

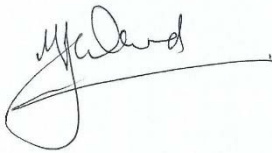
ALBRIGHTON PARISH COUNCIL

AGENDA

Thursday 21st May 2015 at 7.15 pm in the Red House

15th May 2015

I HEREBY SUMMON YOU TO A business meeting of Albrighton Parish Council to be held on Thursday 21st May 2015 at 7.15 pm in the Red House.



Michael Ward
Clerk to Albrighton Parish Council

ANNUAL MEETING OF THE PARISH COUNCIL

1. ELECTION OF THE CHAIR OF ALBRIGHTON PARISH COUNCIL.
2. DECLARATION AND ACCEPTANCE OF OFFICE.
3. ELECTION OF THE VICE CHAIR OF ALBRIGHTON PARISH COUNCIL
4. DECLARATION AND ACCEPTANCE OF OFFICE.
5. REVIEW OF MEMBERS' DECLARATION OF PECUNIARY INTERESTS.
6. TO CONFIRM THE CLERK TO THE COUNCIL AS RESPONSIBLE FINANCIAL OFFICER.
7. TO APPOINT AN INTERNAL AUDITOR FOR THE 2015/16 FINANCIAL YEAR.
8. TO REVIEW THE NUMBER OF COUNCIL COMMITTEES AND MEMBERS SERVING ON THEM – list of Council committees, working parties and other organisations with Parish Council representation available at the meeting marked as 'Agenda item 8'.

9. TO REVIEW THE NUMBER OF WORKING PARTIES AND OUTSIDE ORGANISATIONS AND MEMBERS SERVING ON THEM.

10. REVIEW OF THE COUNCIL'S ASSET REGISTER AND ANY AMENDMENTS CONSIDERED NECESSARY – copy of the Council's asset register enclosed marked as 'Agenda item 10'.

11. REVIEW ON THE COUNCIL'S ARRANGEMENTS FOR HOLDING VALUABLE LEGAL DOCUMENTS TO INCLUDE LEASES, CONTRACTS AND OTHER LEGAL DOCUMENTS.

12. CLOSURE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

ORDINARY MEETING OF THE PARISH COUNCIL

Members of the public are invited to comment and ask questions on any item on the agenda.

1. APOLOGIES – to receive and approve apologies for absence.

2. MINUTES OF THE PREVIOUS MEETING:
 - Minutes of the Parish Council meeting held on 16th April 2015 – enclosed marked as 'Agenda item 2'.

3. MATTERS ARISING.

4. REPORT ON THE RECENT ELECTION TO THE COUNCIL ARISING FROM THE VACANCY IN THE SOUTH WARD – Cllr. S Pledger.

5. REPORT BY THE CLERK ON THE MOVE FROM THE FORMER OFFICE IN THE HIGH STREET TO THE OFFICE IN THE RED HOUSE.

6. COMMITTEE REPORTS:
 - Play scheme committee report – Cllr. Kirkland.
 - Transport committee report – Cllr. Harrison.

7. SHROPSHIRE COUNCIL REPORT – Cllr. M Pate.

8. REPORTS FROM COUNCILLORS.

9. PLANNING:

Planning applications:

- Reference: 15/01677/OUT (validated: 05/05/2015)
Address: Proposed Dwelling South Of 46, Meadow Road, Albrighton, Shropshire
Proposal: Outline application for the erection of 1No dwelling (all matters reserved)
Applicant: Mrs Doreen Vater (46 Meadow Road, Albrighton, Wolverhampton, Shropshire, WV7 3DZ)
- Reference: 15/01815/FUL (validated: 11/05/2015)
Address: 10 High Street, Albrighton, Shropshire, WV7 3JX
Proposal: Change of use from retail to vintage tea room
Applicant: Mr Richard Bradford (32 Abney Avenue, Albrighton, Shropshire, WV7 3JZ)

10. FINANCE:

- Internal auditors final report – report enclosed marked as ‘Agenda item 10a’.
- To confirm and approve the accounts for the year ended 31st March 2015 – accounts enclosed marked ‘Agenda item 10b’.
- Report by the Clerk on revisions to the financial accounting package and software updates carried out by Rialtas Software Solutions.
- To further discuss the possibility of a hospitality budget and agree a limit on spending from petty cash.
- To review and approve cheques for May 2015 – table enclosed marked as ‘Agenda item 10c’.

11. TO RECEIVE AN UPDATE AND DISCUSS PROPOSED ARRANGEMENTS FOR THE APPROBATION CEREMONY TO BE HELD ON 5TH SEPTEMBER 2015 – Cllr. S Pledger.

12. ITEMS FOR THE AGENDA FOR THE ALBRIGHTON PARISH COUNCIL BUSINESS MEETING ON 18TH JUNE 2015.

13. CORRESPONDENCE:

For information:

- Albrighton and District Footpath Group – annual report and summary of work undertaken enclosed marked as ‘Agenda item 13a’.
- NALC – letter from the Chair of NALC Ken Browse enclosed marked as ‘Agenda item 13b’.

- RAF Cosford – traffic arrangements for taxis at the Cosford air show enclosed marked as 'Agenda item 13c'

For action:

- Shropshire Council – briefing on emergency planning to be held on 3rd June 2015 at Shirehall enclosed marked as 'Agenda item 13d'.
- Belectric – notification of proposed Albrighton solar farm on land north of Harriotts Hayes Lane and invitation to consultation and offer to meet the Council enclosed marked as 'Agenda item 13e'.

14. DATES AND TIMES OF FUTURE MEETINGS:

- Play scheme interviews Wednesday 27th May 2015 in the Red House.
- Play scheme committee meeting Thursday 28th May 2015 at 3.30 pm in the Red House.
- Personnel Committee meeting Thursday 4th June 2015 at 6.15 pm in the Red House.
- Albrighton Parish Council planning meeting Thursday 4th June 2015 at 7.15 pm in the Red House.
- Albrighton Parish Council business meeting Thursday 18th June 2015 at 7.15 pm in the Red House.