

ALBRIGHTON PARISH COUNCIL

AGENDA FOR PERSONNEL COMMITTEE MEETING

Wednesday 28th September 2016 at 4.00 pm in the
council meeting room

1. Apologies
2. Minutes of the previous meeting
 - Minutes of the meeting held on 12th May 2016
3. Matters arising.
4. To review the appointment of a second flyer driver and decide on future action.
5. To review and confirm the contract for HR Business Services with Shropshire Council.
6. To consider the use of identification lanyards for Council staff, possible costs attached.
7. To review Foundation Award of for the Local Council Award Scheme – relevant criteria enclosed to include: complaints procedure, disciplinary and grievance procedures, a policy for training new staff and councillors, a record of all training undertaken by staff and councillors in the last year, and a clerk who has achieved 12 Continuing Professional Development points in the last year, and contracts for all members of staff. Chart attached.
8. Any other business.
9. Date and time of next meeting.