



ALBRIGHTON PARISH COUNCIL

Station Road

Albrighton

Wolverhampton

WV7 3QH

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9th June 2017

Dear Councillor

I HEREBY SUMMON YOU to a business meeting of Albrighton Parish Council to be held on Thursday 15th June 2017 at 7.15 pm in the council meeting room when the business set out below will be transacted

A handwritten signature in black ink, appearing to read 'Michael Ward'.

Michael Ward

Clerk to Albrighton Parish Council

AGENDA

1. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

3. Public Participation

- A) **Members of the public** are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.
- B) **The Shropshire Council Member, Cllr. M Pate**, is invited to inform members with regard to relevant items of business likely to affect the community.

- C) Parish Councillors** are invited to inform members with regard to any items of council business they have recently conducted likely to affect the community.
3.C.1 Report on training regarding council use of Facebook and Twitter accounts – Cllr, S Pledger and the Clerk.

D) Police report regarding recent incidents of a serious nature in the Albrighton area.

4. Minutes of previous meetings

4.1 To receive the minutes of the meeting held on 18th May 2017 (enclosure)

5. Matters arising

To consider any issues arising from the minutes that are not included on the agenda

6. To review action points arising from recent council meetings

6.1 Albrighton Parish Council meeting held on 18th May 2017 (enclosure)

7. Planning

Planning applications

Reference: 17/02026/FUL (validated: 08/05/2017)
Address: 41 Elm Road, Albrighton, Wolverhampton, Shropshire, WV7 3LL
Proposal: Erection of rear extension
Applicant: Mrs M Donaldson (7 Cedar Drive, Albrighton, WV73DF)

Report by Cllr. Beechey.

Reference: 17/01541/FUL
Address: 2A High Street, Albrighton, Wolverhampton, Shropshire, WV7 3JX
Proposal: Erection of canopy, installation of external dumb waiter, creation of ramped access to rear of premises, alterations to front elevation of property (Amended Description)
Applicant: Carlini Ltd

Report by Cllr. Harrison.

Reference: 17/02670/TCA (validated: 05/06/2017)
Address: Albrighton Hall, High Street, Albrighton, Wolverhampton, Shropshire, WV7 3JQ
Proposal: To fell 5 No Sycamore Trees, 1 No Yew Tree, 2 No Beech Trees, 1 No. Pine Tree, 1 No Oak Tree, 1 Horse Chestnut Tree and to crown lift 1 No Lime Tree by 25% within Albrighton Conservation Area
Applicant: Mr David Thompson

Report by Cllr. Beechey

Reference: 17/02574/FUL (validated: 30/05/2017)
Address: 1 Lea Farm Barns, Patshull Road, Albrighton, WV7 3FB
Proposal: Erection of detached single oak framed garage
Applicant: Mr I Rowson (1 Lea Farm Barns, Patshull Road, Albrighton, WV7 3FB)

Report by Cllr. Harrison

Reference: 17/02537/FUL (validated: 07/06/2017)

Address: Land to The South Of, Kingswood Road, Albrighton, Shropshire

Proposal: Installation of a biomass boiler (Combined Heat and Power plant) and associated infrastructure

Applicant: Boningale Homes Ltd (C/o Agent)

Report by Cllr. Beechey.

Grant permission

Reference: 17/01012/FUL (validated: 31/03/2017)

Address: Barn to The East Of, Old Worcester Road, Albrighton, Shropshire

Proposal: Conversion of agricultural building to form a single dwelling to include insertion of doors, windows and in-line roof light

Decision: Grant Permission

Reference: 17/02031/TCA (validated: 02/05/2017)

Address: Albrighton Hall, High Street, Albrighton, Wolverhampton, Shropshire, WV7 3JQ

Proposal: To fell 21 Trees (leaning over development site); fell 1no Ash and 1no Sycamore within woodland area; crown lift 5 trees to 5.5m within Albrighton Conservation Area

Decision: No Objection

Reference: 16/01925/FUL (validated: 16/05/2016)

Address: Land to The South Of Albrighton Bypass, Albrighton, Shropshire

Proposal: Application under section 73A of the Town and Country Planning Act 1990 for change of use of land to gypsy traveller site to include the stationing of three mobile homes for residential purposes and three touring caravans; erection of utility/day room and formation of hardstanding

Decision: Grant Permission

Planning enforcement

Date Received: 02/06/2017

Reference: 17/05388/ENF

Status: Pending Consideration

Address: 47 Bishton Road, Albrighton, Wolverhampton, Shropshire, WV7 3LP

Description of Issue: Fence not erected in accordance with plans on planning permission 14/03411/FUL

Case Officer: Lynn Parker

Area Office: South - Bridgnorth

Contact Details: 0345 6789004

8. Clerk's financial report and accounts

8.1 To consider an amendment to the Financial Regulations banking arrangements and authorisation of payments (enclosure).

8.2 To consider the internal auditor's report and recommendations (enclosure).

8.3 To consider a report on the library costs for 2016/17 (enclosed).

8.4 To consider accounts and payments made to the following in May 2017.

Date	Cheque	To who payable	Reason	Amount
04.05.17	4312	SALC	17 copies of booklet	54.40
04.05.17	4313	St Mary's Church	Room fire for Annual Parish Meeting	37.50
04.05.17	4314	S Pledger	Travel expenses	5.40
04.05.17	4315	M Ward	Travel expenses	10.80
08.05.17	4316	TFM	1 Hi-Vis jacket	26.90
08.05.17	4317	D Green	Flyer phone charge	11.50
08.05.17	4318	Keith Gibson	Flyer safety check/petrol	73.20
08.05.17	4319	Viking	Files, flash drives, stationary	129.82
08.05.17	4320	B G Grounds Maint.	Mowing Patshull Green	84.00
08.05.17	4321	Nationwide B S	Transfer of funds	60,825.00
08.05.17	4322	Beverley B S	Transfer of funds	40,000.00
11.05.17	4323	D Green	Flyer phone charge	11.87
17.05.17	4324	Melville Club	Rental of storage 2017/18	500.00
17.05.17	4325	Just Keys Ltd.	Three bench plaques	60.00
17.05.17	4326	SDH Accounting	Internal audit fee	628.00
18.05.17	4327	S Kirkland	Travel expenses	28.13
18.05.17	4328	M Ward	Travel expenses	5.40
18.05.17	4329	S Pledger	Travel expenses	5.40
23.05.17	4330	Alb. Fayre Comm.	Annual grant for Fayre	500.00
23.05.17	4331	Came & Company	Council insurance 2017/18	2,101.53
23.05.17	4332	Shropshire Council	Donington Pool maint. payment	1,000.00
23.05.17	4333	Cash	Petty cash	100.00
25.05.17	4334	Ace Computers	New scanner software	90.00

8.5 Income received

Date	Payment type	Payer	Reason	Amount
02.05.17	Bank transfer	Nationwide B S	Gross interest	6.38
02.05.17	Cash	Library	Weekly cash	53.42
04.05.17	Cash	Albrighton Flyer	Weekly cash	125.00
04.05.17	Bank transfer	Alb. Compassionate Community	Room hire	19.50
09.05.17	Cash	Library	Weekly cash	52.45
11.05.17	Cash	Albrighton Flyer	Weekly cash	112.00
16.05.17	Cash	Library	Weekly cash	57.48
18.05.17	Cash	Albrighton Flyer	Weekly cash	133.00

9. To consider arrangements for a new Civic Service following the cancellation of the Christmas 2016 event – Cllr. Kirkland.

10. To review the draft Code of Practice for handling complaints.

To review the draft of the complaints procedure and consider any alterations/additions before a final version is produced (enclosure).

11. Update on the CCTV installation in the library and the overhaul of the system at Albrighton Primary School.

12.To further consider the scheme to adopt a station and the possibility of a public meeting to investigate the option.

14.To consider, amend and approve a new council Data Protection Policy (enclosed).

15.Items for the Albrighton Parish Council business meeting to be held on Thursday 6th July 2017 at 7.15 pm.

Items are invited for inclusion in the next business meeting agenda.

16.Correspondence

- Albrighton Community First Response – request for a grant to help with the purchase of equipment (enclosure);
- Albrighton Primary School – request for council representation on the Safer Schools Committee, next meeting 7th November at 1.30 pm (enclosure);
- Live at Home – application for funding from Albrighton Parish Council (enclosure)
- Signatory uncertain – complaint about the poor state of the pavements and parking on the pavement.
- J Anderson, Albrighton Football Club – grant request to meet falling income.
- Albrighton Sports Complex – grant request to pay outstanding legal fees.
- Shifnal Town Council – invitation for council representatives to attend Armed Forces Day on 19th June, 2017.
- Seafarers UK – invitation to commemorate Merchant Navy Day on 3rd September, 2017.

17.Date of next meeting

- Albrighton Parish Council meeting – 6th July 2017 at 7.15 pm in the council meeting room.