



ALBRIGHTON PARISH COUNCIL

Station Road
Albrighton
Wolverhampton
WV7 3QH

Email: clerk@albrightonparishcouncil.gov.uk
www.albrightonparishcouncil.gov.uk

1st September 2017

Dear Councillor

I HEREBY SUMMON YOU to a business meeting of Albrighton Parish Council to be held on Thursday 7th September 2017 at 7.15 pm in the council meeting room when the business set out below will be transacted.

A handwritten signature in black ink, appearing to read 'Michael Ward', with a long horizontal flourish extending to the right.

Michael Ward
Clerk to Albrighton Parish Council

AGENDA

1. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

3. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

4. Report by the Shropshire Council member, Cllr. M Pate with regard to items of business likely to affect the community

5. Parish Councillors reports with regard to any items of council business they have recently conducted likely to affect the community.

6. Minutes of previous meetings

To receive the minutes of the meeting held on 3rd August 2017 (enclosure)

7. Matters arising

To consider any issues arising from the minutes that are not included on the agenda

8. To review action points arising from recent council meetings

Albrighton Parish Council meeting held on 3rd August 2017 (enclosure)

9. Planning

Planning applications:

Reference: 17/03774/FUL (validated: 15/08/2017)

Address: Proposed Residential Development Land East Of, Shaw Lane, Albrighton, Shropshire

Proposal: Residential development of 74 Extra Care apartments and associated facilities, 6 bungalows and 58 houses; improved access.

Applicant: Jessup (Jessup House, Station Court, Girton Road, Cannock, Staffs, WS11 0EJ)

Report by Cllr. Woodman.

Reference: 15/02448/FUL (validated: 09/07/2015)

Address: Development land east of Shaw Lane off Kingswood Road, Albrighton, Shropshire.

Proposal: Residential Development of 65 dwellings with access and associated works (Amended Description)

Applicant: Boningale Homes

Report by Cllr. Woodman.

Reference: 17/03977/FUL (validated: 14/08/2017)

Address: 2 Lea Farm Barns, Patshull Road, Albrighton WV7 3FB

Proposal: Erection of 2 bay detached garage

Applicant: Mr A Kyriakou

Report by Cllr. Harrison.

Reference: 17/04062/FUL (validated 18/08/2017)

Address: 10 Loak Road, Albrighton, Wolverhampton, Shropshire WV7 3HT

Proposal: Two storey side extension and single storey rear extension

Applicant: Mr & Mrs Laffoley

Report by Cllr. Beechey.

Grant permission:

Reference: 17/03017/COU (validated: 28/06/2017)

Address: Cosford Grange Farm Storage, Storage Unit, Cosford Grange Farm, Cosford, Albrighton, Shifnal, Shropshire, TF11 9JB

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for change of use of existing agricultural building to B8 use self-storage facility

Decision: Grant Permission

10. Feedback from the meeting with Mr Thompson regarding the housing development at Kingswood Road.

11. To consider accounts and payments made to the following in August 2017:

Date	Cheque	To whom payable	Reason	Amount
03.08.17	4370	M Nicholls	Window cleaning	50.00
21.08.17	4371	Premier Tail Lifts	Flyer tail lift repair	1071.24
21.08.17	4372	Water Plus Ltd	Library/ council office water charge	224.88
21.08.17	4373	Mazars LLP	External audit fee	480.00
21.08.17	4374	Keith Gibson Cars	Flyer service/repairs	352.99
21.08.17	4375	BG Grounds Maint.	Mowing Patshull Green/Clockmills	204.00
24.08.17	4376	Alb. Sports Complex	Council grant	1000.00
24.08.17	4377	Alb. Football Club	Council grant	1000.00
24.08.17	4378	Community Responders	Council grant	200.00
24.08.17	4379	Live at Home	Council grant	500.00
24.08.17	4380	Printerland	Printer toner and cartridges	470.69
30.08.17	4381	Rialtas	Software maintenance	139.20
30.08.17	4382	St. Mary's Church	Churchyard maintenance	1500.00
31.08.17	4383	Viking	A3 copy paper and envelopes	53.94

Income received:

Date	Payment type	Payer	Reason	Amount
01.08.17	Bank transfer	Nationwide B.S.	Gross interest	19.32
03.08.17	Cash	Albrighton Flyer	Weekly cash	137.00
03.08.17	Cash	Albrighton library	Weekly cash	37.24
21.08.17	Cash	Albrighton Flyer	Weekly cash	99.00
24.08.17	Cash	Albrighton Flyer	Two weeks cash	218.00
24.08.17	Cash	Albrighton library	Three weeks cash	130.91
30.08.17	Cash	Albrighton library	Weekly cash	60.40
31.08.17	Cash	Albrighton Flyer	Weekly cash	104.00

12. To consider a draft paper produced by Cllr. Hickson regarding individual councillor monitoring of an area of Albrighton – enclosure.

13. **Proposal by Cllr. Pitchford that Albrighton Parish Council formally supports the ‘Adopt a Station’ scheme as outlined in the accompanying enclosure.**
14. **Report by Cllr. Harrison regarding the meeting on 23rd August relating to the proposed Civic Service.**
15. **To consider the formation of a working group to review the Shropshire Library Services Strategy 2018/23 and respond by 17th October.**
16. **To consider a policy of approval for councillor visits and attendance at meetings and training venues in order to control expenditure.**
17. **To consider a paper by the clerk regarding the future staffing of the council office as agreed at the council meeting in May 2017 – enclosure.**
18. **To review, amend and revise a draft Social Media Policy prior to the establishment of a new council Facebook page – enclosure.**
19. **Arrangements for the 2017 Christmas lights and possible grant application to RAF Cosford– Cllrs. Illes and Kirkland.**
20. **To discuss the suggestion to have Christian prayers at the council meeting.**
21. **To consider a service level agreement for premises services for Albrighton Library/Council Office via Shropshire Council – enclosure.**
22. **Issues regarding the Albrighton Flyer:**
 - **Responses to the drivers’ handbook - enclosures**
 - **Publicity for the Flyer service - enclosure**
 - **Future strategy – Cllr. Illes;**
23. **Items for the Albrighton Parish Council meeting to be held on Thursday 5th October 2017 at 7.15 pm.**
24. **Correspondence**

For action:

- **Email from Cllr. Woodman with suggested wording for the plaque on a council bench to honour Mr Bill Bray – enclosure.**
- **Mark Blount, Country Parks & Heritage Sites Manager, request for financial support from April 2018.**

Albrighton Parish Council meeting – 7th September 2017

For information:

- Albrighton library report, September 2017

25. Date of next meetings

Albrighton and Donington councils – 26th September at 7.00 pm in the council meeting room.

Albrighton Parish Council meeting – Thursday 5th October 2017 at 7.15 pm in the council meeting room.