



ALBRIGHTON PARISH COUNCIL

Station Road

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23rd May 2018

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Thursday 7th June 2018 at 7.15 pm in The Red House when the business set out below will be transacted.

A small rectangular box containing a handwritten signature in black ink, which appears to read 'S. Reynolds'.

Shirley Reynolds

Clerk to Albrighton Parish Council

AGENDA

18036. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk.

18037. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

18038. To receive verbal report on the proposed Garden Villages around Tong by Paul Fisher Chairman of Tong Parish Council.

18039. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

18040. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.

18041. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.

18042. Minutes of previous meetings:

To receive the minutes of the meeting held on 3rd May 2018 (enclosure).

18043. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

18044. To review action points arising from recent council meetings:

Albrighton Parish Council meeting held on 3rd May 2018 (enclosure).

18045. Committee reports:

18046. Planning:

Planning applications:

None received to date

Planning decisions:

None received to date

Planning enforcement:

None received to date

18048. Finance:

- a. To receive and discuss the Internal Auditors report 2017/2018 and recommendations for future action. (enclosure)
- b. To receive and approve the Annual Governance and Accountability return (AGAR) 2017/18 before presentation to the External Auditor. (to follow)
- c. To consider receipts and payments up to 30th April, 2018, (to follow) – Cllr. Maguire.
- d. To approve the addition of the Clerk as a cheque signatory
- e. To consider the option of on-line banking

18049. To further consider the arrangements for the Christmas lights 2018. Cllr. Pledger as Councillor with overall responsibility.

18050. To consider the arrangements for the approbation ceremony in September 2018 and any actions required.

18051. To consider further arrangements for Cosford Air Show day as necessary.

18052. To consider Albrighton Parish Council Data Protection Impact Assessment:

- a) **Booking agreement privacy policy (enclosure)**
- b) **Correspondence privacy policy (enclosure)**
- c) **Generic privacy policy (enclosure)**
- d) **Security breach protocol (enclosure)**
- e) **Retention of documents policy (enclosure)**

18053. To consider emergency arrangements concerning the Flyer in absence of the Clerk and other emergency repairs/renewals.

18054. To consider parking arrangements of Flyer (Dennis Kennedy) and the publicity leaflet campaign.

18055 To discuss Clockmills Playing Fields (enclosure)

18056. To consider August meeting.

18057. To review Annual Parish Meeting

- a) **Accounts**
- b) **Attendance**
- c) **Badges**

18058. To discuss Abney Avenue Play Park.

18059. To discuss out of date posters/notices around village

18060. To report on dog fouling issues.

18061. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 5th July 2018 at 7.15 pm.

18062. Correspondence

For action:

Letter received from Joy Simpson

Grant application received from 1st Albrighton Scout Group

Letter from Mr Thomas re drainage, to consider flooding issues in village.

To consider email received from Ros Keeton – litter along Patshull Road

18063. Date of next meeting:

- a) Albrighton Parish Council meeting – Thursday 5th July, 2018 at 7.15 pm in The Red House.