



## **ALBRIGHTON PARISH COUNCIL**

Station Road  
Albrighton  
Wolverhampton  
WV7 3QH

Email: [clerk@albrightonparishcouncil.gov.uk](mailto:clerk@albrightonparishcouncil.gov.uk)  
[www.albrightonparishcouncil.gov.uk](http://www.albrightonparishcouncil.gov.uk)

29<sup>st</sup> September 2017

Dear Councillor

**I HEREBY SUMMON YOU** to a business meeting of Albrighton Parish Council to be held on Thursday 5<sup>th</sup> October 2017 at 7.15 pm in the council meeting room when the business set out below will be transacted.

A handwritten signature in black ink, appearing to read 'Michael Ward', with a long horizontal flourish extending to the right.

Michael Ward  
Clerk to Albrighton Parish Council

## **AGENDA**

### **1. Apologies**

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

### **2. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

### **3. Public Participation**

**Members of the public** are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

### **4. Report by the Shropshire Council member, Cllr. M Pate with regard to items of business likely to affect the community**

**5. Parish Councillors reports with regard to any items of council business they have recently conducted likely to affect the community.**

**6. Minutes of previous meetings**

To receive the minutes of the meeting held on 7<sup>th</sup> September 2017 (enclosure)

**7. Matters arising**

To consider any issues arising from the minutes that are not included on the agenda

**8. To review action points arising from recent council meetings**

Albrighton Parish Council meeting held on 7<sup>th</sup> September 2017 (enclosure)

**9. Planning**

**Planning applications:**

Reference: 17/04295/FUL (validated: 14/09/2017)

Address: 4 Old Worcester Road, Albrighton, WV7 3EZ

Proposal: Erection of single storey extension to rear elevation with roof lantern; internal alterations; elevational alterations to side elevation and insertion of rooflights to ground floor

Applicant: Mr & Mrs R Cartwright

Report by Cllr. Harrison

Reference: 17/04316/ADV (validated: 06/09/2017)

Address: 2A-2B, High Street, Albrighton, WV7 3JX

Proposal: 1 x front and 1 side facing wall mounted sign - illuminated with projecting trough downlighter

1 x wall mounted swinging sign (to front) - illuminated with projecting trough downlighter

Applicant: Carlini Restaurant (2a-2b, High Street, Albrighton, WV7 3JX)

Report by Cllr. Harrison.

Reference: 17/04557/TCA (validated: 20/09/2017)

Address: Davenhill House, 72 High Street, Albrighton, WV7 3JA

Proposal: To fell a group of four Ash Trees (G1) within Albrighton Conservation Area

Applicant: Aaron Price (Heartwood Treecare, Heartwood Professional Treecare, 43 High Street, Albrighton, Wolverhampton, WV7 3JF)

Report by Cllr. Harrison.

**Grant permission:**

Reference: 17/02753/FUL (validated: 20/06/2017)

Address: 12 Meadow Road, Albrighton, Wolverhampton, Shropshire, WV7 3DZ

Proposal: Erection of a single storey side and rear extension

Decision: Grant Permission

Reference: 17/03262/ADV (validated: 06/07/2017)

Address: Veterinary Surgery, 29 Station Road, Albrighton, WV7 3QH

Proposal: Erect and display 1No non-illuminated double-sided post sign

Decision: Grant Permission

Reference: 17/03977/FUL (validated: 14/08/2017)

Address: 2 Lea Farm Barns, Patshull Road, Albrighton, WV7 3FB

Proposal: Change of use of agricultural land to domestic curtilage, including erection of a 2 bay detached garage (amended description).

Decision: Grant Permission

**10. To consider accounts and payments made to the following in September 2017:**

Date	Cheque	To whom payable	Reason	Amount
04.09.17	4384	PHS Group	Duty of Care	88.08
04.09.17	4385	PHS Group	Duty of Care	73.10
04.09.17	4386	Water Plus Ltd.	Allotments water	210.81
04.09.17	4387	Npower	Christmas lights	168.11
04.09.17	4388	TFM	Refuse sacks, paint, brushes	48.24
04.09.17	4389	Cash	Cash for petty cash account	100.00
07.09.17	4390	T Ewins	Travel expenses	65.70
07.09.17	4391	T Ewins	Reimbursement for bench repairs	105.12
07.09.17	4392	mh-p internet	Renewal of domain name	175.20
18.09.17	4393	M Ward	Reimbursement for computer protection	69.95
18.09.17	4394	S Pledger	Travel expenses	69.30
18.09.17	4395	Shropshire Council	Swimming pool maintenance	717.52
20.09.17	4396	BG Grounds Maint.	Mowing Patshull Green	84.00
25.09.17	4397	BG Grounds Maint.	Replacement for lost cheque	342.00
25.09.17	4398	SLCC	Membership fee 2017/18	139.00
27.09.17	4399	M Ward	Travel expenses	21.60
27.09.17	4400	P Woodman	Reimbursement for bench plaques	60.00

**Income received:**

Date	Payment type	Payer	Reason	Amount
04.09.17	Bank transfer	Nationwide B S	Gross interest	18.32
07.09.17	Cash	Albrighton library	Library weekly cash	42.65
07.09.17	Cheque	Live at Home	Flyer fares	183.00
07.09.17	Cash	Albrighton Flyer	Flyer weekly cash	128.00
18.09.17	Cash	Albrighton Flyer	Flyer weekly cash	106.00
18.09.17	Cash	Albrighton library	Library two weeks cash	65.38
25.09.17	Cash	Albrighton library	Library weekly cash	28.60
25.09.17	Cash	Albrighton Flyer	Flyer weekly cash	51.00

**11. To consider the future staffing of the council office, paper already received. Item deferred from the meeting held on 7<sup>th</sup> September 2017 – enclosure.**

**12. Update on the new Flyer vehicle and the proposal to provide each driver with a simple mobile phone to aid communication without the use of private phones.**

- 13. To give further consideration to publicity for the Albrighton Flyer and possible coordination with the community car scheme.**
- 14. The issue of dog fouling in the village and possible remedial measures to deal with the problem.**
- 15. To consider the response from the Albrighton Crime Prevention Panel to the decision not to fund CCTV at the skatepark – enclosure.**
- 16. To consider the problem of fly posting of posters around the village and ways of dealing with it – Cllr. Harrison.**
- 17. Report by Cllr. J Pledger on the conference organised by Professor Whitelegg on the introduction of 20 mph speed limits in designated areas.**
- 18. To consider arrangements for the 2017 council Christmas dinner.**
- 19. Items for the Albrighton Parish Council meeting to be held on Thursday 2<sup>nd</sup> November 2017 at 7.15 pm**
- 20. Correspondence**

**For action:**

- Mel Jones - Grant request for a stand for the wreaths laid on Remembrance Sunday, enclosure.
- SALC – new General Data Protection Regulations to be implemented on 25<sup>th</sup> May 2018, enclosure.

**For information:**

- Shropshire Council – offer of support to town and parish councils from the Community Enablement Team, enclosure.
- Shropshire Council – Local Plan Review (2016 – 2036), enclosure.
- Chris Wilson, RAF Cosford – invitation to attend a meeting on 17<sup>th</sup> October to discuss any issues surrounding the 2017 Cosford Air Show, enclosure.
- SALC – Information Bulletin, September 2017, enclosure.

**21. Date of next meeting**

Albrighton Parish Council meeting – Thursday 2<sup>nd</sup> November 2017 at 7.15 pm in the council meeting room.