



ALBRIGHTON PARISH COUNCIL

Station Road

Albrighton

Wolverhampton

WV7 3QH

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22nd December 2017

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Thursday 4th January 2018 at 7.15 pm in the council meeting room when the business set out below will be transacted.

A handwritten signature in black ink, appearing to read 'Michael Ward', written over a light blue rectangular background.

Michael Ward

Clerk to Albrighton Parish Council

AGENDA

1. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

3. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

4. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community

5. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community;

6. Minutes of previous meetings

To receive the minutes of the meeting held on 7th December 2017 (enclosure) and the confidential minute from the meeting held on 7th December 2017 (enclosure).

7. Matters arising

To consider any issues arising from the minutes that are not included on the agenda

8. To review action points arising from recent council meetings

Albrighton Parish Council meeting held on 7th December 2017 (enclosure)

9. Committee reports:

10. Planning

Planning applications:

Reference: 17/05614/FUL (validated: 11/12/17)

Address: Harriots Hayes, Harriots Hayes Lane, Albrighton, Wolverhampton Shropshire WV8 1RQ

Proposal: Erection of a detached three bay garage/outbuilding/greenhouse following removal of existing farm building

Applicant: Mr Charles Kidson (Harriots Hayes Farm, Harriots Hayes Lane, Albrighton, Wolverhampton, Shropshire WV8 1RQ)

Reference: 17/05498/FUL (validated: 15/12/2017)

Address: 13 Charles Avenue, Albrighton, WV7 3LQ

Proposal: Erection of single storey rear extension

Applicant: Mr & Mrs Latham (13 Charles Avenue, Albrighton, Shropshire, WV7 3LQ)

Reference: 18/00004/HHE (validated: 02/01/2018)

Address: 7 Grange Park, Albrighton, Wolverhampton, Shropshire, WV7 3EN

Proposal: Erection of a single storey rear flat roof extension to detached dwelling, dimensions 4.5 metres beyond rear wall, 4 metres maximum height and 3 metres high to eaves

Applicant: Mr & Mrs Perks

Grant permission:

11. To consider accounts and payments made to the following in November 2017:

Date	Cheque	To whom payable	Reason	Amount
04.12.17	4437	mh-p internet	Advert place don website	18.00
04.12.17	4438	D Clark	Reimbursement DBS check	76.00
04.12.17	4439	TFM	Litter pickers, refuse sacks	97.08
06.12.17	4440	M Ward	Travel expenses	21.60
07.12.17	4441	M Nicholls	Library window cleaning	50.00
13.12.17	4442	D Clark	Reimbursement Christmas dinner	50.00

	4443		Destroyed	
13.12.17	4444	St Mary's Church	Grant for churchyard	1000.00
14.12.17	4445	Carlini	Christmas dinner charge	702.40
18.12.17	4446	R Rudman	Return of Xmas dinner payment	43.90
18.12.17	4447	Carlini	Xmas meal extras to be recharged	577.23
20.12.17	4448	J Pledger	Travel expenses	23.40
20.12.17	4449	E.On	Street light maintenance contract	569.15
20.12.17	4450	UK Safety Management	PAC testing office and library	281.27

Income received:

Date	Payment type	Payer	Reason	Amount
01.12.17	Bank transfer	Nationwide	Gross interest	11.51
05.12.17	Bank transfer	Shropshire Council	Library subsidy/customer service	1708.33
06.12.17	Cheque	Swimming pool lottery	Winterisation reimbursement	294.96
06.12.17	Cash	Albrighton library	Library weekly cash	48.91
07.12.17	Bank transfer	Albrighton PC	Transfer to current account	10000.00
14.12.17	Cash	Albrighton Flyer	2 weeks Flyer cash	265.00
14.12.17	Cash	Albrighton library	Library weekly cash	48.89
14.12.17	Cheque	Councillor payment	Christmas dinner payment	43.95
20.12.17	Cash	Albrighton Library	Library weekly cash	42.42
21.12.17	Cheque	Melville Club	Flyer lunch payment	66.00
21.12.17	Cash	Albrighton Flyer	Flyer weekly cash	241.00

12. To further consider the draft budget for 2018/19 and to agree the precept for the coming financial year. Enclosure and report by Cllr. Maguire, Chair of the Finance Committee.
13. To review the 2017 Christmas lights and discuss alterations and additions for 2018 within the budget for the 2018/19 financial year.
14. To review the Christmas dinner held at Carlini on 14th December and any suggestions for the coming year.
15. To consider the draft proposals for a community transport scheme at Shifnal and the implications for Albrighton, (enclosure).
16. Details regarding the appointment of a Data Protection Officer and Council policy with regard to the new Government regulations which come into force on 25th May 2018, (enclosure)
17. To consider a request for publicising the existence of the defibrillator at the Red House.
18. To review the situation regarding the appointment of a new Council Clerk and plans for the shortlisting and interview process later in the month.

19. First discussion on the approbation ceremony scheduled for September 2018 and any immediate tasks that need completing.

20. Update on the Parish Flyer service and further discussion on the amended changes to current practice first discussed in November 2017, (enclosure).

21. To consider the library vacancy on Tuesday afternoons following the request for a reduction in hours on Tuesdays by the Branch Librarian, (enclosure).

22. CONFIDENTIAL ITEM – To consider the details of the Protocol on Councillor/Clerk relations agreed at the Council meeting on 6th December.

23. Correspondence

For action:

- John Bulmer – car parking at Albrighton railway station, (enclosure).
- SALC – Buckingham Palace Garden Party invitation. 5th June 2018, (enclosure).

For information:

- SALC – information bulletin for December 2017.

24. Date of next meeting:

- Albrighton Parish Council meeting – Thursday 1st February 2018 at 7.15 pm in the Council meeting room.