



ALBRIGHTON PARISH COUNCIL

Station Road

Albrighton

Wolverhampton

WV7 3QH

Email: clerk@albrightonparishcouncil.gov.uk

www.albrightonparishcouncil.gov.uk

Minutes of meeting

Minutes of the Albrighton Parish Council AGM and business meeting held on Thursday 3rd May 2018 at 7.15 pm in the Red House.

Present

Cllrs. D Beechey, B Hickson, P Illes, S Kirkland, T Maguire, M Medlyn, M Pate, J Pledger, S Pledger, R Rudman, R Smith, A Straney, P Woodman.

In attendance:

M Ward RFO and S Reynolds Clerk to Albrighton Parish Council.

18001. Election of the Chairman of Albrighton Parish Council.

Cllr. Peter Woodman was nominated and seconded as Chairman this was then put to the vote with 9 in favour, 1 against and 3 abstentions - Cllr. Woodman was duly elected chairman by the council.

18002. Declaration and Acceptance of Office.

The Declaration of Office must be signed by the newly elected Chairman.

Cllr. Woodman signed the declaration of office for Chairman which was witnessed by the Parish Clerk.

18003. Election of Vice Chairman of Albrighton Parish Council.

Cllr. Rod Smith was nominated and seconded as Vice Chairman this was then put to the vote with 9 in favour, 1 against and 3 abstentions - Cllr. Smith was duly elected Vice Chairman by the council.

18004. Declaration and Acceptance of Office.

The Declaration of Office must be signed by the newly elected Vice Chairman.

Cllr. Smith signed the declaration of office for Vice Chairman which was witnessed by the Parish Clerk

18005. Review of members' declaration of interests.

To review and declare any disclosable pecuniary interests.

The Clerk reminded Councillors of their duty to ensure their disclosable pecuniary interests form were up dated as necessary and lodged with Shropshire Council.

The Chair requested that the order of the meeting could be changed so that public participation regarding item 22 could be dealt with next as many members of the public were attending for this tonight. It was agreed by Council that the running order of the agenda be amended for this purpose.

18006. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Twenty-eight members of the public were in attendance, to discuss the issue of the proposal to install broadband transmitting microwave radio equipment. Members of the public raised several issues with one resident explaining many different areas of concern and planning issues which the Council could use to object to the planning application if they so decided. All members of the public were given time to express their views and Cllr Pate informed residents of how this application is likely to proceed, Cllr Pate stated he had proposed that the application be decided by the Planning committee rather than delegated powers and that the Conservation officer had recommended refusal of the application, the planning Committee would then be mindful of this and refuse the application. The Chair thanked the residents for attending and invited those that wished to stay for the rest of the meeting.

18007. To confirm the Responsible Financial Officer to the Parish Council.

It was PROPOSED, SECONDED and AGREED by Councillors that Michael Ward be the Responsible Financial Officer for Albrighton Parish Council.

18008. To appoint an internal auditor for the 2018/19 financial year.

A discussion took place regarding the appointment of a new internal auditor for the forth coming year and it was PROPOSED, SECONDED and AGREED by Councillors that the RFO would source a new internal auditor for the coming year.

18009. To review the number of council committees.

It was moved that the council committees be moved en bloc this was PROPOSED, SECONDED and AGREED by Councillors.

18010. To elect committee members to council approved committees.

It was noted disappointingly that Albrighton Traders have now ceased and they have transferred remaining funds concerning the signage scheme to the Parish Council, these are to be ringfenced and returned (if not used for this sole purpose) if they are set up again in the future. Cllr Kirkland asked to come off the Finance Committee and both the Christmas Lights Working Party and the Flyer Publicity Working Party. Cllr Illes also reminded Council that he wished to come off the Christmas Lights Working Party, the Chair and all members thanked him for all his work whilst on this committee. It was PROPOSED, SECONDED and AGREED by Councillors that all other committee members remain for the coming year.

18011. To review the number of working parties and outside organisations and members serving on them. (enclosure)

It was moved that the council committees be moved en bloc subject to the amendments in item 10 this was PROPOSED, SECONDED and AGREED by Councillors.

18012. To review and approve the Council's revised asset register at 31st March 2018 (enclosure)

Discussion took place regarding several items on the assets register and the RFO was asked if he could locate the Crest and replica ships bell of HMS Albrighton and also to contact Chris Edwards Shropshire Council to see if they were agreeable to the asset transfer of the Millennium Clock. It was PROPOSED, SECONDED and AGREED by Councillors that the asset register be approved.

18013. Closure of the Annual Meeting of Albrighton Parish Council.

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

18014. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk.

Apologies received from:
Cllrs: Mike Pitchford (holiday)

18015. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

Cllr, Medlyn declared an interest in agenda item 24.

18016. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.

Cllr Pate reported that the earliest date that the Jessops development will be heard is 5th June, and that it was disappointing to learn that monies for the ramp are being deferred, a meeting regarding this is being arranged with Steven Davenport the portfolio holder Shropshire Council together with the Chair and Vice Chair of Albrighton Parish Council. Cllr. Pate also reported that Cllr. Peter Nutting had been re-elected the leader of Shropshire Council.

18017. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.

Cllr Illes informed members about the Footpath meeting he had attended and the need for the Right of Way from beamish lane to Shaw lane to be established.

18018. Minutes of previous meetings:

To receive the minutes of the meeting held on 5th April 2018 (enclosure).

It was PROPOSED, SECONDED and AGREED that the minutes of 5th April 2018 were true and accurate records.

18019. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

There were no matters arising from the minutes

18020. To review action points arising from recent council meetings:

Albrighton Parish Council meeting held on 5th April 2018 (enclosure).

There were no action points arising from the minutes

18021. Committee reports:

None that were not already included on the agenda

18022. Planning:

Planning applications:

Reference: 18/01496/CPL (validated: 04/04/2018)

Address: The Birches, Cross Road, Albrighton, Shropshire, WV7 3BJ

Proposal: Lawful development certificate for the proposed erection of leisure building, garages and garden room

Applicant: Mr Phillip Broome

Received and noted.

Reference: 18/01746/TEL

Address: Bowling Green Lane, Albrighton, Shropshire, WV7 3HB

Proposal: Installation of broadband transmitting microwave radio equipment

Applicant: Mr Redmond Peel

This application is for a telecommunications project, Shropshire Council were not obliged to send out notifications to the parish Council, the Clerk had asked for details on the application having been alerted by residents. These details were not received from Shropshire Council but obtained by Albrighton Parish Council.

It was proposed, seconded and unanimously agreed by council that planning application 18/01746/TEL should be refused. The Clerk was instructed to object on grounds outlined during council discussions.

Planning enforcement:

Date Received: **05/04/2018**

Reference: 18/05854/ENF

Status: Pending Consideration

Address: The Paddocks, Land On The North Side Of, Harriots Hayes Lane, Albrighton, Shropshire

Description of Issue: Alleged breach of Planning Control in relation to the change of use of land, erection of out buildings and siting of a caravan

Case Officer: Julian Beeston

Area Office: South - Bridgnorth

Contact Details: 0345 6789004

Email: planningenforcement@shropshire.gov.uk

Received and noted.

18023. Finance:

- a) **To consider receipts and payments up to 31st March, 2018, (to follow) – Cllr. Maguire.**

Cllr Maguire reported that the Receipts & Payments statement was in balance and that the next Finance Committee meeting would be held in July.

- b) **To receive report on any projects that have been earmarked for future spending in 2018/19 and beyond after a meeting of the Finance Committee**

Cllr Maguire outlined various financial spending options to Councillors for consideration, the report detailed 10 different projects of both major and minor expenditure. It was agreed that these would

need a more detailed discussion together with costings and that it would be more beneficial to defer decisions regarding these items of expenditure to a meeting which would focus on this.

c) To consider the Annual Governance Statement 2017/18 (enclosure)

It was PROPOSED, SECONDED and AGREED that the Annual Governance Statement be approved.

d) Accounts for the year ending 31/3/18 2017/18 (Cllr Maguire)

Councillors were informed that the balance as at 31.3.18 was £152,234, whilst this is due to prudent management of the Councils accounts members were informed that the external auditors have stated that councils who have as much as twice their precept in reserves are at risk of losing their precept.

18024. To receive a final report in May and make any recommendations necessary for the Flyer Bus Scheme. (enclosure)

The Chair provided a verbal update and explained that Albrighton Parish Council will no longer be involved with this project with Shifnal, as Shropshire Council has decided that they would provide the S106 money direct to Broseley friendly Bus Company who would operate a Flyer system on behalf of Shifnal Town Council. It was hoped that we will benefit from specialised software being provided by the Broseley Bus Company.

18025. To agree outline of the Annual Parish Meeting.

The Clerk reported the Red House had been booked for 23rd May 2018 for the Annual Parish meeting and that Jes Morris from STAR Housing had agreed to be our guest speaker together with the annual report from the Council Chairman Cllr Peter Woodman.

18026. To further consider the arrangements for the Christmas lights 2018, the possible purchase of new lights.

Councillors discussed the report by Cllr Illes which outlined proposals to improve the Christmas Light display within the approved budget he had been given. It was agreed that item 1.4 the installation of wall mounted features on the shops/Carlins at the Shrew end of the village was not a very cost-effective proposal and that item 1.2 would require a contribution from Marston's brewery in order for the Council to proceed with lights outside the Old Bush Pub, the RFO was asked to seek a contribution from Marston's brewery. All other items within the report were PROPOSED, SECONDED and AGREED by Council. The Chairman expressed thanks on behalf of the Council to Cllr Illes for all his hard work.

18027. To consider the preliminary arrangements for the approbation ceremony in September 2018 and any actions required in the short term.

The Chairman updated the Councillors on the Approbation Ceremony and explained that he would be circulating a report which would also include the guest list for joint approval by both Councils.

18028. To consider the suggestion of moving Albrighton Parish Council meetings to The Red House.

Cllr Medlyn left the meeting for this item

A full discussion took place on moving the Parish Council meetings to the Red House, including consideration of cost, and space for public session. There is very limited space for members of the public to attend council meetings held in the Council Meeting Room. It was proposed and seconded and then put to the vote with 7 in favour, 4 against and 1 abstention, it was therefore agreed that all future Parish Council meetings will now be held at the Red House. The Clerk was instructed to book the room for the rest of the year.

Cllr Medlyn returned to the meeting for the rest of the agenda.

18029. To consider arrangements for Cosford Air Show day.

Cllr Pledger reported the new restrictions this year in the ‘flight zone’ and how these would impact on residents. It was confirmed that Cosford had written to all residents within the flight zone and some amendments to the road closures were being considered.

18030. To discuss the West Mercia PCC Town & Parish Council Survey (enclosure)

It was PROPOSED, SECONDED and AGREED that this be delegated to the Clerk, Chair and Cllr J Pledger to complete on behalf of the Council.

18031. To consider memorial for David Leeson (former Councillor of Albrighton)

After discussion it was PROPOSED, SECONDED and AGREED that it would be appropriate to purchase a trophy which could be used in a yearly competition in the local schools on road safety as this was one of David’s specialisms. Before any cup is purchased it will be necessary to ask the schools if they would participate and be willing to organise a competition. His widow would also be invited to the library where a plaque would also be placed, it was felt that refreshments could also be laid on for this occasion.

18032. To discuss consultation on unauthorised developments and encampments (SALC)

It was PROPOSED, SECONDED and AGREED that a working party be formed of Cllr Illes and Cllr Straney to complete this on behalf of the Parish Council.

18033. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 7th June 2018 at 7.15 pm.

- Paul Fisher to address APC regarding proposed Garden Village development in Tong Parish
- Abney Avenue Play Park.
- Emergency arrangements concerning the Flyer in absence of the Clerk
- Out of date posters/notices around village
- GDPR audit

18034. Correspondence

For action:

Email received from SALC - Model Standing Orders

It was PROPOSED, SECONDED and AGREED that Albrighton Parish Council adopt the new Model Standing orders.

Email received from Boningale Parish Council – Planning application

Reference: 18/01237/FUL (validated: 14/03/2018)

Address: Land at Rous Covert, Snowdon Road, Burnhill Green, Albrighton, WV6 7HU

Proposal: Creation of vehicular access to Burnhill Green Road to facilitate the relocation of Scout Campsite and Activity Centre (South Staffs. area)

Applicant: Mr Richard Shackleton (C/o Agent)

BPC are seeking our support, concerns below:

The Burnhill Green Road has a speed limit of sixty miles an hour and is used daily as a commuter route especially during the morning and evening rush hours. There have been two fatalities in the last twenty years on the two Shropshire sections. One near to the old Burnhill Green post office and the second by the its junction with Rushey Lane. As a consequence, two safety mirrors were erected at this junction. The residents of Rushey Lane are still experiencing hazards on exiting to this junction due to the increased vehicular numbers and increased speed over the last years. They have recorded several near misses recently. Over the last decade, there have been at least fifteen recorded road traffic incidents where vehicles have left the road on the length of the road that bends near to its junction with Home Farm Road. This is clearly evidenced by the fifteen damaged sections of hedge.

In the traffic assessment contained in the planning application, it states that there will be an increase in the traffic using the Burnhill Green Road at the junction of the proposed entrance to the Scout Camp site and activity centre. It is a known fact that the likely hood of road traffic incidents increases at the point where traffic crosses over and enters and leaves.

BPC would ask, that on the grounds of increased risk and road safety that the original access road in Snowdon Road be re-instated in the planning application.

It was PROPOSED, SECONDED and AGREED that the Parish Council would support this.

Email received from SALC regarding pay award.

It was PROPOSED, SECONDED and AGREED that this be accepted and that the Clerk contact HR to instruct them on behalf of the Council.

For information:

Future Fit printed materials

It was PROPOSED, SECONDED and AGREED that this be delegated to the Clerk to complete on behalf of the Council.

18035. Date of next meeting:

- Albrighton Parish Council meeting – Thursday 7th June, 2018 at 7.15 pm in the Council meeting room.

Signed..... Date.....

Chairman