



ALBRIGHTON PARISH COUNCIL

Station Road
Albrighton
Wolverhampton
WV7 3QH

Email: clerk@albrightonparishcouncil.gov.uk
www.albrightonparishcouncil.gov.uk

10th March 2017

Dear Councillor

I HEREBY SUMMON YOU to a business meeting of Albrighton Parish Council to be held on Thursday 16th March 2017 at 7.15 pm in the council meeting room when the business set out below will be transacted

A handwritten signature in black ink, appearing to read 'Michael Ward', written over a light blue rectangular background.

Michael Ward
Clerk to Albrighton Parish Council

AGENDA

1. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

3. Public Participation

A) Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

B) The Shropshire Council Member, Cllr. M Pate, is invited to inform members with regard to relevant items of business likely to affect the community.

The RAF Cosford representative, Sqn Ldr C Wilson, is invited to inform members with regard to items of business likely to affect the community.

- C) Parish Councillors** are invited to inform members with regard to any items of council business they have recently conducted likely to affect the community.

4. Minutes of previous meetings

- 4.1** To receive the minutes of the meeting held on 16th February 2017
4.2 To receive the minutes of the meeting held on 2nd March 2017

5. Matters arising

To consider any issues arising from the minutes that are not included on the agenda

6. To review action points arising from recent council meetings

- 6.1** Albrighton Parish Council business meeting held on 16th February 2017
6.2 Albrighton Parish Council planning meeting held on 2nd March 2017

7. Committee reports

- 7.1** Personnel committee

8. Clerk's Financial Report and accounts

- 8.1** To receive a verbal update on the internal auditor's visit on 15th March 2017
8.2 To approve the purchase of a cash register for the library as recommended in the internal auditor's interim report
8.3 To consider the accounts and approve urgent payments made to the following:

Date	Cheque	To whom payable	Reason	Amount
15.02.17	4268	Severn Trent Water	Allotments water bill	142.17
15.02.17	4269	St. Mary's School	Crucial Crew grant	270.00
15.02.17	4270	Crucial Crew	Grant for 2017 Crucial Crew	330.00
15.02.17	4271	Premier Tail Lift	Flyer tail lift repair	56.99
15.02.17	4272	Shropshire Tourism	Website listing fee	252.00
20.02.17	4273	Severn Trent Water	Library/council office water	260.28
27.02.17	4274	PHS Group	Sanitary disposal	14.98
27.02.17	4275	E.ON	Street light repair	90.26
01.03.17	4276	Npower	Street lighting electricity	753.30
01.03.17	4277	Mh-p Internet	Website extra entries	18.00
01.03.17	4278	Clerk	Travel expenses	22.50
02.03.17	4279	Capita	Annual rent for Clockmills	472.76
06.03.17	4280	CommuniCorp	Magazine annual subscription	72.00
06.03.17	4281	PHS	Sanitary care	14.98
06.03.17	4282	TFM	Mower engine oil	4.78
06.03.17	4283	Shropshire Council	New swimming pool gate	1345.75
08.03.17	4284	Mh-p Internet	Annual website fee 2017/18	1044.00
08.03.17	4285	S Pledger	Travel expenses	4.86
08.03.17	4286	M Leach	Travel expenses	41.40
08.03.17	4287	Clerk	Travel expenses	52.65
08.03.17	4288	E.ON	Highway lighting	182.46
07.02.17	DD	Shropshire Council	Garage rental	38.74
09.02.17	DD	West Mercia En.	Gas/electricity for library/office	117.75
14.02.17	DD	Mainstream Digital	Telephone charges	43.83

14.02.17	DD	Fuel Genie	Flyer fuel	260.00
22.02.17	DD	BT	Telephone line rental	55.08
22.02.17	DD	Shropshire Council	Library rates	312.00
23.02.17	DD	BT	Internet provision Council office	45.48
24.02.17	DD	Shropshire Council	Monthly payroll costs	6283.94

8.4 Income received

Date	Payment type	Payer	Reason	Amount
09.02.17	Cash	Writers group	Room hire	117.00
09.02.17	Cash	Albrighton Flyer	Weekly cash	112.00
14.02.17	Cash	Albrighton Flyer	One day's cash	20.00
14.02.17	Cash	Library	Weekly cash	72.55
14.02.17	Cash	Library	Weekly cash	43.50
15.02.17	BACS	Shropshire Council	Solicitor's fees contribution	2500.00
16.02.17	Cash	Albrighton Flyer	Weekly cash	86.00
21.02.17	BACS	Shropshire Council	Water supply repairs	812.40
23.02.17	Cash	Albrighton Flyer	Weekly cash	127.00
28.02.17	Cash	Library	Weekly cash	47.71
28.02.17	Cash	Library	Weekly cash	43.10
02.03.17	Cash	Albrighton Flyer	Weekly cash	84.00
07.03.17	Cash	Library	Weekly cash	47.51

9. Developments concerning the Albrighton Flyer

An update by Cllr. Illes on his meeting with a representative of Furrows and the agreed replacement of the Albrighton Flyer and the production of a drivers' handbook.

10. Update with regard to the proposed village planters

An update by Cllr. Pledger with regard to the provision and siting of new planters in the village and the maintenance arrangements agreed with Plantscape.

11. Election news and arrangements

Nomination papers and submissions, deadlines and any other arrangements or queries with regard to the forthcoming election in May, 2017.

12. Proposed plaques of the history of Albrighton

An update by Cllr. Pledger on the suggested display of plaques giving the history and background to Albrighton to be displayed on the side of the Spar shop or elsewhere.

13. London Midland/Network Rail station adoption scheme

Cllr. Woodman will outline a station adoption scheme backed by Government funding which could be of interest to the Parish Council.

14. The suggested refurbishment of the War Memorial

An update on the suggested refurbishment of the War Memorial following representations by the Historical Society.

15. Proposal for quotes to cover library premises services

An update on progress with regard to the securing of a SLA or commercial equivalent for the maintenance of the library building.

16. Dog fouling problem in Albrighton

To review arrangements to combat the problem of dog fouling in the village and any other suggestions related to this problem.

17. Items for the agenda of the next business meeting

Items are invited for inclusion in the next business meeting's agenda.

18. Correspondence

18.1 E.ON Street lighting maintenance contract for renewal 2017/2020 Ref: 7419

19. Date of future meetings

19.1 Council planning meeting 6th April 2017 at 7.15 pm in the Council meeting room

19.2 Council business meeting 20th April 2017 at 7.15 pm in the Council meeting room