, 5.30 – 7.30 pm at Shirehall.

Received and noted.

- **For action:**

E.ON – Street Lighting Maintenance Contract 2016/17 for renewal:

Cllr. Harrison proposed that the lighting maintenance contract should be signed for 2016/17 and then reviewed for the following year. Cllr. Medlyn seconded the motion which was unanimously agreed by council.

22. DATES AND TIMES OF FUTURE MEETINGS:

- **Auditor's visit Wednesday 27th April 2016 from 9.15 – 4.30 pm at the council office**
- **Albrighton Parish Council planning meeting Thursday 5th May 2016 at 9.00 pm in St. Mary's Church Hall.**
- **Albrighton Parish Council Annual Parish Meeting Thursday 5th May 2016 at 7.00 pm in St. Mary's Church Hall, Albrighton.**
- **Auditor's visit Wednesday 11th May 2016 from 9.15 – 4.00 pm at the council office.**
- **Holiday Club committee meeting 11th May 2016 at 4.00 pm in the council meeting room.**

Albrighton Parish Council business meeting – 21st April 2016

- **Albrighton Parish Council business meeting Thursday 19th May 2016 at 7.15 pm in the council meeting room.**

There being no further business the meeting closed at 9.27 pm.

Signed.....Date.....
Deputy Chair