



ALBRIGHTON PARISH COUNCIL

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24th February 2017

ALBRIGHTON PARISH COUNCIL MEETING OF THE PERSONNEL COMMITTEE 2nd March 2017 at 6.30 pm in the Council meeting room

AGENDA

1. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

3. Minutes of pervious meeting

3.1 Minutes of previous meeting held on 2nd March 2017

4. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

5. To review the issue of DBS checks to council staff

To ensure that all Council staff in need of a DBS check have been suitably vetted.

6. To review the annual leave entitlement for council staff up to the end of the 2016/17 financial year

To check on the holiday entitlement outstanding for Council staff up to the end of March 2017.

7. To review the issuing of contracts to council staff

To ensure that all Council staff have been issued with a contract, that the contract has been signed and returned to the Council office.

8. To consider an update on the use of the Albrighton Flyer

To review the current Flyer operation and any difficulties that need attention.

9. Any other business

10. Date and time of future meeting